



PRTPO EXECUTIVE BOARD MEETING

October 16, 2020 | 10:00 – 12:00

Zoom Meeting – Login Below

- | | | | |
|----|---------------|--|---|
| 1. | 10:00 – 10:05 | Welcome and Introductions | Chair Bek Ashby |
| 2. | 10:05 – 10:10 | Approval of Agenda | ACTION |
| | | Approval of Minutes from August 21, 2020 (Attachment A) | ACTION |
| | | Consent Calendar | ACTION |
| | | <ul style="list-style-type: none">• Approval of SFY 2021 1st Quarter Invoice (July-Sept 2020) (Attachment B)• Approval of PRTPO Invoice Reimbursement Policy Amendment (Attachment C)• Approval of Revised Cost Proposal for PRTPO Coordinator Services (Attachment D) | |
| 3. | 10:10 – 10:20 | PRTPO 2021-2026 Regional Transportation Improvement Program (Attachment E)
<i>As part of its responsibilities, PRTPO adopts a six-year Regional Transportation Improvement Program. The draft RTIP, attached, was recommended for approval by the TAC on September 17th. The Board is asked to approve Resolution 02-2020 adopting the 2021-2026 RTIP.</i> | ACTION |
| 4. | 10:20 – 10:40 | Amendment to SFY 2021 Unified Planning Work Program (Attachment F)
<i>The UPWP adopted by the Board in June under-estimated the amount of carryover funds from SFY 2020 by \$11,873. They must be amended into the current UPWP with associated tasks. The Board will provide direction on the use of those funds. The Board will take action on this in December.</i> | DISCUSSION
for Action in
December |
| 5. | 10:45 – 11:00 | Federal Funding Support for Local Agencies (Attachment G)
<i>The TAC discussed in September various strategies that PRTPO might pursue in support of local agency efforts about how they access and use federal STBG funds. Training support was a top need, followed by exploration of a small number of specific strategies. Board discussion will confirm an appropriate direction and next steps.</i> | DISCUSSION |
| 6. | 11:00 – 11:45 | Transportation Outlook 2021 – PRTPO's Legislative Framework & Engagement Activities (Attachment H)
<i>Volunteers on the Legislative Work Group have worked to develop a legislative folio highlighting priority regional concerns and projects. Efforts are currently underway to schedule legislator forums. The Board will discuss plans for those forums and provide any final edits for the handout piece.</i> | DISCUSSION |
| 7. | 11:45 – 11:50 | WSDOT Strategic Investment Group Update
<i>This briefing will update Board members on recent activities of the Strategic Investment Work Group and what to expect next.</i> | BRIEFING |
| 8. | 11:50 – 11:55 | Public Comment Period
<i>This is an opportunity for anyone from the public to address the Board.</i> | |
| 9. | 11:55 – 12:00 | PRTPO Member Updates and Adjourn | |

Additional Attachments:

- **PRTPO Coordination Update (Attachment I)** *These are short updates to keep the Executive Board apprised of PRTPO activities and opportunities not addressed elsewhere on the agenda. Please use the contact information for questions or more information.*
- **SFY 2020 UPWP Annual Report (Attachment J)** *On September 30 PRTPO submitted its required SFY 2020 UPWP Annual Report of Performance and Expenditures. This administrative report summarizes details of the approved quarterly invoices into a single report for accountability and program tracking purposes.*
- **FFY 2020 Title VI Report (Attachment K)** *In early October PRTPO submitted its required Title VI Report for the previous fiscal year using an approved, standardized format. No Title VI complaints were received during that time.*

Bek Ashby, Chair

Randy Neatherlin, Vice-Chair

Tammi Rubert, Secretary

Next Executive Board Meeting – December 18, 10-12

SFY 2021 UPWP Amendment - ACTION
2040 RTP Follow-up Strategy

Join this Zoom Meeting

<https://us02web.zoom.us/j/969108680?pwd=dy93VHBMU3hlc1ZBdWVZTDZxY09HZz09>

Meeting ID: 969 108 680 | Password: 4780

Dial in by phone:

+1 253 215 8782 US

Meeting ID: 969 108 680

<https://prtpo.kitsaptransit.com/>



COMING SOON!! www.PRTPO.com

PRTPO launches its new website October 16th! The old address will redirect users to the new site automatically.
Thank you, Kitsap Transit IT department, for your work in designing and building this site!

Minutes of Meeting

PRTPO EXECUTIVE BOARD

August 21, 2020

10:00 – 12:00

Via Zoom

CALL TO ORDER

Chair Bek Ashby called the meeting to order at 10:00.

ATTENDEES

Executive Board:

Clallam County	Steve Gray (<i>alternate</i>)
Jefferson County	David Sullivan
Kitsap County	David Forte (<i>alternate</i>)
Mason County	Randy Neatherlin
City of Forks	Paul Hampton
City of Port Angeles	Lindsey Schromen-Wawrin
City of Port Townsend	Ariel Speser
City of Poulsbo	Michael Bateman (<i>alternate</i>)
City of Sequim	Dennis Smith
City of Shelton	Joe Schmit
Port of Port Angeles	Chris Hartman
Port of Shelton	Dick Taylor
Clallam Transit	Kevin Gallacci
Jefferson Transit	Tammi Rubert
Kitsap Transit	John Clauson
Mason Transit	Danette Brannin
WSDOT Olympic Region	Dennis Engel (<i>alternate</i>)
Hoh Tribe	Wendy Largent
Jamestown S'Klallam Tribe	Annette Nesse
Skokomish Tribe	Marty Allen

Staff:

Ed Coviello, Kitsap Transit
Thera Black, PRTPO Coordinator

Others:

Wendy Clark-Getzin, TAC Chair, Jefferson County
Sara Crouch, Jefferson Transit
David Garlington, City of Sequim
Cliff Hall, WSDOT Multimodal Planning Office
Steffani Lillie, Kitsap Transit
Mishu Pham-Whipple, Kitsap Regional Coordinating Council
Elizabeth Safsten, WSDOT Public Transportation Community Liaison

Welcome and Introductions

Chair Ashby welcomed attendees and provided a video-conference roll call.

Approval of Agenda

There were no objections to approving the agenda as presented.

Approval of Minutes from June 19, 2020

There were no objections to approving the minutes of the June 19, 2020 meeting as presented.

Consent Calendar

There were no objections to approving the SFY 2020 4th Quarter Invoice as presented.

There were no objections to approving the Legal Services Contract extension as presented.

Regional Support for Federal Funding Flexibility

Ms. Black provided an overview of the Technical Advisory Committee (TAC) discussion in July about various challenges associated with the use of federal funds on local projects. TAC members identified a few areas where there may be value in PRTPO advocacy on the behalf of local agencies, but more information is needed to understand what such strategies might entail, and potential risks and benefits. Additional discussion is warranted so the Executive Board can make a more informed decision about what measures, if any, to pursue.

Board members discussed what value might come from a closer look at potential strategies. Some factors may be beyond WSDOT's control to influence, and some measures may have unintended consequences for members. However, there may also be alignment between this effort and other statewide funding activities. Ms. Black confirmed the Board's interest in further inquiry and will report back in October.

2021 Legislative Information Framework Guidance

Ms. Black reviewed activities since the Board's discussion in June when it appointed a Legislative Work Group (LWG). The LWG met twice, reviewing responses to a Member Poll in March about statewide investment strategy interests and fielding their own Member Poll in July to get insights on specific issues and priorities. Fourteen members responded. LWG members discussed the responses and provided direction in developing key themes and messages. Alternate format concepts were developed for the Board to consider in August.

Chair Ashby explained the concept of a single page information sheet with a project list on one side and region-wide infographics on the other. This would be accompanied by a cover letter highlighting key themes identified by the Board and LWG members. She summarized key messages members identified as priority concerns:

- Protect the dollars that have already been awarded to projects, such as *Connecting Washington*
- Construction projects generate jobs that are key to economic recovery at the local and state level
- Agencies need greater reliability and sustainability in their funding sources

Chair Ashby described the priorities members identified in the LWG poll for projects included on the PRTPO list. A fresh project list will be developed for the 2021 handout.

She asked for feedback on the overall concept and specifically on the idea of including infographics that address common financial issues shared by members, referencing the working concepts presented in the agenda packet.

Mr. Schromen-Wawrin, a member of the LWG, clarified the project list will not be prioritized. The intent is not to have members competing against each other, but to present a unified statement of need reflecting the diversity of the region.

Members discussed the key themes and regional data portraits depicted in the graphs and charts.

Mr. Forte advised the legislature will look to fill budget holes, but it will also work on a new funding package. It is uncertain if it will be oriented to programmatic needs, like preservation, or be heavily focused on projects as it has been in the past. The graph depicting the four-county return on investment from 2015-2019 is a more compelling message for legislators than the data presented in the other charts.

He explained any funding package needs to include new revenue for cities and counties. There has not been an increase in the share of statewide gas tax distribution to cities and counties since 2006, resulting from the 2003 funding package. There needs to be a component for local government in any new state package. That is an important regional message to communicate.

Members agreed increasing the local distribution of gas tax is an important regional message to put forward. Chair Ashby noted the recently released Joint Transportation Committee report identified a dozen potential local funding options. Most have not received legislative approval, but some may be of interest to PRTPO members. A link to the report will be sent to members.

Specific points included:

- The donor county graph is a compelling message, but the chart itself is confusing. The updated format will address those concerns.
- Board members supported the inclusion of regional infographics though recognized the need for both infographics and a project matrix to convey the kind of information legislators will need.
- The matrix should identify a variety of project needs, not just the biggest projects. It is important to show the range of needs members are dealing with.

Project needs identified as regional priorities from the LWG's Member Poll in July included those that address:

- chokepoint impacting economic vitality,
- safety projects,
- preservation or State of Good Repair projects, and
- projects that support special transportation needs for vulnerable populations.

Board members agreed projects that are shovel-ready or which increase system resilience should also be priorities.

Chair Ashby explained members will be asked to identify projects that fit these priorities. She requested all members to respond, not just cities and counties. This is important in communicating the range of need within these priorities. Staff will compile a list from all submittals to work through with the TAC and the Legislative Work Group. A draft matrix will be presented to the Board for review in October.

Ms. Clark-Getzin noted the opportunity to recognize other state agencies that fund projects, like outdoor recreation and trails projects. This supports Olympic Discovery Trail and local members.

PRTPO will schedule information briefings with its legislative representatives to present this information. Chair Ashby reviewed the process in 2019, when she and Past-Chair Nesse scheduled meetings with legislators in December. This year the process will start much earlier and be conducted via Zoom. Given the size of the region and the number of members, she proposed a process tailored to each legislative district. Three meetings would be convened, one each for the 24th, 35th, and a combined 23rd/26th districts, with PRTPO members in each district participating in that meeting.

Members supported the approach. Zoom may make it easier for more people to participate. Legislators are increasingly comfortable with Zoom meetings. Eliminating travel will help with scheduling, as will breaking this out into three separate events. Chair Ashby will reach out individually to members to work out details, so each meeting is tailored to the needs of each district.

2040 Regional Transportation Plan Follow-up Strategy

Ms. Black explained the 2040 Regional Transportation Plan (RTP) adopted by the Board last year identified some outstanding areas identified during the public review process for possible follow-up. Some of these are things beyond PRTPO's ability to address, such as fully funding intercity bus service. There may be some things PRTPO can do to address other issue areas.

What is proposed is for staff to work with the TAC in reviewing the issue areas and determine what reasonable strategies might exist for PRTPO to pursue. This includes an assessment of the level of effort and resources required so the Board can make an informed decision about what follow-up activities, if any, to pursue over the next few years through its regional work program.

Board members supported the approach. Ms. Black advised she expects to return with an update in December.

Proposed WSDOT Projects in the 2021-2026 Regional TIP

Mr. Dennis Engel, Multimodal Planning Manager for WSDOT Olympic Region, presented an overview of projects in WSDOT's draft 2021-2026 TIP. These are projects WSDOT is proposing for inclusion in the PRTPO Regional TIP the TAC will review in September and the Board will approve in October. He reviewed 60 projects spread across the four-county region and answered members' questions.

Kick-off to Consolidated Grants Process

Mr. Coviello briefed the Board on the statewide Consolidated Grants process, which kicked off in July. This is a transit funding program administered by the state. It awards a variety of federal and state funds to projects that support services for highly rural or highly vulnerable populations, consistent with objectives of PRTPO's Human Services Transportation Plan. Tribal and public transit agencies, as well as non-profits, rely on this funding to support coordinated special needs transportation services.

PRTPO plays an important role in the process by ranking proposals WSDOT receives. The state application window closes on October 30th. At that time, PRTPO staff will receive copies of those applications WSDOT received that are located in the Peninsula region. PRTPO will convene a special project evaluation work group to hear from the applicants, and review and rank their projects. That ranking results in numerical awards to those projects which are factors in the statewide competitive process results. Final funding decisions are expected in late February.

The evaluation process is expected to be similar to the TAC virtual review process for Transportation Alternatives funding, relying on recorded presentations from project sponsors and use of a Pairwise forced-choice tool to assist with the ranking. Meetings will be conducted via Zoom.

Members discussed how the ranking process will account for projects that requested four years of funding in the 2018 process. Ten of the nineteen projects PRTPO ranked in 2018 had requested four years of funding. Ms. Brannin recently learned from WSDOT that she does not need to reapply this funding cycle because her project is already in the pipeline for its second biennial funding award. This eliminates any need for those projects to be re-ranked this year. The upcoming PRTPO process will only rank newly submitted proposals.

WSDOT Investment Strategy Group Update

Ms. Black briefed on activities of the newly formed group. Since the Board met in June, the Investment Strategy Work Group met twice. It is composed of staff representatives from the 16 RTPOs in Washington and the six WSDOT Region Administrators. The intent of the effort spearheaded by WSDOT Secretary Millar is to achieve better alignment between state and regional investment decisions.

Participants bring diverse perspectives to the table. The first two meetings focused on “chartering,” a process WSDOT uses to ensure clarity of purpose and understanding of what is and is not on the table for consideration.

Ms. Black explained two check-ins are built into the process so work group members can get feedback from their RTPO members on specific topics. The first of those is likely to be in late September or early October, at which point PRTPO staff will reach out as appropriate with an agenda item in October or a feedback poll if the schedule is incompatible. The next work group meeting is on August 28.

Update on 2021-2026 Regional Transportation Improvement Program

Mr. Coviello reported the draft 2021-2026 Regional Transportation Improvement Program (RTIP) is under development. The Board approved a new report format in April that will be used with this RTIP. It will provide summary financial information and track any amendments to the RTIP over the year. It spells out the RTIP amendment process for transparency.

He is working with agency staff, who are inputting their projects into the state database. All projects identified by the Board for Transportation Alternatives funding in June will be included in the RTIP.

The TAC will review the draft RTIP in September and forward a recommendation on approval to the Board. The Board will review and take action to approve the RTIP in October.

Ms. Nesse commended Mr. Coviello for all his support to local agencies as they work to get their information input correctly into the state system.

Preview Updated PRTPO Website

Mr. Coviello walked Board members through the new PRTPO website. Jeremiah Holcomb from Kitsap Transit’s web team has worked with staff to reconstruct the website on a modern web-hosting platform that will be easier to update and maintain. They worked to create a crisp, clean layout and organize information in logical, easy-to-navigate pages.

Mr. Coviello pointed out some resources that will be available and showed how the navigation tools work. When the site is ready, a link will be sent to all members.

Public Comment Period

There were no public comments.

PRTPO Member Updates

Ms. Clark-Getzin asked for an update on the Passenger-only Ferry Study and the route screening process. Mr. Clauson explained the study established criteria for screening the full list of candidates to identify a top tier for further evaluation. Ms. Black added criteria included factors unique to tourism and economic impacts, recognizing they may be bigger factors for rural communities than commuter-based factors. The only candidate route from the Peninsula Region to make potential top tier cut is Suquamish-Seattle. PSRC is currently engaged in consultation with the Suquamish Tribe to determine if there will be any further analysis of this route. The Tribe has not been interested in the past.

PSRC has offered to make data from the analysis available to local agencies for their own purposes. Information is available in the Coordinator Report, along with links to the PSRC study materials and webinar.

Adjournment

Chair Ashby adjourned the meeting at noon.

**ATTACHMENT B****ACTION ITEM**

To: PRTPO Executive Board
From: Thera Black, PRTPO Coordinator
Date: October 9, 2020
Subject: **SFY 2021 1st Quarter Expense Voucher Approval**

REQUESTED ACTION:

Approve 1st quarter expenditures for the SFY 2021 Unified Planning Work Program in the amount of \$40,509.

Overview

The PRTPO Executive Board is responsible for approving quarterly expenditures submitted to WSDOT for reimbursement. The attached invoice was prepared by the Lead Planning Agency and the Fiscal Administrator, reviewed and authorized by the Executive Committee and approved for inclusion on the Executive Board consent calendar.

The budget summary report is below.

Attachment:

- *SFY 2021 1st Quarter Invoice Reimbursement Package*

Work Program Element	SFY 2020 Actual	SFY 2021 Budget	Total 20-21 Biennium	Previous Expenditures	Current Expenditures	State RTPO Revenues*	Remaining Budget
Program Administration	\$ 96,540	\$ 79,012	\$ 175,552	\$ 96,540	\$ 21,985	\$ 118,525	\$ 57,027
Transportation Planning	\$ 15,957	\$ 46,200	\$ 62,157	\$ 15,957	\$ 5,740	\$ 21,697	\$ 40,460
Regional TIP	\$ 7,501	\$ 12,760	\$ 20,261	\$ 7,501	\$ 2,673	\$ 10,174	\$ 10,087
Other RTPO Planning Duties	\$ -	\$ 34,300	\$ 34,300	\$ -	\$ 10,112	\$ 10,112	\$ 24,188
Totals	\$ 119,998	\$ 172,272	\$ 292,270	\$ 119,998	\$ 40,509	\$ 160,507	\$ 131,763

* PRTPO uses State RTPO revenue only.

\$ 304,143 *Approved 2020-21 Biennial RTPO Budget*

\$ 11,873 *Remaining SFY 2020 carryover to amend into UPWP.*

Remaining budget = \$ 143,636

RTPO PLANNING INVOICE VOUCHER

Peninsula RTPO / Jefferson Transit

63 4 Corners Road
Port Townsend, WA 98368

Vendor # 911124781

Agreement # GCB 3096

Invoice Date 10/2/2020

Billing Time Period

July 1, 2020 - Sept. 30, 2020

RTPO's Certification: I certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination on the grounds of race, creed, color, national origin, sex, or age. I certify that I have authorized signature authority.

SIGNATURE

DATE

10/2/2020

TITLE

Peninsula RTPO / Kitsap Transit

TOTAL RTPO REIMBURSEMENT requested this invoice

\$40,509.04

Allocation Authorized \$304,143.00

Biennium-to-Date \$160,507.06

Allocation Balance \$143,635.94

WORK ELEMENT	DESCRIPTION	Prior Biennium-TO-DATE Expenditures	CURRENT PERIOD EXPENDITURES	Biennium TO-DATE Expenditures
Program Administration	Salaries	\$13,200.41	\$5,287.33	\$18,487.74
	Travel	\$5,114.72	\$0.00	\$5,114.72
	Consultants	\$63,536.20	\$10,050.00	\$73,586.20
	Miscellaneous	\$14,688.40	\$6,647.88	\$21,336.28
	Total	\$96,539.73	\$21,985.21	\$118,524.94
Transportation Planning	Salaries	\$5,557.40	\$489.60	\$6,047.00
	Travel	\$0.00	\$0.00	\$0.00
	Consultants	\$10,400.00	\$5,250.00	\$15,650.00
	Miscellaneous	\$0.00	\$0.00	\$0.00
	Total	\$15,957.40	\$5,739.60	\$21,697.00
Data Collection and Analysis	Salaries	\$0.00	\$0.00	\$0.00
	Travel	\$0.00	\$0.00	\$0.00
	Consultants	\$0.00	\$0.00	\$0.00
	Miscellaneous	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$0.00	\$0.00
Transportation Improvement Program	Salaries	\$5,700.89	\$2,044.67	\$7,745.56
	Travel	\$0.00	\$0.00	\$0.00
	Consultants	\$1,800.00	\$200.00	\$2,000.00
	Miscellaneous	\$0.00	\$428.00	\$428.00
	Total	\$7,500.89	\$2,672.67	\$10,173.56
RTPO Planning Duties	Salaries	\$0.00	\$961.56	\$961.56
	Travel	\$0.00	\$0.00	\$0.00
	Consultants	\$0.00	\$9,150.00	\$9,150.00
	Miscellaneous	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$10,111.56	\$10,111.56
TOTAL RTPO Reimbursement		\$119,998.02	\$40,509.04	\$160,507.06

RTPO	Peninsula RTPO / Jefferson Transit
Billing Time Period	July 1, 2020 - Sept. 30, 2020

TPO Reviewer	Date
Edward Coviello	10/2/2020

RTPO UPWP ACTIVITY DETAIL

ELEMENT From Page 1

ACTIVITY Description - work completed during billing period - and STATUS to date

Program Administration

- 1. Meeting Support.** Provided staff support for July TAC meeting, August Executive Committee and Executive Board meetings, and September TAC and Executive Committee meetings. Support included agenda setting and coordination, development of staff reports and meeting materials, remote meeting hosting and logistics, participation in meetings, recaps, correspondence and follow-up as needed. (on-going)
- 2. Communication and Information.** Supported Chair and Past-Chair with presentation to the Washington State Transportation Commission on July 15th and coordinated with WSTC staff on preparation and scheduling logistics. Maintained PRTPO website, posting updated materials and meeting information. Updated contact lists for various PRTPO projects. (on-going)
- 3. Title VI Compliance.** Continued on-going monitoring for Title VI complaints; none were received. Completed FFY 2020 Title VI Annual Report. (complete)
- 4. PRTPO Support.** Developed draft amendment package for proposed modifications to the PRTPO Invoice Reimbursement Policy. Supported development of a contract extension for legal services. Developed regular PRTPO Coordinator updates to keep members apprised of relevant transportation planning activities outside the PRTPO work program. Supported member requests for PRTPO letters of support and consistency for statewide competitive grants. (on-going)
- 5. UPWP Management.** Monitored UPWP budget expenditures and scoped first amendment to the SFY 2021 UPWP to increase the amount of carryover funds from SFY 2020. Completed the SFY 2020 UPWP Annual Report. (complete, and on-going)
- 6. Accounting.** Completed regular, on-going accounting and invoicing activities. Submitted SFY 2020 4th quarter invoice for PRTPO expenses. Developed Budget Status Report for use in submitting the quarterly invoice package for Executive Board approval, beginning with the SFY 2020 4th quarter invoice package. Prepared for upcoming state audit. (on-going)
- 7. Lead Agency Communication and Coordination.** Conducted routine phone calls, emails, and video meetings as needed to ensure overall program coordination. Continued to monitor public health responses to Covid-19, and explored ways of improving PRTPO's video meeting experience for all users. (on-going)

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

Transportation Planning

- 1. Long-Range Planning.** Launched an evaluation of follow-up measures to pursue in support of outstanding needs identified in the 2040 RTP, including work with the Executive Committee, Board, and TAC. (on-going)
- 2. Regional Coordination and Collaboration.** Participated in five meetings of the WSDOT Statewide Strategic Investment Work Group and maintained coordination and awareness of activities with PRTPO leadership and Executive Board. Launched an inquiry into issues local agencies face in the allocation of rural STBG funds and the use of federal funds more broadly, and viable opportunities PRTPO might pursue to support local agencies, engaging the Executive Board and TAC as well as Local Programs staff. Participated in the August 17-18 meetings of the RTPOs, and the statewide MPO/RTPO Coordinating Committee with WSDOT. Participated in the first Rural RTPO Quarterly Summit with WSDOT planning staff and the other rural RTPOs across the state. Participated in inter-regional coordination activities around PSRC's Passenger-only Ferry Study and forwarded information to PRTPO members directly and via the PRTPO Coordinator report. Met with the WSDOT lead for public engagement on the statewide Highway System Plan to discuss strategies for effective engagement in highly rural settings and the upcoming outreach process. (on-going)
- 3. Tribal Consultation.** Coordinated with tribal members on appropriate protocols for engaging with the state legislature during PRTPO functions. Continued to relay information to tribal members forwarded from WSDOT. (on-going)
- 4. Human Services Transportation Planning.** Hosted a meeting with Dina Geiszler of OlyCAP to learn more about the transportation programs they offer on the highly rural west end, the needs of their clients, and partnership opportunities while also introducing her to PRTPO and regional transportation planning activities. (on-going)
- 5. Transportation Outlook 2021 Information Folio.** Worked with the 2020 format to stimulate thinking about layout and design elements for the 2021 folio product, and developed a draft production format for preliminary review by the Executive Committee using final content elements generated by the Legislative Work Group. (on-going)
- 6. Regional Grants Administration.** Participated in a coordination kick-off meeting with staff from the Public Transportation Division to get an overview of the 2020 Consolidated Grants program and RTPO expectations for the statewide process. Briefed Executive Board and TAC on upcoming process and activities, and provided information on the program to participants in the 2018 process. Maintained communications with WSDOT Community Liaison and PTD staff overseeing the grant. (on-going)

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

Transportation Improvement Program

1. Develop and Maintain Regional TIP. Supported local agencies in developing their 2021-2026 TIPs, including inclusion of all projects selected by PRTPO for TAP funding. Coordinated with WSDOT for a Board briefing of all proposed WSDOT projects ahead of the RTIP review and approval process. Maintained close coordination with Nancy Huntley to ensure consistency between PRTPO's RTIP and the STIP. Made final revisions to the new PRTPO RTIP report format in response to WSDOT suggestions. Prepared a draft 2021-2026 RTIP and posted it for a 45-day public review period. Completed the TAC review and recommendation process, with Board approval scheduled for October. (on-going)

2. Monitor Obligation Authority for Federally Funded Projects. Obtained most current version of "final" OA policy from Local Programs HQ and provided that with an annotated version of Local Program's OA Quarterly Status Table for broad dissemination via the PRTPO Coordinator report. (on-going)

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

Other PRTPO Activities in SFY 2021

1. PRTPO Legislative Agenda. Convened a Legislative Work Group subcommittee of PRTPO to lead development of an organized legislative transportation framework for review and approval by the Board, to guide outreach activities in 2021 and beyond. This included three meetings of the LWG and two member polls to generate input and opinions on various concepts and develop a project list, as well as feedback from the Executive Board and TAC. Key data points were identified and produced, and draft graphics and folio content were drafted and handed off for production of a Transportation Outlook 2021 folio. Supported the scheduling and development of legislative forums for PRTPO's ex officio legislative members, to occur in late October and early November. Maintained close coordination with PRTPO leadership in carrying out their direction. (on-going)

2. PRTPO Website Overhaul. Developed a new PRTPO website built on a Squarespace platform and reorganized to better support current and future communication needs. Participated in training for site maintenance and updates. Site development activities progressed from early conceptual planning to final stages of development, with deployment anticipated for early October. (on-going)

3. Title VI Plan Update. Began scoping regulatory and data collection requirements and various process logistics for the region in preparation for a update of the plan later in this fiscal year. (on-going)

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

The work noted in this form is provided by consultant and lead agency staff.

SIGNATURE	TITLE	DATE
	Transportation and Land Use Planner	10/2/2020

**Invoice Date**

10/2/2020

Invoice ID

5242

Printed on 10/2/2020

Page 1

CUSTOMER

SHIP TO _____



63 4 CORNERS RD

PORT TOWNSEND, WA 98368

~~Please detach and return this portion with your remittance.~~

Item No.	Description	Qty	Unit	Unit Price	Discount	Extended Price
11985	Third Party Recovery Direct Charges	1.00				\$36,376.72
11986	Third Party Recovery 10% Charge	1.00				\$3,637.67

11760	Amplifon Amplifon (S)														
3RD Quarter 2020 PRPTO Charges							<table><tr><td>Subtotal</td><td>\$40,014.31</td></tr><tr><td>Sales Tax</td><td>\$0.00</td></tr><tr><td>Total</td><td>\$40,014.31</td></tr><tr><td>Total Due</td><td>\$40,014.31</td></tr></table>	Subtotal	\$40,014.31	Sales Tax	\$0.00	Total	\$40,014.31	Total Due	\$40,014.31
Subtotal	\$40,014.31														
Sales Tax	\$0.00														
Total	\$40,014.31														
Total Due	\$40,014.31														

Kitsap Transit PRPTO

	Jan 2020	Feb 2020	March 2020	1st Q 2020	April 2020	May 2020	June 2020	2nd Q 2020	July 2020	Augt 2020	Sept 2020	3rd Q 2020
Staff Salaries & Wages	\$560.91	\$1,175.24	\$917.59	\$2,653.74	\$1,616.30	\$2,026.19	\$777.67	\$4,420.16	\$2,498.69	\$2,384.68	\$1,156.39	\$6,039.76
Staff Fringe Benefit	\$298.17	\$467.71	\$365.19	\$1,131.07	\$643.24	\$806.35	\$309.47	\$1,759.06	\$994.39	\$949.03	\$460.19	\$2,403.61
Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$246.60	\$246.60	\$0.00	\$228.00	\$0.00	\$228.00
Professional & Tech Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34.80	\$54.80	\$2,812.20	\$0.00	\$0.00	\$2,812.20
Other Contract Services	\$6,059.04	\$7,997.32	\$7,300.00	\$21,356.36	\$4,600.00	\$6,100.00	\$5,850.00	\$16,550.00	\$6,250.00	\$0.00	\$18,400.00	\$24,650.00
Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Third Party Recovery	\$0.00	\$0.00	(\$25,441.17)	(\$25,441.17)	\$0.00	\$0.00	(\$22,975.82)	(\$22,975.82)	\$0.00	\$0.00	\$0.00	\$0.00
Casualty Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Membership, Dues, and Subscription	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$188.35	\$188.35	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$7,218.12	\$9,640.27	(\$16,858.39)	\$0.00	\$6,859.54	\$8,932.54	(\$15,548.93)	\$243.15	\$12,555.28	\$3,561.71	\$20,016.58	\$36,133.57

Total Expenses for Reimbursement: \$36,376.72

Total Admin Charge 10%: \$3,637.67

Total Charge: \$40,014.39

PRPTO JOURNAL ENTRY BENEFITS

Account Number	Account:	Date:	Amount	Type	Hours	32%
10-50214-4102	Fringe Benefit	7/3/2020	812.24	Debit	17	259.92
10-50214-1102	Fringe Benefit	7/3/2020	278.04	Credit	7	88.97
10-50214-4100	Fringe Benefit	7/3/2020	534.20	Credit	10	170.94
10-50214-4102	Fringe Benefit	7/17/2020	809.48	Debit	19	259.03
10-50214-1102	Fringe Benefit	7/17/2020	595.80	Credit	15	190.66
10-50214-4100	Fringe Benefit	7/17/2020	213.68	Credit	4	68.38
10-50214-4102	Fringe Benefit	7/31/2020	876.97	Debit	17.25	280.63
10-50214-1102	Fringe Benefit	7/31/2020	129.09	Credit	3.25	41.31
10-50214-4100	Fringe Benefit	7/31/2020	747.88	Credit	14	239.32
10-50214-4102	Fringe Benefit	8/14/2020	1343.68	Debit	29	429.98
10-50214-1102	Fringe Benefit	8/14/2020	595.80	Credit	15	190.66
10-50214-4100	Fringe Benefit	8/14/2020	747.88	Credit	14	239.32
10-50214-4102	Fringe Benefit	8/28/2020	1041.00	Debit	20	333.12
10-50214-1102	Fringe Benefit	8/28/2020	79.44	Credit	2	25.42
10-50214-4100	Fringe Benefit	8/28/2020	961.56	Credit	18	307.70
10-50214-4102	Fringe Benefit	9/11/2020	483.17	Debit	9.75	154.61
10-50214-1102	Fringe Benefit	9/11/2020	109.23	Credit	2.75	34.95
10-50214-4100	Fringe Benefit	9/11/2020	373.94	Credit	7	119.66
10-50214-4102	Fringe Benefit	9/25/2020	673.22	Debit	13.75	215.43
10-50214-1102	Fringe Benefit	9/25/2020	139.02	Credit	3.75	44.49
10-50214-4100	Fringe Benefit	9/25/2020	534.20	Credit	10	170.94

Kitsap Transit Invoice Expense Allocation Report

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
3P TRANSPORTATION SERVICES						
3P TRANSPORTATION SERVICES	7/31/2020	JULY PRITPO COORDINATI	Paid	10-50313-4102	Other Contractual Services	\$6,250.00
XXX-XX-1946	112	Invoice				
	8/31/2020	AUG SERVICE	Paid	10-50313-4102	Other Contractual Services	\$8,600.00
XXX-XX-1946	113	Invoice				
	9/30/2020	PRTPO Coordination Septe	Approved	10-50313-4102	Other Contractual Services	\$9,800.00
XXX-XX-1946	114	Invoice				
Totals for 3P TRANSPORTATION SERVICES:						
						<u>\$24,650.00</u>
KITSAP COUNTY PROSECUTOR'S OFFICE						
KITSAP COUNTY PROSECUTOR'S OFF	7/23/2020	LEGAL SERVICES FOR PR	Paid	10-50304-4102	Professional & Technical Serv	\$2,812.20
		Invoice				
Totals for KITSAP COUNTY PROSECUTOR'S OFFICE:						
						<u>\$2,812.20</u>
PORT TOWNSEND LEADER LLC						
PORT TOWNSEND LEADER LLC	8/31/2020	LEGAL AD	Paid	10-50301-4102	Legal Advertising	\$200.00
XX-XXX9793	105057	Invoice				
Totals for PORT TOWNSEND LEADER LLC:						
						<u>\$200.00</u>
SHELTON MASON COUNTY JOURNAL						
SHELTON MASON COUNTY JOURNA	8/27/2020	RTIP NOTICE 8/27	Paid	10-50301-4102	Legal Advertising	\$228.00
	105499	Invoice				
Totals for SHELTON MASON COUNTY JOURNAL:						
						<u>\$228.00</u>

Kitsap Transit Invoice Expense Allocation Report

Account Summary

Account Number	Description	Net Amount
10-50301-4102	Legal Advertising	\$428.00
10-50304-4102	Professional & Technical Serv	\$2,812.20
10-50313-4102	Other Contractual Services	\$24,650.00
	GRAND TOTAL:	\$27,890.20

3P Transportation Services

INVOICE

Client: Kitsap Transit
Project ID: KT 19-649
Project Name: PRTPO Coordinator
Billing Period: July 1, 2020 – July 31, 2020
Invoice Number: 112

Bill To:
Kitsap Transit
Attention: Steffani Lille
60 Washington Street, Ste 200
Bremerton, WA 98337

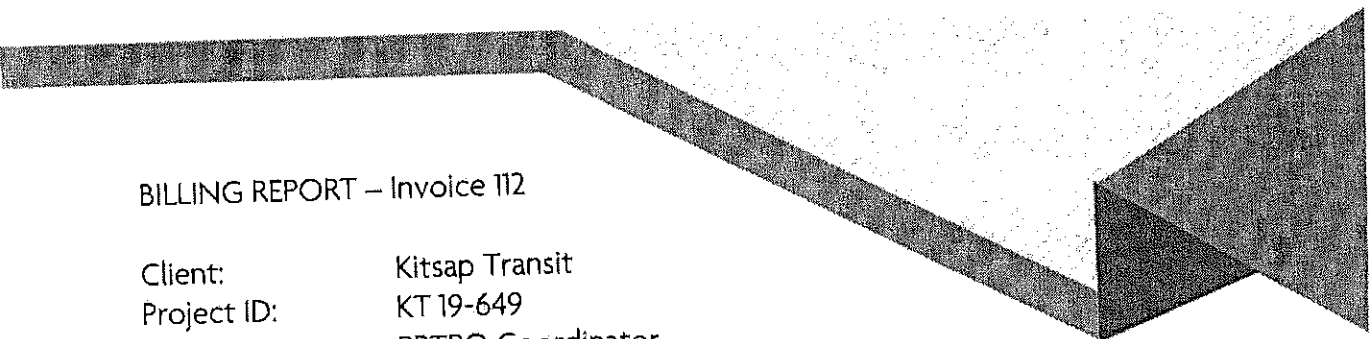
Remit To:
3P Transportation Services
Attention: Thera Black
2103 Harrison Avenue NW, Ste 2-733
Olympia, WA 98502

Description	Amount
PRTPO Coordination Services: 62.5 hours @ \$100/hour <i>Professional Services in Delivery of the SFY 2021 UPWP</i>	\$6,250.00
Total Due	\$6,250.00

PO 7518

Thank you!!

360.878.0353 ☎
thera@3ptransport.com ✉
2103 Harrison Ave NW, Ste 2-733
Olympia, WA 98502 🏠



BILLING REPORT – Invoice 112

Client: Kitsap Transit
Project ID: KT 19-649
Project Name: PRTPO Coordinator
Billing Period: July 1, 2020 – July 31, 2020

Activity Breakout by UPWP Work Program Elements

Program Administration [19.5 hours]

Technical Advisory Committee Meeting – Prepared for, hosted, and participated in the July 16 Technical Advisory Committee meeting.

Other Planning Activities – Following are other planning or coordination activities this month that fall under Program Administration in this UPWP.

- Completed SFY 2020 4th quarter work program summary for Ed.
- Supported Bek and Annette in their presentation to the Transportation Commission on July 15th.
- Compiled notes and materials for PRTPO Coordinator updates.
- Scheduled upcoming meetings and guest speakers for future PRTPO briefings.
- Conducted regular, on-going communication and coordination activities as needed with Lead Planning Agency and Lead Fiscal Agency, PRTPO Chair, members, and others.

Transportation Planning [10 hours]

WSDOT Investment Strategy Work Group – Participated in a kick-off interview, work sessions on July 16 and July 27, and polling exercises of the Investment Strategy Work Group. Maintained communications with PRTPO Chair and consultant team.

Consolidated Grants Process – Participated in a coordination kick-off call with staff from the Public Transportation Division of WSDOT and Ed. Located and reviewed 2018 process information for background on the upcoming process.

Other PRTPO Activities in SFY 2021 [33 hours]

PRTPO Website Overhaul – Collaborated with Ed and Jeremiah to outline and refine changes to the website as it is ported over to a Squarespace hosting platform. Talked through functionality and design options as well as the overall strategy for storing and indexing materials and archives. Developed updated content to refresh and simplify the webpages.

Legislative Work Group – Convened two meetings of the Work Group to develop a framework for PRTPO's 2021 information handout. Developed a member poll to get insights from PRTPO members on key topics for the Work Group to consider. Processed results of that poll and shared

with Work Group members for their second meeting. Began working on materials for the Executive Board that reflect direction from the Work Group.

Title VI – Began reviewing options for an update to the existing Title VI plan, including compliance requirements as well as format and scale options. Reviewed approved plans from comparable small regions for style guides. Coordinated with WSDOT Title VI coordinator to understand flexibility available to PRTPO.

Activities at No Charge [4 hours]

Reviewed recommendations from the Ruckleshaus Study advancing through Commerce for the legislature in 2021, particularly recommendations regarding authorities and responsibilities of RTPOs and of tribes. Contacted and then met with Joe Tovar to discuss those recommendations in light of rural RTPO constraints, and tribal sovereignty considerations. Worked to create an opening for more dialogue and volunteered to meet again.

Participated in inter-regional coordination activities of PSRC's Passenger-only Ferry Study.

There was no travel this month.

3P Transportation Services

INVOICE

Client: Kitsap Transit
Project ID: KT 19-649
Project Name: PRTPO Coordinator
Billing Period: August 1, 2020 – August 31, 2020
Invoice Number: 113

Bill To:
Kitsap Transit
Attention: Steffani Lille
60 Washington Street, Ste 200
Bremerton, WA 98337

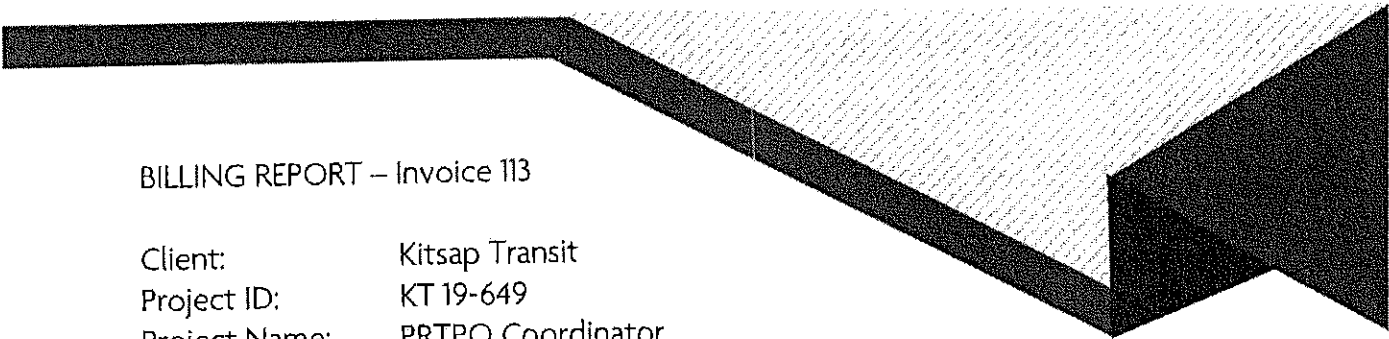
Remit To:
3P Transportation Services
Attention: Thera Black
2103 Harrison Avenue NW, Ste 2-733
Olympia, WA 98502

Description	Amount
PRTPO Coordination Services: 86 hours @ \$100/hour <i>Professional Services in Delivery of the SFY 2021 UPWP</i>	\$8,600.00
Fund: <u>10</u> Post Date: <u>August</u> Purchase Order Number: <u>7518</u> Project #: <u>100</u> Account Code: <u>10-50313-4102</u> Funding Source: <u>Local</u> Signed: <u>Steffani Lille</u>	Total Due <u>\$8,600.00</u> <i>CL</i>

Thank you!!

360.878.0353
thera@3ptransport.com
2103 Harrison Ave NW, Ste 2-733
Olympia, WA 98502





BILLING REPORT – Invoice 113

Client: Kitsap Transit
Project ID: KT 19-649
Project Name: PRTPO Coordinator
Billing Period: August 1, 2020 – August 31, 2020

Activity Breakout by UPWP Work Program Elements

Program Administration [29.5 hours]

Executive Committee Meeting – Prepared for the August 13 Executive Committee meeting with Lead Planning and Lead Fiscal Agencies, including agenda packet development and distribution, coordination with Bek, meeting hosting and support. Compiled recap and coordinated follow-up activities as appropriate in preparation for the Board meeting and other planning activities.

Executive Board Meeting – Prepared for the August 21 Executive Board meeting including agenda packet development and distribution, coordination with Bek and Ed, and meeting hosting and support. Participated in the meeting, took notes, debriefed, and prepared meeting summary. After the meeting, distributed additional materials referenced in the meeting to all members.

Other Planning Activities – Following are other planning or coordination activities this month that fall under Program Administration in this UPWP.

- Coordinated a statewide competitive grant support letter from PRTPO for Clallam Transit. Worked with Ed to provide GIS support for a map to include in the application packet.
- Relayed information from WSDOT on deadline extensions to tribal members.
- Supported Bek and Kitsap County in expediting distribution to the Board of draft language for the legal services contract extension and facilitated its execution.
- Reviewed invoicing policy with Sara and developed a Budget Status Report to accompany quarterly invoicing, to support budget review for policy makers. Reviewed with Executive Committee before implementing with the Board as part of the 4th quarter invoice review.
- Compiled notes and materials for PRTPO Coordinator updates for the Board.
- Conducted regular, on-going communication and coordination activities as needed with Lead Planning Agency and Lead Fiscal Agency, PRTPO Chair, members, and others.

Transportation Planning [24.5 hours]

RTP Follow-up Activities – Scoped an approach for identifying appropriate RTP follow-up activities to pursue and vetted the concept with the Executive Committee before presenting to the Board. Developed staff report outlining the approach. Began writing the TAC briefing memo.

Legislative Work Group – Completed the initial draft of materials for the Board and reviewed with Bek. Developed an alternate concept that presents regional data visually with charts and maps. This included assembling a dataset suitable for querying based on County Road and City Streets Revenues and Expenditures data obtained from WSDOT. Cleaned the data for PRTPO agencies sufficiently to create a funding profile from 2012-2018 and which can be queried to get insights on sources of transportation revenues used by agencies, trends in expenditures, and variability in spending over time. Reviewed other sources for data that can be used to support the regional narrative. Developed a staff memo to support the Board's discussion. After the meeting, developed a member poll to collect input for a regional list of projects. Reviewed this with Ed and Bek and refined before sending out to members for response. Coordinated with Bek in the development of an engagement strategy.

Activities at No Charge [6 hours]

Met with Anne Freeman of WSDOT to discuss public engagement in a highly rural setting for the Highway System Plan, and insights from that process which may be applicable to an on-going rural public participation program for the Peninsula Region. Meaningful process and engagement opportunities with limited resources, the importance of building trust in key demographic communities, and working with constraints attributable to lack of broadband access were common themes between the HSP engagement approach and PRTPO concerns when it updates its Public Participation Plan later this year.

Engaged in additional coordination and correspondence with members of the Investment Strategy team outside of the allotted meeting time, to ensure complete communication of regional perspectives and understanding of various efforts and inter-related activities.

Provided additional unbilled time in developing a clean, historical revenues and expenditures dataset for the region, based on County Roads and City Streets Revenues and Expenditures data from WSDOT for calendar years 2012-2018. Obtained and sorted historical data back to 2000 but did not clean it for use in the dataset at this time. A regional dataset is a resource for investigating historical trends in investment patterns, funding sources, levels of effort, and other inquiries related to city and county transportation spending. Establishing the historical foundation at this time will benefit the region going forward.

There was no travel this month.

Regional Coordination and Collaboration:

- Federal Funding Flexibility for Local Agencies – Synthesized notes from the July 16 TAC meeting and prepared a staff memo for the Executive Board outlining issues, identifying possible areas for engagement, and proposing a strategy for evaluating and reporting back to the Board on the viability of various options. Began working on the brief and initiated outreach to WSDOT to get input on key issues and opportunities, in preparation for a TAC discussion in September.
- MPO/RTPO Coordinating Committee meetings – Participated in a region-only meeting on August 17 and the statewide meeting with regions and WSDOT on August 18. Recapped highlights of the meeting with links to more information for the August Coordinator's Report.
- WSDOT Investment Strategy Work Group – Prepared staff memo for Executive Board briefing on work group activities to date. Prepared for and participated in a work session on August 28, and compiled summary notes afterwards. Maintained communications with PRTPO Chair and consultant team.
- Participated in the first Rural RTPO quarterly summit, a pilot initiative launched by WSDOT to better understand and support activities of rural regions.

Transportation Outlook 2021 – Worked with early concepts from the Legislative Work Group to create a rough mock-up of the 2021 legislative information piece for the Board. This supported their discussion about what kind of information to include in a media piece of this size and scope.

Consolidated Grants Process – Reviewed previous applications and gleaned contact information and project funding details. Reviewed grant application instructions from the WSDOT site and developed estimate of available slots for regional ranking. Corresponded with Danette and other transit members and affirmed the secured status of prior four-year applications. Corresponded with Dina Geiszler of OlyCAP about their four-year project, and scheduled a follow-up introduction meeting with her and Ed.

Regional TIP [2 hours]

Monitor Obligation Authority – Reviewed OA status report from Dave Kaiser and annotated the tables to make the information clearer for a lay audience. Obtained latest draft of current OA policy that applies to PRTPO and the three rural counties and prepared a brief write-up for the Coordinator's Report with these materials attached.

Other PRTPO Activities in SFY 2021 [30 hours]

PRTPO Website Overhaul – Collaborated with Ed and Jeremiah in the website overhaul, reviewing and refining layouts and editing page content. Reviewed all materials to be included on the site, so that unnecessary content can be removed, and only appropriate materials are kept in the site's archives.

3P Transportation Services

INVOICE

Client: Kitsap Transit
Project ID: KT 19-649
Project Name: PRTPO Coordinator
Billing Period: September 1, 2020 – September 30, 2020
Invoice Number: 114

Bill To:

Kitsap Transit
Attention: Steffani Lille
60 Washington Street, Ste 200
Bremerton, WA 98337

Remit To:

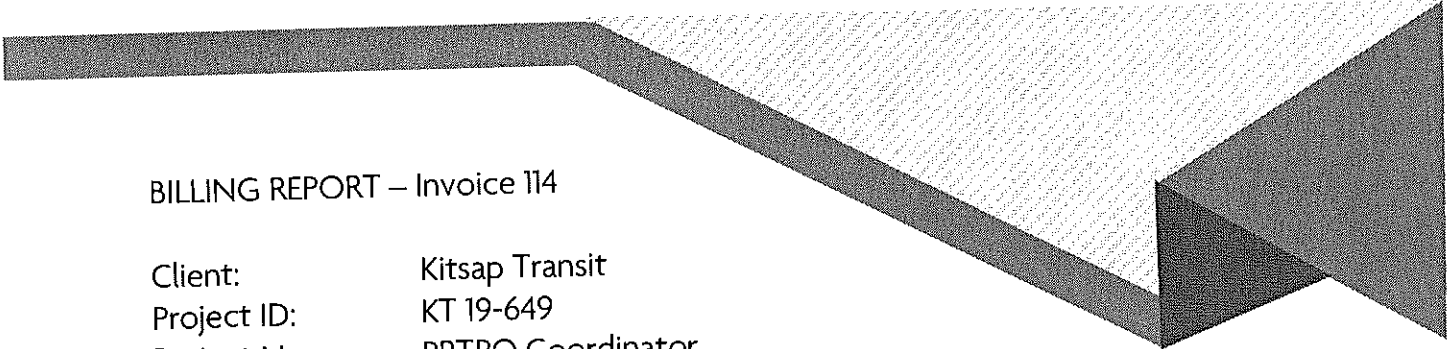
3P Transportation Services
Attention: Thera Black
2103 Harrison Avenue NW, Ste 2-733
Olympia, WA 98502

Description	Amount
PRTPO Coordination Services: 98 hours @ \$100/hour <i>Professional Services in Delivery of the SFY 2021 UPWP</i>	\$9,800.00
Total Due	\$9,800.00

Thank you!!

360.878.0353
thera@3ptransport.com
2103 Harrison Ave NW, Ste 2-733
Olympia, WA 98502





BILLING REPORT – Invoice 114

Client: Kitsap Transit
Project ID: KT 19-649
Project Name: PRTPO Coordinator
Billing Period: September 1, 2020 – September 30, 2020

Activity Breakout by UPWP Work Program Elements

Program Administration [51.5 hours]

Technical Advisory Committee Meeting – Prepared for and participated in the September 17th TAC meeting, including coordination with Lead Planning Agency staff in development of agenda packet, a pre-meeting call with the TAC Chair and LPA staff, meeting hosting and support, and follow-up with LPA staff.

Executive Committee Meeting – Prepared for and participated in the September 30th Executive Committee meeting with Lead Planning and Lead Fiscal Agencies, including agenda packet development and distribution, coordination with PRTPO Chair, meeting hosting and support. Compiled recap and coordinated follow-up activities as appropriate in preparation for the Board meeting and other planning activities.

Executive Board Meeting – Prepared for agenda setting with the Executive Committee for the Board's October 16th meeting.

Other Planning Activities – Following are other planning or coordination activities this month that fall under Program Administration in this UPWP.

- Developed FFY 2020 Title VI Annual Report for submission to WSDOT
- Developed SFY 2020 UPWP Annual Report for submission to WSDOT
- Coordinated with Lead Fiscal Agency in developing an amendment to the Invoice Reimbursement Policy for Executive Committee discussion, in preparation for the October Board meeting
- Scoped SFY 2021 UPWP amendment options for SFY 2020 carryover funds with LPA staff for Executive Committee discussion, in preparation for October Board meeting
- Compiled notes and materials for PRTPO Coordinator updates for the Board
- Conducted regular, on-going communication and coordination activities as needed with Lead Planning Agency and Lead Fiscal Agency, PRTPO Chair, members, and others

Transportation Planning [18 hours]

RTP Follow-up Activities – Prepared briefing report for TAC discussion on September 17th. Next steps will provide a more detailed outline of potential follow-up activities for discussion and action by the TAC in November.

Regional Coordination and Collaboration:

- Federal Funding Flexibility for Local Agencies – Discussed core strategies with Local Programs staff to understand where barriers will be. Completed white paper and staff report for TAC discussion on September 17th. Developed summary recap for the Board.
- WSDOT Investment Strategy Work Group – Participated in a sub-group session and one regular meeting of the Work Group. Maintained communications with PRTP Chair and consultant team.

Transportation Outlook 2021 – Worked with the Marketing Team at Kitsap Transit to develop draft production pieces for consideration by the Executive Committee, in preparation for review and approval by the Board in October.

Human Services Transportation Planning – Hosted meeting with Dina Geiszler of OlyCAP and LPA staff to learn about the transportation program they offer and special needs of their highly rural clientele. Introduced her to PRTP and invited her to attend meetings.

Other PRTP Activities in SFY 2021 [28.5 hours]

2021 Legislative Framework – Developed materials for the TAC to discuss on September 17th with a focus on further developing the project list. Coordinated with members in developing and refining the project list. Provided review materials to the Legislative Work Group for its third and final meeting on September 24th. Developed final working draft of materials based on direction from LWG and forwarded to Kitsap Transit for final production. Scheduled legislative forums for the 24th and 35th districts and began developing outline of agenda and regional introduction with PRTP Chair. Coordinated with tribal partners on appropriate outreach and coordination protocols for legislative meetings.

PRTP Website Overhaul – Collaborated with Ed and Jeremiah in final review and edits to the new website. Took part in a training session with Jeremiah on editing and maintaining content on the site.

Activities at No Charge [3 hours]

Researched various Zoom features to expand PRTP's meeting hosting and facilitation capacity.

There was no travel this month.



Kitsap County Prosecuting Attorney
Chad M. Enright



CIVIL DIVISION

Ione George
Chief of Staff

Jacquelyn Aufderheide
Civil Division Chief

Carrie Alire
Administrative Manager

January 15, 2020

Jefferson Transit
Tammi Rubert, General Manager
63 Four Corners Road
Port Townsend, WA 98368

RE: Invoice for Legal Services - 4th Quarter 2019
Request For Payment - \$2,812.20

Dear Ms. Rubert,

Enclosed please find an invoice for the fourth quarter 2019, for legal services provided by the Civil Division to the Peninsula Regional Transportation Planning Organization. At the hourly rate of \$129 set forth in the Agreement for Legal Services for deputy prosecuting attorney time and \$82 per hour for paralegal time, the amount owing for legal services totals \$2,812.20 for 21.8 hours of work performed.

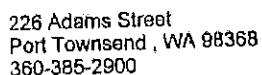
Please make a check payable to the Kitsap County Prosecutor's Office and mail it to the attention of the undersigned. If you have any questions or require additional information, please do not hesitate to contact me at (360) 337-4814 or via email at caalire@co.kitsap.wa.us or Jacquelyn Aufderheide at 337-4973 or jaufderh@co.kitsap.wa.us. Thank you.

Sincerely yours,

CHAD M. ENRIGHT
Prosecuting Attorney

Carrie Alire
Administrative Manager

/cb
Cc: Jacquelyn Aufderheide



SEP 08 2020

FINANCE
KITSAP TRANSIT

Invoice # 105057

Invoice Date: 8/31/20

Terms: Prepay

Rep: JH

Bill to:

Bill to ID: 27134

Jeremiah Holcomb
Kitsap Transit
60 Washington Ave, Suite 200
Bremerton, WA 98337

Sold to:

Account ID: 27134

Jill Boltz
Kitsap Transit
60 Washington Ave, Suite 200
Bremerton, WA 98337

[illegible]

Shelton-Mason County Journal

227 W Cota St
PO Box 430
Shelton, WA 98584-0430

EST. 1886

Invoice

Date	Invoice #
8/27/2020	105499

Bill To
Kitsap Transit 60 Washington Ave. Ste. 200 Bremerton, WA 98337

P.O. No.	Terms	Project
~~2658~~ 81043		

Quantity	Description	Rate	Amount
1	Legal notices 2021 RTIP Notice of Public Comment 8/27	228.00	228.00
		Total	\$228.00

Phone #	360-426-4412
---------	--------------



Kitsap County Prosecuting Attorney Chad M. Enright



CIVIL DIVISION

Ione George
Chief of Staff

Jacquelyn Aufderheide
Civil Division Chief

Carrie Alire
Administrative Manager

July 22, 2020

Kitsap Transit
Attn: Edward Coviello
Email: EdwardC@KitsapTransit.com

RE: Invoice for Legal Services - 2nd Quarter 2020
Request For Payment - \$54.80

Dear Mr. Coviello,

Legal services for the Second Quarter of 2020 are detailed below.

PRTPO - Legal Services 2nd Quarter 2020							
Date	File Name	File Number	Services Rendered	DPA	Hours	Rate	Total
4/23/2020	PRTPO COVID-19 ISSUES	20100090-0010	Phone/email contact	LIN	0.2	\$ 137.00	\$ 27.40
5/5/2020		20100090-0010	Phone/email contact	LIN	0.1	\$ 137.00	\$ 13.70
5/28/2020		20100090-0010	Research/draft/review	LIN	0.1	\$ 137.00	\$ 13.70
*****					0.4		\$ 54.80
Total					0.4		\$ 54.80

Please make a check payable to the Kitsap County Prosecutor's Office and mail it to the attention of the undersigned. If you have any questions or require additional information, please do not hesitate to contact me at (360) 337-4814 or via email at caalire@co.kitsap.wa.us or Jacquelyn Aufderheide at 337-4973 or jaufderh@co.kitsap.wa.us. Thank you.

Sincerely yours,

CHAD M. ENRIGHT
Prosecuting Attorney

Carrie Alire
Administrative Manager

/cb

Cc: Jacquelyn Aufderheide



PURCHASE ORDER	
Purchase Order No.	8388
Vendor ID	834
6/18/2020	Page 1

VENDOR

SHIP TO

|||||
BANK OF AMERICA-BUSINESS CARD (BUS)
PO BOX 15796
WILMINGTON, DE 19886-5796

Kitsap Transit

Attention: BANK OF AMERICA-BUSINESS CARD

Attention:

Ship Via	FOB	Terms	PO Date	Buyer
			6/18/2020	
			Department	Confirm To
			Capital & Service Development	

Line No.	Product ID	Vendor Part Number	Required	Unit	Quantity	Extended Price
Description			Promised	Unit Price		
1				\$216.000		\$216.00
PRTPO website switch to Squarespace platform						
Total						\$216.00


Authorized Signature



You're ready to launch your site.

Your website purchase was successful.
We will email you a copy of your receipt.

Get a free Domain for a year

Get a great, easy-to-manage domain name to go with your website. Even better, they come with included privacy tools and are free for a year with your annual subscription*.



*choose any available domain up to an annual value of \$20

Payment Summary

Website - Business

Annual Payment - Renews On Jun 18, 2021	\$216.00
---	----------

Subtotal	\$216.00
----------	----------

JUNE2020	- \$43.20
----------	-----------

<u>Sales Tax</u>	\$15.55
------------------	---------

Amount Paid Today	\$188.35
--------------------------	-----------------

Plans renew automatically until you cancel. You can always change your plan or cancel. Learn more in your Billing panel.

[GO TO MY SITE](#)

PRTPO Fiscal Agent Expenses
Jefferson Transit Authority
July 1 - September 30, 2020

	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Total</u>	Notes
Staff Salaries and Wages	\$ 9.57	\$ 287.10	\$ -	\$ 296.67	
Staff Fringe Benefit/OH Rate	\$ 6.39	\$ 191.63	\$ -	\$ 198.01	
Other Reimbursables	\$ -	\$ -	\$ -	\$ -	
	<u>\$ 15.96</u>	<u>\$ 478.73</u>	<u>\$ -</u>	<u>\$ 494.68</u>	

Salary Break out data:		Wages	Benefits/OH	Total
Crouch	7/14/2020	\$ 9.57	\$ 6.39	\$ 15.96
Crouch	8/3/2020	\$ 38.28	\$ 25.55	\$ 63.83
Crouch	8/5/2020	\$ 95.70	\$ 63.88	\$ 159.58
Crouch	8/6/2020	\$ 153.12	\$ 102.20	\$ 255.32
		<u>\$ 296.67</u>	<u>\$ 198.01</u>	<u>\$ 494.68</u>



ATTACHMENT C

ACTION ITEM

To: PRTPO Executive Board
From: Thera Black, PRTPO Coordinator
Date: October 9, 2020
Subject: **PRTPO Invoice Reimbursement Policy Amendment**

REQUESTED ACTION:

Approve the proposed amendments to the PRTPO Invoice Reimbursement policy.

Overview:

PRTPO's Invoice Reimbursement policy describes how the Lead Fiscal Agency (Kitsap Transit) and the Lead Financial Agency (Jefferson Transit) conduct the process of assembling the quarterly invoice packet for WSDOT reimbursement and obtain authorization from the Executive Committee and approval from the Executive Board.

The original policy was written before the two agencies had actual experience in the processing of invoices. Over the past year they realized some efficiencies in that process.

To ensure consistency between PRTPO practice and policy, minor adjustments are needed to the policy language to reflect the more effective way the two agencies are coordinating the development and transmittal of the invoice to the Executive Committee and Board.

The attached includes a mark-up showing proposed changes and a clean final draft as well as the attachment package of exhibits. When approved, the amended policy will replace the original policy in the PRTPO Resource Manual.

Attachment:

- *Proposed Amendment to the PRTPO Invoice Reimbursement Policy*

For More Information:

Thera Black | 360.878.0353 | TheraB@PeninsulaRTPPO.org

Peninsula Regional Transportation Planning Organization

Policies and Procedures

2. PLANNING INVOICE REIMBURSEMENT POLICY

Purpose

The purpose of this policy and procedure is to ensure timely reimbursement of Lead Planning Agency (LPA) and Fiscal Agent (FA) costs incurred on behalf of the PRTPO from the biennial appropriation of regional transportation planning funds. (RCW 47.80.050)

Policy

The PRTPO shall prepare an invoice for reimbursement of costs incurred for the PRTPO not less frequently than quarterly. All invoices will be in the format required by WSDOT and shall include the proper documentation to support requested reimbursement.

Procedure

1. The LPA will

- a. Prepare the RTPO Planning Invoice Voucher including the RTPO UPWP Activity Detail report following the instructions provided by WSDOT. (See Attachment A)
- b. Retain and file copies of back-up documentation such as payroll summaries and invoice expense allocation reports in the PRTPO Planning Grant Reimbursement File.
- c. Enter current expenditure amounts in the PRTPO Budget Expenditure Workbook.(See Attachment B)
- ~~e-d.~~ LPA will sign signature block on invoice and Budget Expenditure Workbook ^[TB1].
- ~~d-e.~~ Transmit the Invoice Voucher and ~~current~~ PRTPO Budget Expenditure Workbook to the FA.

2. The FA will:

- a. ~~Update the RTPO Planning Invoice Voucher Transmit FA supplemental activity detail and costs incurred on behalf of the PRTPO to LPA to be included in the RTPO Planning Invoice to include costs incurred by the FA on behalf of the PRTPO and any supplemental activity detail. FA will retain and file copies of back-up documentation for all FA expenses in the PRTPO Grant Reimbursement File.~~
- ~~b. Update the PRTPO Budget Expenditure Workbook for any current FA expenditures.~~
- ~~e-b.~~ Transmit the ~~updated~~ RTPO Planning Invoice Voucher and Budget Expenditure Report to the Executive Committee for approval via email. Two of the three Executive Committee members must send approval via email before proceeding to step ~~cd~~.
- ~~d-c.~~ FA will ~~sign signature block on invoice and~~ transmit the approved RTPO Planning Invoice Voucher to the WSDOT Tribal and Regional Coordination Office for payment (See Attachment A instructions).

e.d. FA will compile all [invoice](#) documentation [and monthly bank reconciliation report](#) and forward to PRTPO Coordinator to be included on next Executive Board meeting consent agenda.

3. The Executive Board will receive a copy of the invoice at the next regularly scheduled Executive Board meeting for approval on the consent agenda. (see Attachment C Consent Agenda Cover Sheet)^[TB2]

Peninsula Regional Transportation Planning Organization

Policies and Procedures

2. PLANNING INVOICE REIMBURSEMENT POLICY

Purpose

The purpose of this policy and procedure is to ensure timely reimbursement of Lead Planning Agency (LPA) and Fiscal Agent (FA) costs incurred on behalf of the PRTPO from the biennial appropriation of regional transportation planning funds. (RCW 47.80.050)

Policy

The PRTPO shall prepare an invoice for reimbursement of costs incurred for the PRTPO not less frequently than quarterly. All invoices will be in the format required by WSDOT and shall include the proper documentation to support requested reimbursement.

Procedure

1. The LPA will
 - a. Prepare the RTPO Planning Invoice Voucher including the RTPO UPWP Activity Detail report following the instructions provided by WSDOT. (See Attachment A)
 - b. Retain and file copies of back-up documentation such as payroll summaries and invoice expense allocation reports in the PRTPO Planning Grant Reimbursement File.
 - c. Enter current expenditure amounts in the PRTPO Budget Expenditure Workbook.(See Attachment B)
 - d. LPA will sign signature block on invoice.
 - e. Transmit the Invoice Voucher and PRTPO Budget Expenditure Workbook to the FA.
2. The FA will:
 - a. Transmit FA supplemental activity detail and costs incurred on behalf of the PRTPO to LPA to be included in the RTPO Planning Invoice. FA will retain and file copies of back-up documentation for all FA expenses in the PRTPO Grant Reimbursement File.
 - b. Transmit the RTPO Planning Invoice Voucher and Budget Expenditure Report to the Executive Committee for approval via email. Two of the three Executive Committee members must send approval via email before proceeding to step c.
 - c. FA will transmit the approved RTPO Planning Invoice Voucher to the WSDOT Tribal and Regional Coordination Office for payment (See Attachment A instructions).
 - d. FA will compile all invoice documentation and monthly bank reconciliation report and forward to PRTPO Coordinator to be included on next Executive Board meeting consent agenda.
3. The Executive Board will receive a copy of the invoice at the next regularly scheduled Executive Board meeting for approval on the consent agenda. (see Attachment C Consent Agenda Cover Sheet)

Attachment A

RTPO Planning Invoice Voucher (sample)

RTPO PLANNING INVOICE VOUCHER

Peninsula RTPO / Jefferson Transit

63 4 Corners Road
Port Townsend, WA 98368

Vendor # 911124781

Agreement # GCB 3096

Invoice Date 7/15/2020

Billing Time Period

April 1, 2020 - June 30, 2020

RTPO's Certification: I certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination on the grounds of race, creed, color, national origin, sex, or age. I certify that I have authorized signature authority.

SIGNATURE

DATE

7/15/2020

TITLE

Peninsula RTPO / Kitsap Transit

TOTAL RTPO REIMBURSEMENT requested this invoice

\$26,287.84

Allocation Authorized	\$304,143.00
Biennium-to-Date	\$119,998.02
Allocation Balance	\$184,144.98

WORK ELEMENT	DESCRIPTION	Prior Biennium-TO-DATE Expenditures	CURRENT PERIOD EXPENDITURES	Biennium TO-DATE Expenditures
Program Administration	Salaries	\$8,207.70	\$4,992.71	\$13,200.41
	Travel	\$5,114.72	\$0.00	\$5,114.72
	Consultants	\$46,986.20	\$16,550.00	\$63,536.20
	Miscellaneous	\$11,321.27	\$3,367.13	\$14,688.40
	Total	\$71,629.89	\$24,909.84	\$96,539.73
Transportation Planning	Salaries	\$5,251.40	\$306.00	\$5,557.40
	Travel	\$0.00	\$0.00	\$0.00
	Consultants	\$10,400.00	\$0.00	\$10,400.00
	Miscellaneous	\$0.00	\$0.00	\$0.00
	Total	\$15,651.40	\$306.00	\$15,957.40
Data Collection and Analysis	Salaries	\$0.00	\$0.00	\$0.00
	Travel	\$0.00	\$0.00	\$0.00
	Consultants	\$0.00	\$0.00	\$0.00
	Miscellaneous	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$0.00	\$0.00
Transportation Improvement Program	Salaries	\$4,628.89	\$1,072.00	\$5,700.89
	Travel	\$0.00	\$0.00	\$0.00
	Consultants	\$1,800.00	\$0.00	\$1,800.00
	Miscellaneous	\$0.00	\$0.00	\$0.00
	Total	\$6,428.89	\$1,072.00	\$7,500.89
RTPO Planning Duties	Salaries	\$0.00	\$0.00	\$0.00
	Travel	\$0.00	\$0.00	\$0.00
	Consultants	\$0.00	\$0.00	\$0.00
	Miscellaneous	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$0.00	\$0.00
TOTAL RTPO Reimbursement		\$93,710.18	\$26,287.84	\$119,998.02

RTPO	Peninsula RTPO / Jefferson Transit
Billing Time Period	April 1, 2020 - June 30, 2020

TPO Reviewer	Date
Edward Coviello	7/15/2020

RTPO UPWP ACTIVITY DETAIL

ELEMENT From Page 1

ACTIVITY Description - work completed during billing period - and STATUS to date

Program Administration

- a. Meeting Support. Provided staff support for April Executive Board meeting, May TAC meeting, and June Executive Committee and Executive Board meetings. Support included agenda setting and coordination, development of staff reports and meeting materials, remote meeting hosting and logistics, participation in meetings, recaps, correspondence and follow-up as needed. (on-going)
- b. Transportation Alternatives Program. Adapted original in-person format to remote format. Developed on-line multimedia support materials and conducted evaluation and prioritization process with the TAC. Executive Board reviewed proposals and TAC recommendation, and awarded funding to four projects. Award letters sent and files updated for next process in 2022. (complete)
- c. SFY 2021 UPWP. Completed draft review with Executive Board and final review and approval in June. SFY 2021 UPWP sent to WSDOT and files set up for new fiscal year work. Scoped new work program rollout with Executive Committee and Board, and developed initial work plan for the year. Identified key initiatives for 1st and 2nd quarters. (complete)
- d. Statewide Investment Strategy. Participated in phone interview with WSDOT and reviewed summary materials. Supported Executive Board discussions in April and June about regional values and interests in this statewide study effort. Talked with the Investment Group moderator about the study effort, in preparation for the first meeting in July. (on-going)
- e. Member Correspondence. Responded to member inquiries on work program or regional transportation planning questions. Provided PRTPO introductions and overview of the RTPO process to member agency staff not familiar with the organization. Compiled and distributed bi-monthly Coordinator update to members. (on-going)
- f. Engagement. Worked with Chair and Past-Chair on presentation for the Washington State Transportation Commission, which was rescheduled from March to July. Coordinated with WSTC staff on preparation and scheduling logistics. (on-going)
- g. PRTPO website. Posted updated information on the website and performed routine maintenance and coordination activities. Acquired new Squarespace hosting platform and began converting the website to a modern web-hosting format. (on-going)
- h. Lead Agency communication and coordination. Routine phone calls, emails, and in-person meetings as needed to ensure overall program coordination. Continued to monitor public health responses to Covid-19 and adapt programs as needed, such as extending the deadline for TAP applications by two weeks, and adopting a fully remote evaluation process format. (on-going)
- i. Accounting. Completed monthly and quarterly invoicing, reporting, and accounting procedures. Updated software licenses. (on-going)

Please check the box if any activity was reimbursed from: ☒ STBG or ☐ HSTP

Transportation Planning

- b. Quarterly MPO/RTPO Coordinating Committee meeting. Prepared for and participated in the meeting, and followed up on coordinating committee questions regarding PRTPO representation. (complete, on-going)
- c. Passenger-only Ferry Study RTPO group. Coordinated with other PSRC and other affected RTPOs to promote an area-wide passenger-only ferry study, review results, and provide input on evaluation factors. Reached out to various agencies to obtain economic impact analysis information needed for the study to assess benefits of new service for tourism and outdoor recreation in rural communities. (on-going)

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

Data Collection and Analysis

No activity this quarter.

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

Transportation Improvement Program

- a. OA policy review. Monitored renewed revisions to draft OA delivery policy. (on-going)
- b. RTIP amendment policy. Presented draft RTIP amendment policy and new report format to the Executive Board and TAC for review and feedback. Adopted the new policy and report format in June. (complete)
- c. RTIP amenment. Completed RTIP amendment for Clallam Transit. (complete)

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

RTPO Planning Duties

No activity this quarter.

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

OTHER COMMENTS - Additional information to explain approved deviations or delays from original UPWP task descriptions

The work noted in this form is provided by consultant and lead agency staff.

SIGNATURE

TITLE

DATE

Transportation and Land Use Planner

7/15/2020

Attachment B

PRTPO Budget Expenditure Workbook (sample)

Peninsula Regional Transportation Planning Organization
SFY 2020 4th Quarter
UPWP Budget Report

PRTPO Work Program Element	SFY 2020 Actual	SFY 2021 Budget	Total 20-21 Biennium	Expenditures to Date	State RTPO Revenues	Other Revenues	Total Revenues	Remaining Budget
Program Administration	\$ 96,540	\$ 79,012	\$ 175,552	\$ 96,540	\$ 96,540	\$ -	\$ 96,540	\$ 79,012
Transportation Planning	\$ 15,957	\$ 46,200	\$ 62,157	\$ 15,957	\$ 15,957	\$ -	\$ 15,957	\$ 46,200
Data Collection and Analysis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Regional TIP	\$ 7,501	\$ 12,760	\$ 20,261	\$ 7,501	\$ 7,501	\$ -	\$ 7,501	\$ 12,760
Other RTPO Planning Duties	\$ -	\$ 34,300	\$ 34,300	\$ -	\$ -	\$ -	\$ -	\$ 34,300
Totals	\$ 119,998	\$ 172,272	\$ 292,270	\$ 119,998	\$ 119,998	\$ -	\$ 119,998	\$ 172,272

Acronyms:

RTPO Regional Transportation Planning Organization
SFY State Fiscal Year (July 1 - June 30)
TIP Transportation Improvement Program
UPWP Unified Planning Work Program

Attachment C

Consent Agenda Cover Sheet (sample)

**ACTION ITEM**

To: PRTPO Executive Board
From: Thera Black, PRTPO Coordinator
Date: October 9, 2020
Subject: **SFY 2021 1st Quarter Expense Voucher Approval**

REQUESTED ACTION:

Approve 1st quarter expenditures for the SFY 2021 Unified Planning Work Program in the amount of \$40,509.

Overview

The PRTPO Executive Board is responsible for approving quarterly expenditures submitted to WSDOT for reimbursement. The attached invoice was prepared by the Fiscal Administrator, reviewed and authorized by the Executive Committee and approved for inclusion on the Executive Board consent calendar.

The budget summary report is below.

Attachment:

- *SFY 2021 1st Quarter Invoice Reimbursement Package*

Work Program Element	SFY 2020 Actual	SFY 2021 Budget	Total 20-21 Biennium	Previous Expenditures	Current Expenditures	State RTPO Revenues*	Remaining Budget
Program Administration	\$ 96,540	\$ 79,012	\$ 175,552	\$ 96,540	\$ 21,985	\$ 118,525	\$ 57,027
Transportation Planning	\$ 15,957	\$ 46,200	\$ 62,157	\$ 15,957	\$ 5,740	\$ 21,697	\$ 40,460
Regional TIP	\$ 7,501	\$ 12,760	\$ 20,261	\$ 7,501	\$ 2,673	\$ 10,174	\$ 10,087
Other RTPO Planning Duties	\$ -	\$ 34,300	\$ 34,300	\$ -	\$ 10,112	\$ 10,112	\$ 24,188
Totals	\$ 119,998	\$ 172,272	\$ 292,270	\$ 119,998	\$ 40,509	\$ 160,507	\$ 131,763

* PRTPO uses State RTPO revenue only.



ATTACHMENT D

ACTION ITEM

To: PRTPO Executive Board
From: Edward Coviello
Date: October 8, 2020
Subject: Revised Cost Proposal for PRTPO Coordinator Services

REQUESTED ACTION:

Approve the Revised Cost Proposal for the PRTPO Coordinator in accordance with contract KT 19-649 for continuation of services through December 31, 2021.

Overview

In 2019, the PRTPO approved Kitsap Transit as the Lead Planning Agency (LPA) for the PRTPO under the guidance of RCW 47.80. As such, Kitsap Transit has contracted with 3P Transportation to provide LPA services in delivering PRTPO's Unified Planning Work Program. This contract is KT 19-649 and will expire in August 2021 with an option to extend at the discretion of the PRTPO Executive Board.

Part of the contract includes a Cost Proposal provided by 3P Transportation. The Cost Proposal is used to generate a purchase order that allows the LPA to pay for monthly invoices provided by 3P Transportation and establishes an upper limit on total contract reimbursements. After 15 months that purchase order is now in need of an extension. The LPA requested an updated Cost Proposal from 3P Transportation.

3P Transportation provided an updated Cost Proposal which is attached. There is no change in the pay rate for the attached Proposal. The action requested is to extend the Cost Proposal to December 31, 2021 to allow for continued services by 3P Transportation to the LPA and PRTPO members.

For More Information:

Edward Coviello | 360.824.4919 | EdwardC@KitsapTransit.com

3 P Transportation Services

Mr. John Clauson
Executive Director
Kitsap Transit
60 Washington Ave. Suite 200
Bremerton. WA 98337

Reference: Revised Cost Proposal for PRTPO Coordinator – KT 19-649

Following is my Revised Cost Proposal to provide PRTPO Coordinator services under contract to Kitsap Transit (KT 19-649) through December 31, 2021.

My fully loaded standard hourly rate is \$100 per hour plus travel expenses, assuming travel resumes within this time period. I bill travel time at 50% of my standard hourly rate.

I'm under contract to deliver the currently adopted Unified Planning Work Program as directed by the Executive Board. I estimate my fully loaded cost to deliver the work program through December 31, 2021 to be no more than \$150,000 unless additional services are requested.

If you have any questions, please let me know.

Sincerely,



Thera Black
3P Transportation Services

360.878.0353



thera@3ptransport.com



2103 Harrison Ave NW, Ste 2-733

Olympia, WA 98502



[Back to top](#)



ATTACHMENT E

ACTION ITEM

To: PRTPO Executive Board
From: Edward Coviello
Date: October 9, 2020
Subject: Approval of 2021-2026 Regional Transportation Improvement Program

REQUESTED ACTION:

Approve Resolution 02-2020 adopting the 2021-2026 Regional Transportation Improvement Program for the Peninsula Region.

Overview

One of PRTPO's annual responsibilities is to develop a six-year Regional Transportation Improvement Program (RTIP) in cooperation with WSDOT, local jurisdictions, and transit agencies¹. The RTIP is effectively a compilation of all the locally adopted six-year TIPs and WSDOT's TIP into a single Regional TIP.

Certain projects in the first four years of the Regional TIP move automatically into the Statewide TIP (STIP) by virtue of their inclusion in the RTIP. Those projects include:

- a) Local agency or transit projects that have any federal funds AND are funding secured for that phase
- b) All WSDOT projects

Inclusion in the STIP is a prerequisite for agencies before they can obligate federally funded projects obtained through a grant or an earmark, and inclusion in the RTIP is a prerequisite for inclusion in the STIP. Obligation is the process of getting federal funds that have been awarded to a project committed to that project contractually for ten years and is a critical step in securing federally funded projects.

Other local projects in the first four years of the RTIP don't move automatically to the STIP. This includes any local projects showing only local or state funds, or those showing federal funds, but the projects are still planned and not yet secured. Inclusion in the RTIP for those projects anticipating federal funds is good because they can be amended into the required STIP more efficiently if they receive funds unexpectedly. It takes longer to add brand new projects to the STIP if they receive federal funds when they have not already been vetted through local, regional, and state TIP reviews.

The RTIP report is attached and includes 144 projects from PRTPO members in three of the four counties. Kitsap County projects are included in the Puget Sound Regional Council RTIP.

Upon the Board's approval the RTIP will be forwarded to WSDOT where it will be aggregated with those from other RTPOs across the state, and a STIP derived as described above.

Attachment:

- *PRTPO Resolution 02-2020 adopting the 2021-2026 RTIP*
- *PRTPO 2021-2026 Regional Transportation Improvement Program for the Peninsula Region*

For More Information:

Edward Coviello | 360.824.4919 | EdwardC@KitsapTransit.com

¹ [RCW 47.80.023\(5\)](#)



PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 02-2020

Approving the SFY 2021-2026 Regional Transportation Improvement Program for the Peninsula Region

Recitals

WHEREAS, the Peninsula Regional Transportation Planning Organization (PRTPO) is the designated Regional Transportation Planning Organization (RTPO) for the Peninsula region and is in good standing with the Washington State Department of Transportation (WSDOT) in its agreements and certifications; and

WHEREAS, WSDOT requires a Regional Transportation Improvement Program (RTIP) developed by the PRTPO that describes projects that have planned or secured funding within the counties of Clallam, Jefferson and Mason, by WSDOT and any PRTPO member within the for mentioned three counties; and

WHEREAS, Kitsap County members develop their RTIP through the Puget Sound Regional Council (PSRC); and

WHEREAS, the SFY 2021-2026 Regional Transportation Improvement Program for the Peninsula Region addresses state and federal compliance requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE BOARD OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION:

THAT the Regional Transportation Improvement Program (RTIP) for SFY 2021-2026 be approved as per the attached report listing one-hundred and forty-five planned transportation projects from PRTPO members; and

THAT members may request amendments to the RTIP using the PRTPO approved RTIP Amendment process.

THAT PRTPO staff will submit projects with secured funds to the WSDOT for inclusion in the 2021 State Transportation Improvement Program (STIP) upon approval of the PRTPO 2021-2026 RTIP.

APPROVED, this 16th day of October, 2020.

ATTEST:

ATTEST:

Bek Ashby, Chair

John Clauson, Lead Planning Agency



FFY 2021-2026

**Peninsula Regional Transportation Planning
Organization**

Regional Transportation Improvement Program (RTIP)



PREPARED BY:

KITSAP TRANSIT

60 WASHINGTON AVE, SUITE 200

BREMERTON, WA 98337

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INTRODUCTION

The Regional Transportation Improvement Program (RTIP) is a presentation of transportation projects proposed for implementation during a six-year period for the years 2021 through 2026. The PRTPO RTIP is made up of projects with federal funding, State of Washington funding and local funding from around the PRTPO Region. The RTIP describes the project, provides its projected costs, schedule for completion and associated funding sources. Importantly, The RTIP is consistent with the adopted Regional Transportation Plan (RTP) which can be located at: <https://prtpo.kitsaptransit.com/default.htm>

The PRTPO Region is made up of a four county area (Clallam, Kitsap, Jefferson and Mason Counties) and members include cities, counties, tribal nations, ports, and transit agencies. The projects listed in this document reflect members who choose to submit projects for review at the PRTPO Region. Kitsap County Members submit their RTIP projects to the Puget Sound Regional Council (PSRC). The RTIP is not a complete list of projects for each member jurisdiction.

DEVELOPMENT OF THE RTIP

The RTIP is an annual process that is brought to the PRTPO Executive Board for consideration in September of each year. The RTIP is required by RCW 47.80.023. Specifically, the RCW requires the RTPO to: *“develop, in cooperation with the department of transportation, operators of public transportation services and local governments within the region, a six-year regional transportation improvement program which proposes regionally significant transportation projects and programs and transportation demand management measures. The regional transportation improvement program shall be based on the programs, projects, and transportation demand management measures of *regional significance as identified by transit agencies, cities, and counties pursuant to RCW 35.58.2795, 35.77.010, and 36.81.121, respectively, and any recommended programs or projects identified by the agency council on coordinated transportation, as provided in chapter 47.06B RCW, that advance special needs coordinated transportation as defined in RCW 47.06B.012. The program shall include a priority list of projects and programs, project segments and programs, transportation demand management measures, and a specific financial plan that demonstrates how the transportation improvement program can be funded. The program shall be updated at least every two years for the ensuing six-year period.”*

**Regionally significant project means a transportation project (other than projects that may be grouped in the TIP and/or STIP or exempt projects as defined in EPA's transportation conformity regulations (40 CFR part 93, subpart A)) that is on a facility that serves regional transportation needs (such as access to and from the area outside the region; major activity centers in the region; major planned developments such as new retail malls, sports complexes, or employment centers; or transportation terminals) and would normally be included in the modeling of the metropolitan area's transportation network. At a minimum, this includes all principal arterial highways and all fixed guideway transit facilities that offer an alternative to regional highway travel.*

The RTIP is presented to the WSDOT after Executive Board approval for inclusion in the Statewide Transportation Improvement Plan (STIP). Only projects with secure funding are included in the STIP. Projects with planned funds are left in the RTIP until they are ready to move from planned to secure. In

the project descriptions a letter “P” is found on the left side of the funding description for planned funding while an “S” is for secure funding.

Once funds are secured, the RTPPO forwards the projects to WSDOT for inclusion into the Statewide Transportation Improvement Program (STIP). The STIP has a public review period similar to the RTIP. The latest STIP can found at: <https://www.wsdot.wa.gov/LocalPrograms/ProgramMgmt/STIP.htm>

A summary table is provided on page 3 detailing the funding totals by categories of federal, state and local funds by jurisdiction.

POLICY FOR AMENDMENTS

New projects or those requiring amendment beyond the WSDOT administrative thresholds are brought before the Executive Committee for discussion and forwarding to the Executive Board agenda. Projects needing an expedited approval process are brought before the Executive Board without Executive Committee review for consideration within 14 calendar days of the next scheduled Executive Board meeting. Projects submitted less than calendar 14 days prior to the Executive Board meeting will be forwarded to the next scheduled Executive Committee meeting for consideration.

PRTPO coordinators track projects by the date of Executive Board approval.

Existing projects may continue to be amended using WSDOT amendment guidelines.

PRTPO coordinators will update the RTIP once the Executive Board has approved the project.

FISCAL SUMMARY 2021-2026

Member	Federal Funds	State Funds	Local Funds	Total
Clallam County	\$11,594,550	\$905,456	\$2,379,390	\$14,879,396
Clallam Transit	\$10,673,200	\$0	\$2,300,300	\$12,973,500
City of Forks	\$416,760	\$1,749,253	\$6,682	\$2,172,695
Jamestown S'Klallam Tribe	\$229,315	\$266,310	\$50,812	\$546,437
Jefferson County	\$457,633	\$724,719	\$0	\$1,182,352
Jefferson Transit	\$16,668,000	\$249,200	\$4,229,300	\$21,146,500
Mason Transit	\$7,314,713	\$113,500	\$2,002,868	\$5,206,255
City of Port Angeles	\$4,827,240	\$19,630,750	\$6,648,250	\$31,106,240
City of Port Townsend	\$41,381	\$41,142,082	\$28,368,619	\$69,552,082
City of Sequim	\$550,000	\$0	\$86,000	\$636,000
WSDOT	\$88,090,802	\$403,384,222	\$2,258,916	\$493,733,940
TOTAL	\$140,863,594	\$467,958,552	\$48,331,137	\$653,135,397

2021-2026 RTIP PROJECTS

The remaining pages of this document are RTIP Projects submitted by PRTPO member agencies listed in alphabetical order. This document can be found at: <https://prtpo.kitsaptransit.com/publications.htm>.

For more information contact:

Edward Coviello, PRTPO Coordinator
60 Washington Ave, Suite 200
Bremerton WA, 98337
Phone: 360-824-4919
Email: edwardc@kitsaptransit.com

Clallam County Projects

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		/ 05AG(002) Black Diamond Road Safety Project Black Diamond MP 2.66 to MP 3.4 Improve dangerous curves, widen shoulders,add recoverable slopes, remove clear zone hazards, partial paving and add gravel trail.	WA-07674	11/12/19	11/12/19		15	21	P T W	0.740	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0		0	50,000	50,000
S	CN	2021	HSIP	250,000		0	490,000	740,000
Totals				250,000		0	540,000	790,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	50,000	0	0	0	0
CN	740,000	0	0	0	0
Totals	790,000	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		Clallam Slough Bridge Replacement Frontier Street 0.07 to 0.44 Demolish existing bridge and replace with new bridge and approaches designed to current standards.	WA-12706	11/12/19	11/12/19		CR Res. 15, 2019	11	O P S W	0.370	DCE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	STP(BR)	1,123,012		0	175,268	1,298,280
S	RW	2022	STP(BR)	75,000		0	11,705	86,705
S	CN	2023	STP(BR)	3,294,038		0	514,098	3,808,136
Totals				4,492,050		0	701,071	5,193,121

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	432,760	432,760	432,760	0	0
RW	0	0	86,705	0	0
CN	0	0	0	2,856,100	952,036
Totals	432,760	432,760	519,465	2,856,100	952,036

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Olympic Discovery Trail - Forks Calawah River Park to Sitkum-Sol Duc Rd (aka. "A" Road) Olympic Discovery Trail Forks Calawah River Park to Sitkum-Sol Duc Rd Construction of a prefabricated steel, multi-user trail bridge (est. 220-240 feet long by 16-18 feet wide) over the Calawah River from the northeast corner of the Calawah River Park in the City of Forks; and an approximately 1-mile new segment of the Olympic Discovery Trail between the new trail bridge crossing and the Sitkum-Sol Duc Road near its intersection with US 101.	WA-12976	11/12/19	11/12/19		15	28		1.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	TAP(R)	64,875		0	10,125	75,000
S	CN	2022	TAP(R)	385,125		0	821,375	1,206,500
Totals				450,000		0	831,500	1,281,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	75,000	0	0	0	0
CN	0	603,250	603,250	0	0
Totals	75,000	603,250	603,250	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Olympic Discovery Trail - Forks to La Push Olympic Discovery Trail US 101 & SR 110 Intersection Area to La push Complete the planned western terminus of the Olympic Discovery Trail (ODT) to connect the City of Forks and Quileute Tribal Nation community of La Push and 2nd and 3rd Beach trailheads in Olympic National Park (ONP). The planned trail will provide for a non-motorized, separated path near the south-side of SR 110 starting at the intersection of US 101 and SR 110 in Forks and connecting to an existing separated trail near the ONP 2nd Beach Trailhead in La Push. The planned trail to be constructed will be a separated path, except that the planned route will utilize the existing SR 110 Bogacheil Bridge.	WA-13027	11/12/19	11/12/19		15	28		12.000	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	WFL	496,458		0	0	496,458
P	RW	2021		0	OTHER	905,456	301,819	1,207,275
S	CN	2023	WFL	5,461,042		0	0	5,461,042
Totals				5,957,500		905,456	301,819	7,164,775

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	496,458	0	0	0
RW	1,207,275	0	0	0	0
CN	0	0	2,730,521	2,730,521	0
Totals	1,207,275	496,458	2,730,521	2,730,521	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05		Sequim-Dungeness Way and Woodcock Road Intersection Improvement 95250 2.42 to 2.62 Install a roundabout.	WA-12560	11/20/18	11/20/18		13	21	C P T W	0.200	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	HSIP	45,000		0	5,000	50,000
S	CN	2021	HSIP	400,000		0	0	400,000
Totals				445,000		0	5,000	450,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	50,000	0	0	0	0
CN	400,000	0	0	0	0
Totals	450,000	0	0	0	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Clallam Co.	11,594,550		905,456	2,379,390	14,879,396

Clallam Transit Projects



Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		CTS Capital Electrification (main Base) to Facility Electrification (Electric Bus Preparation) CTA Main Base	WA-12085					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025	5339	1,475,000		0	225,000	1,700,000
Totals				1,475,000		0	225,000	1,700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,700,000
Totals	0	0	0	0	1,700,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase of three Electric Bus' to Electric Bus Project (Bus Procurement)	WA-12086					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025	5339(b)	2,065,500		0	364,500	2,430,000
Totals				2,065,500		0	364,500	2,430,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	2,430,000
Totals	0	0	0	0	2,430,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Replacement of 6 Heavy Duty Coach Vehicles to Replacement of 6 Heavy Duty Coach Vehicles with new Clean Diesel Coaches	WA-13075					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024	5339(b)	2,644,800		0	661,200	3,306,000
Totals				2,644,800		0	661,200	3,306,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	3,306,000	0
Totals	0	0	0	3,306,000	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07		Replacement of seven fixed route buses to Replacement of 6 Fixed Route Light Duty and 1 heavy duty coach vehicles with Heavy Duty 12 Year Clean Diesel Coaches	WA-12691	08/28/19	08/28/19		R19:2019	23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022	5339(b)	2,912,000		0	728,000	3,640,000
Totals				2,912,000		0	728,000	3,640,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	3,030,000	0	0	0
Totals	0	3,030,000	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Replacement of three heavy duty coach vehicles to Replacement of three heavy duty coach vehicles	WA-13074					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023	5339(b)	1,575,900		0	321,600	1,897,500
Totals				1,575,900		0	321,600	1,897,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	1,897,500	0	0
Totals	0	0	1,897,500	0	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Clallam Transit System	10,673,200		0	2,300,300	12,973,500

City of Forks Projects

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07		Calawah Way Grind and Overlay Calawah Way HWY 101 to Trillium Grind and inlay Calawah Way with sub-grade repair.	WA-11371				488	04	S W	0.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	500,000	0	500,000
Totals				0		500,000	0	500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	500,000	0	0	0	0
Totals	500,000	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08		Spartan Ave, A ST, Blackberry Ave Sidewalk Project to Construct new sidewalk on North side of A ST heading East to Blackberry. Construct new sidewalk on the West side of Blackberry heading North to E Division. Reconstruct sidewalk on the East and West side of Spartan Ave between E Division and A ST.	WA-12476				488	01	P S T W			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2021		0	TIB	335,253	0	335,253
Totals				0		335,253	0	335,253

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	335,253	0	0	0	0
Totals	335,253	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	2	Bogachiel Way Overlay Bogachiel Way 6th. Ave. to Russell Road Overlay and sub-grade repair	WA-04546				488	05	C P S T W	0.360	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	STP(R)	30,000		0	6,682	36,682
P	CN	2021	STP	386,760		0	0	386,760
Totals				416,760		0	6,682	423,442

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	416,760	0	0	0	0
Totals	416,760	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	5	Campbell St Pavement Overlay Campbell St Hwy 101 to Ash Ave Pavement overlay and repair 25% of total area	WA-09086				488	05	C P S T W	0.130	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	104,000	0	104,000
Totals				0		104,000	0	104,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	104,000	0	0	0	0
Totals	104,000	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	6	E Street Pavement Overlay with trail E Street HWY 101 to 5th Ave Overlay and repair 5% of total area.	WA-09070				488	05	C P S T W	0.290	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	323,000	0	323,000
Totals				0		323,000	0	323,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	323,000	0	0	0	0
Totals	323,000	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	7	Russell Rd Pavement Overlay Russell Rd Hwy 101 to .18 mile Pavement overlay and 10% repair of total area.	WA-09087				488	05	C P T W	0.180	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	108,000	0	108,000
Totals				0		108,000	0	108,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	108,000	0	0	0	0
Totals	108,000	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks
County: Clallam
MPO/RTPO: Peninsula RTPO
N Inside
Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
02	8	Tillicum Ln Pavement Overlay Tillicum Ln Hwy 101 to .14 mile Pavement overlay and 50% repair of total area	WA-09088				488	05	C P S T W	0.140	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	152,000	0	152,000
Totals				0		152,000	0	152,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	152,000	0	0	0	0
Totals	152,000	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	9	Trillium Ave Pavement Overlay Trillium Ave Calawah Way to Shearer St Pavement overlay and 10% repair of total area	WA-09089				488	05	C P S T W	0.130	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	120,000	0	120,000
Totals				0		120,000	0	120,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	120,000	0	0	0	0
Totals	120,000	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks
County: Clallam
MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	10	Danielson Rd Pavement Overlay Danielson Rd Bogachiel Way to .09 Repair and Resurface 100% of total area	WA-09090				488	04	P T W	0.090	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	107,000	0	107,000
Totals				0		107,000	0	107,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	107,000	0	0	0	0
Totals	107,000	0	0	0	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Forks	416,760		1,749,253	6,682	2,172,695

Jamestown S'Klallam Tribe Projects

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	5	Olympic Discovery Trail - Tribal Land Adjacent to Old Blyn Highway Blyn Road to 1/3 mi east of Blyn Road Design of .34 mile Olympic Discovery Trail section on Tribal land adjacent to Old Blyn Highway.	WA-13023					15			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	TAP(R)	50,751		0	7,920	58,671
Totals				50,751		0	7,920	58,671

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	58,625	0	0	0	0
Totals	58,625	0	0	0	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jamestown S'Klallam Tribe	50,751		0	7,920	58,671

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	2	Transit Service Enhancements N/A to N/A Provide operations subsidy to local transit provider to increase service to tribal government, health and business entities.	JST112012	09/26/18	09/26/18		18-37	23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2021		0	WSDOT	161,028	17,892	178,920
Totals				0		161,028	17,892	178,920

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	89,460	0	0	0	0
Totals	89,460	0	0	0	0



Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	3	Longhouse Market Trail US 101 Zaccardo Road to Sophus Road This is a spur trail proposed for the south side of US 101 between the Jamestown Tribe's South Campus and the Longhouse Market/Deli/Fueling station. It is located at approximately MP 271. The trail will provide pedestrian and bicycle trail access from the north side of US 101 to the Longhouse Market without requiring crossing the highway.	JST012014	10/08/13	10/08/13		36-13	28		0.250	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0		0	25,000	25,000
S	CN	2021	TTP	150,000		0	0	150,000
Totals				150,000		0	25,000	175,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	25,000	0	0	0	0
CN	150,000	0	0	0	0
Totals	175,000	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	5	ODT Old Blyn Highway to Blyn Road - Design Only Old Blyn Highway Hwy 101 and Old Blyn Hwy to Blyn Road Complete a route alternatives analysis, begin trail design, complete environmental assessment, geotech report and preliminary design (30% plans) for .5 mile trail gap section of the Olympic Discovery Trail.	WA-12152					15	C P T	0.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	TTP	18,564	Ped/Bike Program	105,282	0	123,846
Totals				18,564		105,282	0	123,846

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	123,846	0	0	0	0
Totals	123,846	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	6	Bike Racks NA to NA Installation of pre-fab bike racks at various Tribal facilities.	WA-10567					28			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2021	TTP	10,000		0	0	10,000
Totals				10,000		0	0	10,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	10,000	0	0	0	0
Totals	10,000	0	0	0	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jamestown S'Klallam Tribe	178,564		266,310	42,892	487,766

Jefferson County Projects

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Co.

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		SR-19 Rhody Drive Ped-Bike Improvements Phase 2 - South SR-19 Rhody Drive MP 8.94 Center Road to MP 9.56 West Valley Road Design and Construct Pedestrian Bicycle Facilities to serve safe routes to school and commercial corridor on state highway.	WA-13078	10/26/20	10/26/20			28		0.620	DCE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	TAP(R)	152,093		0	0	152,093
P	PE	2021	TAP(R)	13,130		0	0	13,130
P	RW	2022	TAP(R)	37,137		0	0	37,137
P	CN	2023	TAP(R)	255,273		0	0	255,273
P	CN	2023		0	SRTS	724,719	0	724,719
Totals				457,633		724,719	0	1,182,352

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	47,044	95,365	22,814	0	0
RW	0	37,137	0	0	0
CN	0	0	979,992	0	0
Totals	47,044	132,502	1,002,806	0	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jefferson Co.	457,633		724,719	0	1,182,352

Jefferson Transit Projects

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Medium Duty Cutaways JTOC to Replace JTOC Cutaways	JTOCBUSES1					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5311	200,000		0	50,000	250,000
P	CN	2023	5311	200,000		0	50,000	250,000
P	CN	2025	5311	200,000		0	50,000	250,000
Totals				600,000		0	150,000	750,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	250,000	0	250,000	0	250,000
Totals	250,000	0	250,000	0	250,000

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jefferson Transit	600,000		0	150,000	750,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		63 4 Corners Facility Expansion to Construct a third maintenance bay and automatic bus wash.	63Expansio					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022	5339	1,200,000		0	300,000	1,500,000
P	CN	2023	5339	1,200,000		0	300,000	1,500,000
P	CN	2025	5339	1,600,000		0	400,000	2,000,000
Totals				4,000,000		0	1,000,000	5,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	1,500,000	0	0	2,000,000	0
Totals	1,500,000	0	0	2,000,000	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Add EV Infrastructure to HPTC to Add Electric Vehicle Infrastructure to HPTC.	EVINFRHPTC					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5339	1,200,000		0	300,000	1,500,000
Totals				1,200,000		0	300,000	1,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	1,500,000	0	0	0	0
Totals	1,500,000	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Equipment and Service Vehicles N/A to N/A To maintain equipment and replace service vehicles for preservation as well as purchase equipment and service vehicles for expansion.	equiserv					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	104,000		0	26,000	130,000
P	CN	2022	STP(R)	88,000		0	22,000	110,000
P	CN	2023	STP(R)	88,000		0	22,000	110,000
P	CN	2024	STP(R)	88,000		0	22,000	110,000
P	CN	2025	STP(R)	88,000		0	22,000	110,000
Totals				456,000		0	114,000	570,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	130,000	110,000	110,000	110,000	110,000
Totals	130,000	110,000	110,000	110,000	110,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		HPTC Park and Ride Enhance & Upgrade N/A to N/A Enhance and expand HPTC park and ride lot	EPR1					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022	5339	400,000		0	100,000	500,000
P	CN	2023	STP(R)	1,200,000		0	300,000	1,500,000
P	CN	2024	5339	60,000		0	15,000	75,000
P	CN	2025	STP(R)	200,000		0	50,000	250,000
Totals				1,860,000		0	465,000	2,325,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	500,000	1,200,000	75,000	250,000
Totals	0	500,000	1,200,000	75,000	250,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		ITS Improvements N/A to N/A ITS Improvements such as new computers, new software and software updates, etc.	ITSImprov					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	96,000		0	24,000	120,000
P	CN	2022	STP(R)	96,000		0	24,000	120,000
P	CN	2023	STP(R)	96,000		0	24,000	120,000
P	CN	2024	STP(R)	96,000		0	24,000	120,000
P	CN	2025	STP(R)	96,000		0	24,000	120,000
Totals				480,000		0	120,000	600,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	120,000	120,000	120,000	120,000	120,000
Totals	120,000	120,000	120,000	120,000	120,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Maintain Equipment N/A to N/A Maintain JTA large equipment	MntEquip					44			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	40,000		0	10,000	50,000
P	CN	2022	STP(R)	40,000		0	10,000	50,000
P	CN	2023	STP(R)	40,000		0	10,000	50,000
P	CN	2024	STP(R)	40,000		0	10,000	50,000
P	CN	2025	STP(R)	40,000		0	10,000	50,000
Totals				200,000		0	50,000	250,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	50,000	50,000	50,000	50,000	50,000
Totals	50,000	50,000	50,000	50,000	50,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Passenger Amenities & Services N/A to N/A Kiosk and/or other electrical services along with other amenities that will enhance passenger service.	PassAmen					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	60,000		0	15,000	75,000
P	CN	2022	STP(R)	100,000		0	25,000	125,000
P	CN	2023	STP(R)	60,000		0	15,000	75,000
P	CN	2024	STP(R)	60,000		0	15,000	75,000
P	CN	2025	STP(R)	60,000		0	15,000	75,000
Totals				340,000		0	85,000	425,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	75,000	125,000	75,000	75,000	75,000
Totals	75,000	125,000	75,000	75,000	75,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase electric vehicle charging infrastructure for 63 4 Corners to Purchase electric vehicle charging infrastructure for 63 4 Corners	EVInfra					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2024	5339	1,200,000		0	300,000	1,500,000
Totals				1,200,000		0	300,000	1,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	0	1,500,000	0
Totals	0	0	0	1,500,000	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase Large Expansion Coach to Purchase large coaches for expanded service.	EXPCOACH					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022	5339	800,000		0	200,000	1,000,000
Totals				800,000		0	200,000	1,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	1,000,000	0	0	0
Totals	0	1,000,000	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase replacement ADA Vans and Light-Duty Cutaways N/A to N/A Purchase replacement ADA vans and light-duty cutaways for Dial-A-Ride	RVADAVAN1					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5311	144,000		0	36,000	180,000
P	CN	2023	5311	144,000		0	36,000	180,000
P	CN	2024	5311	144,000		0	36,000	180,000
Totals				432,000		0	108,000	540,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	180,000	0	0	180,000	0
Totals	180,000	0	0	180,000	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase replacement electric vehicles (heavy & medium buses) N/A to Purchase replacement electric heavy-duty buses to comply with the FAST Act.	LEVCOACH1					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5339	560,000		0	140,000	700,000
P	CN	2022	5339	560,000		0	140,000	700,000
P	CN	2023	5339	560,000		0	140,000	700,000
P	CN	2024	5339	560,000		0	140,000	700,000
P	CN	2025	5339	560,000		0	140,000	700,000
Totals				2,800,000		0	700,000	3,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	700,000	700,000	700,000	700,000	700,000
Totals	700,000	700,000	700,000	700,000	700,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase replacement vehicles (heavy & medium-duty buses) N/A to N/A Purchase replacement heavy-duty and medium-duty buses	RVCOACH1					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5311	400,000		0	100,000	500,000
P	CN	2022	5311	800,000		0	200,000	1,000,000
P	CN	2024	5311	800,000		0	200,000	1,000,000
Totals				2,000,000		0	500,000	2,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	500,000	1,000,000	0	1,000,000	0
Totals	500,000	1,000,000	0	1,000,000	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase Vanpool Vans N/A to N/A Purchase vanpool expansion and vanpool replacement vans	EVVP1					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022		0	WSDOT	96,000	24,000	120,000
P	CN	2024		0	WSDOT	96,000	24,000	120,000
P	CN	2025		0	WSDOT	57,200	14,300	71,500
Totals				0		249,200	62,300	311,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	120,000	60,000	120,000	71,500	120,000
Totals	120,000	60,000	120,000	71,500	120,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Transit Base Preserve and Upgrade N/A to N/A To preserve and enhance the structure of JTA's Administrative and Maintenance buildings with major maintenance projects and upgrades.	63preserve					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	40,000		0	10,000	50,000
P	CN	2022	STP(R)	40,000		0	10,000	50,000
P	CN	2023	STP(R)	40,000		0	10,000	50,000
P	CN	2024	STP(R)	40,000		0	10,000	50,000
P	CN	2025	STP(R)	40,000		0	10,000	50,000
Totals				200,000		0	50,000	250,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	50,000	50,000	50,000	50,000	50,000
Totals	50,000	50,000	50,000	50,000	50,000



Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Transit Shelters and I-Stops N/A to N/A Purchase and enhance transit shelters and I-Stops.	TSS1					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	20,000		0	5,000	25,000
P	CN	2022	STP(R)	20,000		0	5,000	25,000
P	CN	2023	STP(R)	20,000		0	5,000	25,000
P	CN	2024	STP(R)	20,000		0	5,000	25,000
P	CN	2025	STP(R)	20,000		0	5,000	25,000
Totals				100,000		0	25,000	125,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	25,000	25,000	25,000	25,000	25,000
Totals	25,000	25,000	25,000	25,000	25,000

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jefferson Transit	16,068,000		249,200	4,079,300	20,396,500

Mason Transit Projects

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		6 Cutaways - Rolling Stock Replacement to Replace six (6) cutaway vehicles to meet State of Good Repair (SGR)for the agency.	WA-12164					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021	5339(b)	540,804		0	180,264	721,068
Totals				540,804		0	180,264	721,068

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	721,068	0	0	0	0
Totals	721,068	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Five Cutaways - 2025 Vehicle Replacement to Replace five (5) cutaways to maintain State of Good Repair to meet agency target of 80%.	WA-12943					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025	5339(b)	432,000		0	108,000	540,000
Totals				432,000		0	108,000	540,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	540,000
Totals	0	0	0	0	540,000



Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Four 35ft Coaches - 2025 Vehicle Replacement to Replace four (4) 35' coaches to maintain State of Good Repair to meet agency target of 80%.	WA-12941					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025	5339(b)	408,000		0	102,000	510,000
Totals				408,000		0	102,000	510,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	510,000
Totals	0	0	0	0	510,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Four Vans - Vehicle Replacement to Replace four (4) vans in the vanpool program to maintain State of Good Repair.	WA-12165					23				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	WSDOT	73,500	24,500	98,000
Totals				0		73,500	24,500	98,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	98,000	0	0	0
Totals	0	98,000	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Satellite Maintenance Shop to Construct a satellite maintenance shop at the North Mason County Park and Ride and Operations Facility to accommodate service on vehicles used in the north end to eliminate bringing vehicles to Johns Prairie base for service and repairs.	WA-12170					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024	5339	800,000		0	200,000	1,000,000
Totals				800,000		0	200,000	1,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	1,000,000	0
Totals	0	0	0	1,000,000	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Two 35' Coaches - 2024 Vehicle Replacement to Replace two (2) 35' Coaches to maintain State of Good Repair to meet agency requirements.	WA-12167					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024	5339	776,000		0	194,000	970,000
Totals				776,000		0	194,000	970,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	970,000	0
Totals	0	0	0	970,000	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	7	Admin/Operations Facility N/A to N/A Construct a new facility for MTA administration and operations to improve functionality and provide better ADA accessibility. It was determined that it would be more feasible to construct a new facility as the current facility would take major renovation to meet the requirements for ADA and better functionality. By constructing a new building, it would improve the parking area and mobility of vehicles as well as provide space for a bus wash facility.	WA-02055					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023	5339	2,000,000		0	500,000	2,500,000
Totals				2,000,000		0	500,000	2,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	2,500,000	0	0
Totals	0	0	2,500,000	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	19	Two 35' Coaches - 2021 Vehicle Replacement N/A to N/A Replace two (2) 35' coaches that have exceeded their useful service lives.	WA-02080					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021	5311	782,400		0	195,600	978,000
Totals				782,400		0	195,600	978,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	978,000	0	0	0	0
Totals	978,000	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	20	Construct Wet Maintenance Facility at Main Base N/A to N/A Construct an environmentally safe on-site bus washing facility.	WA-02081					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022	5339(b)	400,000		0	100,000	500,000
Totals				400,000		0	100,000	500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	500,000	0	0	0
Totals	0	500,000	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	22	Allyn Transit Center Planning N/A to N/A Working with County and WSDOT, initiate a planning process for a transit center that supports the commercial, retail and residential masterplan for Allyn. This project is also Improvement type 18- Planning	WA-02084					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2021		0	WSDOT	40,000	10,000	50,000
Totals				0		40,000	10,000	50,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	20,000	30,000	0	0	0
Totals	20,000	30,000	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	23	Hoodspport Transit Center US Hwy 101 and SR119 N/A to N/A Feasibility study to design, locate and construct a small transit center near the intersection of SR119 and US 101 to complement a locally developed park and ride lot.	WA-02085					23			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023	5311	40,000		0	10,000	50,000
Totals				40,000		0	10,000	50,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	50,000	0	0
Totals	0	0	50,000	0	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Mason Transit Authority	6,179,204		113,500	1,624,364	7,917,068

City of Port Angeles Projects

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		2021 Pavement Preservation to Chip Sealing, hot mixed asphalt patching and hot mixed overlay to distressed areas.	TR0320	07/07/20	07/07/20		13-20	05	C P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021		0		0	400,000	400,000
Totals				0		0	400,000	400,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	400,000	0	0	0	0
Totals	400,000	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		2023 Pavement Preservation to Chip Sealing, hot mixed asphalt patching and overlays in distressed areas.	TR0420	07/07/20	07/07/20		03-20	05	C P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2023		0		0	400,000	400,000
Totals				0		0	400,000	400,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	400,000	0	0
Totals	0	0	400,000	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		2024 Pavement Preservation to Chip Sealing, hot mixed asphalt patching and overlays in distressed areas.	TR0520	07/07/20	07/07/20		13-20	05	C P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2024		0		0	400,000	400,000
Totals				0		0	400,000	400,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	0	400,000	0
Totals	0	0	0	400,000	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		2026 Pavement Preservation to Chip Sealing, hot mixed asphalt patching and overlays in distressed areas.	TR0620	07/07/20	07/07/20		13-20	05	C P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2026		0		0	400,000	400,000
Totals				0		0	400,000	400,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	0	0	400,000
Totals	0	0	0	0	400,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		Lauridsen Blvd Reconstruction Lauridsen Boulevard L Street to City Limits Replace road base, asphalt and update drainage to correct structural failures of roadway. Adjacent to regional airport.	TR0419	07/07/20	07/07/20		13-20	04	C P S T W	0.450	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	700,000	700,000
Totals				0		0	700,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	700,000
Totals	0	0	0	0	700,000

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		Signal Controller Upgrades 1st/Front to The project will install new signal control equipment on 1st and Front Streets and will improve traffic flow and safety along the corridor. This project is supported by the City's Local Road Safety Plan.	TR0120	07/07/20	07/07/20		13-20	21	C P S T W			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022		0	WSDOT	202,500	22,500	225,000
P	CN	2023		0	WSDOT	1,360,000	0	1,360,000
Totals				0		1,562,500	22,500	1,585,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	225,000	0	0	0
CN	0	0	1,360,000	0	0
Totals	0	225,000	1,360,000	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		Traffic Circle Program to The project will install mini-roundabouts at 4 way unsignalized intersections on priority corridors located one block off City arterials.	TR0220	07/07/20	07/07/20		13-20	01	C P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2021		0	WSDOT	72,000	8,000	80,000
P	CN	2022		0	WSDOT	1,100,000	0	1,100,000
Totals				0		1,172,000	8,000	1,180,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	80,000	0	0	0	0
CN	0	1,100,000	0	0	0
Totals	80,000	1,100,000	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles
County: Clallam
MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		Traffic Signal Interconnect/Preemption to Replace aging signal controllers and allow for integration with surrounding signal controller	TR1399	07/07/20	07/07/20		13-20	21	C P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2023		0		0	300,000	300,000
P	CN	2024		0		0	300,000	300,000
Totals				0		0	600,000	600,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	300,000	300,000	0
Totals	0	0	300,000	300,000	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	1	Lincoln Street Safety Lincoln Street 1st Street to 8th Street Install pedestrian and traffic safety treatments on Lincoln Street between 1st and 8th Street.	TR0218	07/07/20	07/07/20		13-20	21		0.430		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021		0	Ped/Bike Program	1,150,000	200,000	1,350,000
Totals				0		1,150,000	200,000	1,350,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	1,350,000	0	0	0	0
Totals	1,350,000	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
02	1	Peabody Creek/Lincoln Street Culvert Rehab Lincoln Street (US 101) Front Street to First Street The project involves the repair of the culvert which carries Peabody Creek under Lincoln Street (US 101). Lincoln Street is experiencing differential settlement, and voids have been detected surrounding the culvert.	TR0414	07/07/20	07/07/20		13-20	06	C P S T W	0.160	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021		0		0	446,300	446,300
P	CN	2022		0	WSDOT	2,550,000	450,000	3,000,000
Totals				0		2,550,000	896,300	3,446,300

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	447,000	0	0	0	0
CN	0	3,000,000	0	0	0
Totals	447,000	3,000,000	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	2	Hill Street - ODT Development Hill Street Valley Creek to 10th Milwaukee Project will complete the Port Angeles portion of the ODT and allow trail users to safely ascend up and down Hill Street on a newly developed trail following the old railroad grade.	TR0114	07/07/20	07/07/20		13-20	28	C P S T W	3.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021		0	Ped/Bike Program	3,505,000	210,000	3,715,000
Totals				0		3,505,000	210,000	3,715,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	3,715,000	0	0	0	0
Totals	3,715,000	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	3	Race Street Complete Street Development Race Street First Street to Mt Angeles Rd Road improvement project that includes revision of the road crown, road safety improvements including improve road diet, complete street shared use path, restriping, upgrade lighting and signage and improve pedestrian crossings,drainage and repaving.	TR02-2009	07/07/20	07/07/20		13-20	28		1.150	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	WFL	2,500,000		0	292,700	2,792,700
S	CN	2021	TAP(US)	487,240		0	0	487,240
S	CN	2021	STP(US)	500,000		0	0	500,000
P	CN	2021		0	OTHER	400,000	0	400,000
Totals				3,487,240		400,000	292,700	4,179,940

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	4,179,940	0	0	0	0
Totals	4,179,940	0	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	9	Hamilton School Walking Routes to This project will create safe walking routes for children walking to Hamilton School.	TR1416	07/07/20	07/07/20		13-20	21				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022	SRTS	90,000		0	10,000	100,000
P	CN	2023	SRTS	700,000		0	100,000	800,000
Totals				790,000		0	110,000	900,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	100,000	0	0	0
CN	0	0	800,000	0	0
Totals	0	100,000	800,000	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	10	ADA improvements near Francis Street Francis Street 1st Street to 8th Street Curb ramps will be installed to provided sidewalk accessibility and meet ADA compliance.	TR0616	07/07/20	07/07/20		13-20	21				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2021		0	TIB	300,000	15,000	315,000
Totals				0		300,000	15,000	315,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	315,000	0	0	0	0
Totals	315,000	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	11	16th Street LID (C Street to L Street) C Street to L Street The project involves LID techniques on 16th Street from C Street to L Street. Replacement of this section of road is needed because the asphalt has gone beyond the life expectancy and potholes and rutting have developed.	TR07-2015	07/07/20	07/07/20		13-20	06				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021		0	OTHER	160,000	0	160,000
P	CN	2022		0	OTHER	675,000	225,000	900,000
Totals				0		835,000	225,000	1,060,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	160,000	0	0	0	0
CN	0	0	900,000	0	0
Totals	160,000	0	900,000	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	12	1st/2nd/Valley/Oak Green Alley Oak to Valley Repair pavement and stormwater connections in this alley.	TR0416	07/07/20	07/07/20		13-20	04				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022		0	OTHER	337,500	112,500	450,000
Totals				0		337,500	112,500	450,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	450,000	0	0	0
Totals	0	450,000	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	17	Stevens Middle School to Install sidewalks and curb ramps on designated school walking routes near Stevens Middle School.	TR0618	07/07/20	07/07/20		13-20	21				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023	SRTS	50,000		0	0	50,000
P	CN	2024	SRTS	500,000		0	100,000	600,000
Totals				550,000		0	100,000	650,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	50,000	0	0
CN	0	0	0	600,000	0
Totals	0	0	50,000	600,000	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03	17	Truck Route at Hwy 101 Intersection US117 to Provide westbound to northbound access from US 101 to the Tumwater Truck Route.	TR1799	07/07/20	07/07/20		13-20	03	C O P S T W	0.100	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0		0	150,000	150,000
P	ALL	2026		0	WSDOT	6,500,000	0	6,500,000
Totals				0		6,500,000	150,000	6,650,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	150,000
ALL	0	0	0	0	6,500,000
Totals	0	0	0	0	6,650,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	22	8th/10th Street Bike Lanes to Bike lanes and shared route from 10th and I St to 8th St and A St.	TR0318	07/07/20	07/07/20		13-20	28				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0		0	20,000	20,000
P	CN	2025		0	Ped/Bike Program	300,000	80,000	380,000
Totals				0		300,000	100,000	400,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	20,000	0
CN	0	0	0	0	380,000
Totals	0	0	0	20,000	380,000

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	24	Liberty Street Reconstruction Liberty Street 5th Street to Lauridsen Blvd Reconstruction of Liberty Street from 5th Street to Lauridsen Blvd to correct structural failure of roadway. Replace base, asphalt, update drainage.	TR0117	07/07/20	07/07/20		13-20	04	C P S T W	0.280		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022		0		0	10,000	10,000
P	CN	2023		0		0	450,000	450,000
Totals				0		0	460,000	460,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	10,000	0	0	0
CN	0	0	450,000	0	0
Totals	0	10,000	450,000	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	25	Park Avenue Paving Overlay Park Avenue Liberty Street to Race Street Overlay of asphalt and subgrade repairs on Park Avenue from Race to Liberty Street.	TR0915	07/07/20	07/07/20		13-20	05	C P S T W	0.450	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0		0	15,000	15,000
P	CN	2025		0	TIB	318,750	56,250	375,000
Totals				0		318,750	71,250	390,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	15,000	0
CN	0	0	0	0	375,000
Totals	0	0	0	15,000	375,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	26	School Area Speed Signs Franklin School to The project will install electronic speed signs near Franklin School.	TR1116	07/07/20	07/07/20		13-20	21				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2023		0		0	50,000	50,000
Totals				0		0	50,000	50,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	50,000	0	0
Totals	0	0	50,000	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	28	ADA - Peabody Street Peabody Street Front Street to Ahlvers Road Curb Ramps installed to provide sidewalk accessibility and meet ADA compliance.	TR0716	07/07/20	07/07/20		13-20	28	C P S T W	1.810	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0		0	10,000	10,000
P	CN	2024		0		0	300,000	300,000
Totals				0		0	310,000	310,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	10,000	0	0
CN	0	0	0	300,000	0
Totals	0	0	10,000	300,000	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	29	8th Street Paving - Lincoln to A Street Lincoln Street to A Street Full roadway width mill and overlay of 8th Street from Lincoln to A Street.	TR0119	07/07/20	07/07/20		13-20	05	C P S T W	1.000		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0		0	15,000	15,000
P	CN	2025		0	TIB	700,000	400,000	1,100,000
Totals				0		700,000	415,000	1,115,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	15,000	0	0
CN	0	0	0	0	900,000
Totals	0	0	15,000	0	900,000

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Port Angeles	4,827,240		19,630,750	6,648,250	31,106,240

City of Port Townsend Projects

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	1	/ 7627(001) Discovery Road Two-Way Cycletrack & Sidewalks Discovery Road Rainier Street to Sheridan Street Rebuild roadway, sidewalks, drainage, shoulder improvements, bike lanes.	WA-02145	07/05/11	07/05/11		11-019	04	C P S T W	0.820	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	STP(US)	41,381	Ped/Bike Program	39,120	21,688	102,189
S	CN	2021		0	Ped/Bike Program	1,402,962	166,931	1,569,893
Totals				41,381		1,442,082	188,619	1,672,082

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	102,189	0	0	0	0
CN	1,569,893	0	0	0	0
Totals	1,672,082	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	2	Discovery Road I Discovery Road Rainier Street to Sheridan Street Rebuild roadway, sidewalks, drainage, shoulder improvements, bike lanes	WA-13039					04			CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	OTHER	770,000	0	770,000
P	CN	2026		0	OTHER	7,580,000	0	7,580,000
Totals				0		8,350,000	0	8,350,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	770,000
CN	0	0	0	0	7,580,000
Totals	0	0	0	0	8,350,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	3	Washington Street Washington Street Monroe Street to Taylor Street Streetscape improvements; new curb, gutter, pavement, sidewalk repair and replacement	WA-02047	07/05/11	07/05/11		11-019	04	C P S T W	0.300	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2025		0		0	350,000	350,000
P	CN	2026		0		0	2,000,000	2,000,000
Totals				0		0	2,350,000	2,350,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	350,000
CN	0	0	0	0	2,000,000
Totals	0	0	0	0	2,350,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	4	Sims Way Improvements III Sims Way SR 20 Sheridan Street to SR 20 Ferry Terminal Turn lanes, shoulder improvements, intersection improvements, bike lanes, transit pullouts, sidewalks, mitigation of ferry traffic impacts	WA-02056	07/05/11	07/05/11		11-019	04	C P S T W	1.600	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	WSDOT	600,000	0	600,000
P	CN	2026		0	WSDOT	6,000,000	0	6,000,000
Totals				0		6,600,000	0	6,600,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	600,000
CN	0	0	0	0	6,000,000
Totals	0	0	0	0	6,600,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	5	Sims Way Improvements II Sims Way Logan Street to Sheridan Intersection improvements; shoulder improvements; drainage; transit pullouts; sidewalks; pedestrian crossings; stormwater treatment	WA-10482					04		0.200	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2025		0	WSDOT	600,000	0	600,000
P	CN	2026		0	WSDOT	5,000,000	0	5,000,000
Totals				0		5,600,000	0	5,600,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	600,000
CN	0	0	0	0	5,000,000
Totals	0	0	0	0	5,600,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	6	SR 20 Pedestrian Walkway SR 20 Logan Street to Hancock Street Construction of an elevated walkway over a ravine that is an 800' gap along a popular, heavily used route by both pedestrians and bicyclists.	WA-09202					21		0.140		Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0	WSDOT	1,200,000	0	1,200,000
Totals				0		1,200,000	0	1,200,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,200,000
Totals	0	0	0	0	1,200,000

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	7	Sims Way (SR 20) Intersection Improvements Sims Way Kearney Street to Washington Street Intersection improvements	WA-02103	07/05/11	07/05/11		11-019	03	C P S T W	0.100	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	500,000	500,000
P	CN	2026		0		0	2,000,000	2,000,000
Totals				0		0	2,500,000	2,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	500,000
CN	0	0	0	0	2,000,000
Totals	0	0	0	0	2,500,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend
County: Jefferson
MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	8	Discovery Road II Discovery Road City Limits to Rainier Street Rebuild roadway, bike lanes, sidewalks, pathway, transit pullouts, drainage, intersection improvements	WA-02091	07/05/11	07/05/11		11-019	04	C P S T W	0.740	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	OTHER	300,000	200,000	500,000
P	CN	2026		0	OTHER	3,000,000	300,000	3,300,000
Totals				0		3,300,000	500,000	3,800,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	500,000
CN	0	0	0	0	3,300,000
Totals	0	0	0	0	3,800,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	9	San Juan Improvements II San Juan Avenue / 49th Street Lopez & San Juan Avenue to 49th & Jackman Street Grind and install new road surface. Replace utility lines. Sidewalk and bike lanes.	WA-02089	07/05/11	07/05/11		11-019	04	C P S T W	0.750	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	300,000	300,000
P	CN	2026		0		0	1,400,000	1,400,000
Totals				0		0	1,700,000	1,700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	300,000
CN	0	0	0	0	1,400,000
Totals	0	0	0	0	1,700,000

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	10	Hastings Avenue Improvements Hastings Avenue Discovery Road to City Limits Shoulder widening, bike lanes, pavement overlay, drainage improvements, sidewalks or multi use pathway	WA-02146	07/05/11	07/05/11		11-019	04	C P S T W	1.600	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	425,000	425,000
P	CN	2026		0		0	3,075,000	3,075,000
Totals				0		0	3,500,000	3,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	425,000
CN	0	0	0	0	3,075,000
Totals	0	0	0	0	3,500,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	11	Lawrence Street Improvements Lawrence Street Kearney Street to Harrison Street Grind, base upgrade, repave, sidewalks, shoulder improvements	WA-02162	07/05/11	07/05/11		11-019	04	C P S T W	0.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0		0	900,000	900,000
Totals				0		0	1,000,000	1,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	900,000
Totals	0	0	0	0	1,000,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	12	Jackson / Walnut Improvements Jackson Street / Walnut Street Reed Street to W Street Shoulder improvements, overlay, drainage improvements, sidewalks	WA-02158	07/05/11	07/05/11		11-019	04	C P S T W	0.450	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0		0	600,000	600,000
Totals				0		0	700,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	600,000
Totals	0	0	0	0	700,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	13	Rainier Street Extension II Rainier St Discovery Road to 20th Street New street extension	WA-02069	07/05/11	07/05/11		11-019	01	C P S T W	0.600	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	OTHER	200,000	500,000	700,000
P	CN	2026		0	OTHER	2,000,000	4,000,000	6,000,000
Totals				0		2,200,000	4,500,000	6,700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	700,000
CN	0	0	0	0	6,000,000
Totals	0	0	0	0	6,700,000

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	14	Mill Road Intersection Mill Road SR 20 to Discovery Road Intersection improvements	WA-02070	07/05/11	07/05/11		11-019	03	C P S T W	0.030	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	WSDOT	1,000,000	0	1,000,000
P	RW	2026		0	WSDOT	500,000	0	500,000
P	CN	2026		0	WSDOT	8,500,000	0	8,500,000
Totals				0		10,000,000	0	10,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	1,000,000
RW	0	0	0	0	500,000
CN	0	0	0	0	8,500,000
Totals	0	0	0	0	10,000,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	15	Admiralty Avenue Improvements Admiralty Ave San Juan Avenue to Fort Worden State Park Shoulder improvements, sidewalk, bike lanes, drainage	WA-02071	07/05/11	07/05/11		11-019	04	C P S T W	0.170	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	120,000	120,000
P	CN	2026		0		0	580,000	580,000
Totals				0		0	700,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	120,000
CN	0	0	0	0	580,000
Totals	0	0	0	0	700,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	16	McPherson Street Improvements McPherson Street Sims Way SR 20 to Discovery Road Roadway rebuild, sidewalks, bike lanes	WA-02101	07/05/11	07/05/11		11-019	04	C P S T W	0.570	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	1,780,000	1,780,000
Totals				0		0	1,780,000	1,780,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,780,000
Totals	0	0	0	0	1,780,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	16	Monroe Street Improvements Monroe Street Washington Street to Lawrence Street Address road settlement, re-do subgrade, repave	WA-02090	07/05/11	07/05/11		11-019	04	C P S T W	0.220	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	200,000	200,000
P	CN	2026		0		0	800,000	800,000
Totals				0		0	1,000,000	1,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	200,000
CN	0	0	0	0	800,000
Totals	0	0	0	0	1,000,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	18	Blaine Street Improvements Blaine Street Walker Street to Tyler Street Sidewalk, shoulder improvements, drainage, curb and gutter	WA-02161	07/05/11	07/05/11		11-019	04	C P S T W	0.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0		0	400,000	400,000
Totals				0		0	500,000	500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	400,000
Totals	0	0	0	0	500,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	19	Non-Motorized Multi Modal Loop Trail Kearney Street to Discovery Road Loop trail as identified in Non-Motorized Transportation Plan	WA-02095	07/05/11	07/05/11		11-019	28	C P S T W	1.940	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0	OTHER	500,000	100,000	600,000
Totals				0		500,000	200,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	600,000
Totals	0	0	0	0	700,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	20	10th Street 10th Street SR 20 to Sheridan Sidewalks, bike lanes, drainage, shoulders	WA-06970					28		0.330	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	600,000	600,000
Totals				0		0	600,000	600,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	600,000
Totals	0	0	0	0	600,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	21	9th Street McPherson to Sheridan Sidewalks, bike lanes	WA-06971					28		0.400	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	70,000	70,000
P	CN	2026		0		0	630,000	630,000
Totals				0		0	700,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	70,000
CN	0	0	0	0	630,000
Totals	0	0	0	0	700,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	22	12th Street 12th St Landes St to Sheridan St Sidewalks, shoulders, drainage improvements	WA-09207					04		0.380	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	700,000	700,000
Totals				0		0	700,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	700,000
Totals	0	0	0	0	700,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	24	Cherry / Redwood Improvements Cherry Street / Redwood Street F Street to W Street Shoulder improvements, overlay, drainage improvements	WA-02157	07/05/11	07/05/11		11-019	04	C P S T W	0.800	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0		0	900,000	900,000
Totals				0		0	1,000,000	1,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	900,000
Totals	0	0	0	0	1,000,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	25	Discovery Road Improvements III Discovery Road Hastings Avenue to 19th Street Rebuild roadway, shoulder improvements, bike lanes, sidewalks, drainage, intersection improvements	WA-02144	07/05/11	07/05/11		11-019	04	C P S T W	0.700	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	TIB	350,000	50,000	400,000
P	CN	2026		0	OTHER	1,600,000	0	1,600,000
Totals				0		1,950,000	50,000	2,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	400,000
CN	0	0	0	0	1,600,000
Totals	0	0	0	0	2,000,000

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	26	49th Street / Cook Ave Improvements 49th Street / Cook Ave Jackman Avenue to City Limits Shoulder widening, drainage improvements, pavement overlay, bike and pedestrian accommodations	WA-02156	07/05/11	07/05/11		11-019	04	C P S T W	2.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	200,000	200,000
P	CN	2026		0		0	1,000,000	1,000,000
Totals				0		0	1,200,000	1,200,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	200,000
CN	0	0	0	0	1,000,000
Totals	0	0	0	0	1,200,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	27	W Street Improvements W Street Walnut Street to Admiralty Avenue Shoulder widening, overlay, drainage improvements,sidewalks	WA-02159	07/05/11	07/05/11		11-019	04	C P S T W	0.700	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	160,000	160,000
P	CN	2026		0		0	640,000	640,000
Totals				0		0	800,000	800,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	160,000
CN	0	0	0	0	640,000
Totals	0	0	0	0	800,000

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	28	Lawrence Street Lawrence Street Monroe Street to Harrison Street Road rebuild (roadway, drainage, sidewalks, bikeways)	WA-08204					04		0.460	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	50,000	50,000
P	CN	2026		0		0	450,000	450,000
Totals				0		0	500,000	500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	50,000
CN	0	0	0	0	450,000
Totals	0	0	0	0	500,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	29	Washington Street II Harrison Street to Pierce Street Pavement preservation, traffic calming, sidewalks	WA-08205					04		0.110	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	50,000	50,000
P	CN	2026		0		0	450,000	450,000
Totals				0		0	500,000	500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	50,000
CN	0	0	0	0	450,000
Totals	0	0	0	0	500,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	30	Sheridan Street Sheridan St 10th St to 15th St Sidewalks, bike lanes, road rebuild.	WA-09208					21		0.250		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	700,000	700,000
Totals				0		0	700,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	700,000
Totals	0	0	0	0	700,000

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	31	Monroe Street II Roosevelt St to Reed St Road rebuild	WA-08206					04		0.300	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	50,000	50,000
P	CN	2026		0		0	450,000	450,000
Totals				0		0	500,000	500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	50,000
CN	0	0	0	0	450,000
Totals	0	0	0	0	500,000

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Port Townsend	41,381		41,142,082	28,368,619	69,552,082

City of Sequim Projects

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: Sequim

County: Clallam

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		U.S.101 East Sequim Corridor Project 101 Simdars Rd. Interchange to Palo Alto Rd. The US 101 East Sequim Corridor Project will improve safety, mobility, and economic development opportunities by constructing on and off ramps to complete the Simdars Road interchange. Construct a frontage road connecting Palo Alto and Happy Valley Roads to the Simdars interchange; improve horizontal and vertical alignments to improve safety on the highway mainline and landscaping.	WA-12917	07/22/19	07/22/19		2019-02	15		1.000	CE	No

Funding							
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Total Funds
S	PE	2021	STP(R)	550,000		0	636,000
Totals				550,000		0	636,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	635,853	0	0	0	0
Totals	635,853	0	0	0	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Sequim	550,000		0	86,000	636,000

WSDOT Projects

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		300019G 19-21 OR Region Wide Basic Safety - Guardrail US 101 various to various To address region wide structurally deficient safety features which need to be adjusted or replaced. Potential improvements may include guardrail, guardrail terminals, bridge end protection and concrete barrier where needed to sustain safety for the traveling public. Guardrail replacement.	300019G-05					21		0.000	DCE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	NHPP	383,670		0	7,830	391,500
Totals				383,670		0	7,830	391,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	391,500	0	0	0	0
Totals	391,500	0	0	0	0

Six Year Transportation Improvement Program
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Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		BPPENIN Asphalt/Chip Seal Preservation Peninsula RTPO Various Various to Various Asphalt/Chip Seal Preservation Peninsula Regional Transportation Planning Organization. Resurface the roadway with chip seal or hot mix asphalt to preserve the structural integrity of the roadway and extend the service life of the pavement.	BPPENIN					05			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2024	NHPP	726,899		0	0	726,899
S	PE	2025	STP	480,052		0	19,202	499,254
S	PE	2026	NHPP	244,644		0	9,786	254,430
S	CN	2021	NHPP	8,114,007		0	162,280	8,276,287
S	CN	2021	STP	1,308,882		0	26,178	1,335,060
S	CN	2025	NHPP	5,844,053		0	116,881	5,960,934
Totals				16,718,537		0	334,327	17,052,864

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	726,899	753,684
CN	9,611,347	0	0	0	5,960,934
Totals	9,611,347	0	0	726,899	6,714,618

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MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		300099J OR - Regionwide Guardrail Installations - Phase 2 Regionwide various to various Address region wide structurally deficient safety features which need to be repaired or replaced. Improvements may include installing or upgrading guardrail, guardrail terminals, bridge end protection, or concrete barrier to sustain safety for the traveling public. Install guardrail.	300099J-05					21			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	HSIP	94,643		0	3,943	98,586
S	CN	2023	HSIP	577,796		0	11,792	589,588
Totals				672,439		0	15,735	688,174

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	98,586	0	0	0	0
CN	0	0	589,588	0	0
Totals	98,586	0	589,588	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		300072G OR Major Electrical Rehab Phase 1 - Rebuild Signals SR20 & US101 various to various The existing signal systems are outdated and require frequent and extensive maintenance. By replacing these obsolete signal systems with new signal systems using current technology and standards, the risk of failure and the high cost of maintenance will be reduced. Replace obsolete signal controllers and cabinets.	300072G-05					21			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	NHPP	222,179		0	9,258	231,437
S	CN	2023	NHPP	1,448,988		0	29,571	1,478,559
Totals				1,671,167		0	38,829	1,709,996

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	231,437	0	0	0
CN	0	0	1,478,559	0	0
Totals	0	231,437	1,478,559	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310448H SR 104/Hood Canal Bridge - Centerlock Rehabilitation SR 104 014.02 to 014.73 The hydraulic system located inside the west half draw pontoons which operate the longitudinal locks are in need of replacement and are near the end of their useful service life. This project will replace the longitudinal locks, centering guide receiver shock absorber and the centering guide connection to the pontoon, maintaining the functionality of the bridge and minimizing the impact to motorist and marine traffic. Repair or Replace center-locks/pyramids/receivers for bridge 104/005.1.	310448H-16 see description					14		0.710	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	NHPP	932,996		0	19,041	952,037
Totals				932,996		0	19,041	952,037

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	952,037	0	0	0	0
Totals	952,037	0	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310448D SR 104/Hood Canal Bridge - Electrical and Mechanical Repairs SR 104 013.73 to 014.73 Electrical and mechanical components of this structure have reached their usable service life and need replacement. Replace or service many of the major mechanical and electrical components to extend the service life of the structure. Electrical and mechanical repairs 104/005.1 and 104/005.2.	310448D-16 see description					14		1.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2024	NHPP	1,271,693		0	52,987	1,324,680
S	CN	2025	NHPP	6,870,780		0	140,220	7,011,000
Totals				8,142,473		0	193,207	8,335,680

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	1,324,680	0
CN	0	0	0	0	7,011,000
Totals	0	0	0	1,324,680	7,011,000

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310401D / 0104(061) SR 104/Paradise Bay-Shine Road - Intersection Safety Improvement SR 104 013.74 to 013.78 The intersection of SR 104/Shine Road is an Intersection Analysis Location (IAL) for the year 2016. 90% of the crashes at this intersection were entering at angle type crashes from Paradise road. This project will provide intersection control which has the potential to increase traffic safety.	310401D-16					21		0.040	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	HSIP	185,129		0	3,779	188,908
S	CN	2022	HSIP	3,688,908		0	75,283	3,764,191
Totals				3,874,037		0	79,062	3,953,099

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	188,908	0	0	0	0
CN	0	3,764,191	0	0	0
Totals	188,908	3,764,191	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310446A SR 104/Shine Creek - Remove Fish Barrier SR 104 010.14 to 010.52 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990375).	310446A-16					20		0.380	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	19,684	0	19,684
S	CN	2022		0	CWA	7,794,450	0	7,794,450
Totals				0		7,814,134	0	7,814,134

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	19,684	0	0	0	0
CN	0	7,794,450	0	0	0
Totals	19,684	7,794,450	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310441A / 0104(062) SR 104/SR 19 Intersection - Safety Improvements SR 104 008.79 to 009.04 Through a statewide analysis, this section of SR 104 has been identified as a Intersection Analysis Location (IAL). By constructing a roundabout this project has the potential to reduce the frequency of collisions and enhance motorist safety.	310441A-16					21		0.250	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	HSIP	38,843		0	793	39,636
S	CN	2022	NHPP	3,347,974		0	68,326	3,416,300
Totals				3,386,817		0	69,119	3,455,936

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	39,636	0	0	0	0
CN	0	3,416,300	0	0	0
Totals	39,636	3,416,300	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05		310615A SR 106/Twanoh Creek - Remove Fish Barrier SR 106 012.25 to 012.35 The existing drainage structure at this location has been identified as a fish passage barrier. Replace the existing structure with a fish passable structure, eliminating the restriction to fish passage. Remove fish passage barrier (990450).	310615A-23 990450					20		0.100	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	435,947	0	435,947
S	CN	2022		0	CWA	2,396,603	0	2,396,603
Totals				0		2,832,550	0	2,832,550

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	435,947	0	0	0	0
CN	0	2,396,603	0	0	0
Totals	435,947	2,396,603	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		310808C SR 108/S of Eich Rd - Culvert Replacement SR 108 008.24 to 008.25 The existing culvert in this location is experiencing failure. Replace or repair the existing culvert to provide improved drainage and preserve the structural integrity of the roadway. Replace existing culvert WSDOT0000010454.	310808C-23 WSDOT0000010454					21		0.010	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	NHPP	133,391		0	11,599	144,990
S	CN	2023	NHPP	161,700		0	3,300	165,000
Totals				295,091		0	14,899	309,990

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	144,990	0	0	0
CN	0	0	165,000	0	0
Totals	0	144,990	165,000	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		310878H SR 108/US 101/Mason and Thurston Co Fish Barriers - Remove Fish Barriers SR 108 / US 101 005.45 to 009.52 The existing drainage structures at these locations have been identified as a fish barrier. By replacing the existing structures with a fish passable structure, the restriction to fish passage will be eliminated. Remove Fish Barriers 991672-997225-990278-997158-991237-997161-990385.	310878H-23					20		4.070	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	131,619	0	131,619
S	CN	2022		0	CWA	45,314,774	0	45,314,774
Totals				0		45,446,393	0	45,446,393

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	131,619	0	0	0	0
CN	0	22,160,246	0	0	0
Totals	131,619	22,160,246	0	0	0

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MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05		311677F SR 116/Chimacum Creek - Remove Fish Barrier SR 116 000.14 to 000.30 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990077).	311677F-16 990077					20		0.160	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	88,900	0	88,900
S	CN	2022		0	CWA	4,876,350	0	4,876,350
Totals				0		4,965,250	0	4,965,250

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	88,900	0	0	0	0
CN	0	4,876,350	0	0	0
Totals	88,900	4,876,350	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		301906A SR 19/Swansonville Creek - Remove Fish Barrier SR 19 004.19 to 004.33 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990711).	301906A-16 (990711)					20		0.140	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	63,178	0	63,178
S	CN	2022		0	CWA	2,433,192	0	2,433,192
Totals				0		2,496,370	0	2,496,370

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	63,178	0	0	0	0
CN	0	2,433,192	0	0	0
Totals	63,178	2,433,192	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		302018A SR 20/Discovery Rd & Kearney St I/S - Roundabouts SR 20 009.81 to 012.01 Two existing signal systems are outdated and require frequent and extensive maintenance. Replace these obsolete signal systems with a roundabout to reduce the risk of failure and the high cost of maintenance. Replace existing signal systems with roundabouts.	302018A-16					21		2.200	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	NHPP	144,211		0	16,453	160,664
S	RW	2022	NHPP	43,862		0	895	44,757
S	CN	2023	NHPP	796,018		0	16,245	812,263
Totals				984,091		0	33,593	1,017,684

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	160,664	0	0	0	0
RW	0	44,757	0	0	0
CN	0	0	812,263	0	0
Totals	160,664	44,757	812,263	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		300372A SR 3/Cascade Ave Signal - Signal Replacement SR 3 001.63 to 001.64 The existing signal system is outdated and maintenance costs have become excessive. Replace the existing obsolete system with one that uses current technology to meet current standards and significantly reduce maintenance costs. Replace outdated signal systems.	300372A-23					21		0.010	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	STP	117,474		0	10,215	127,689
S	CN	2022	STP	442,740		0	9,036	451,776
Totals				560,214		0	19,251	579,465

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	127,689	0	0	0	0
CN	0	451,776	0	0	0
Totals	127,689	451,776	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		300344E SR 3/Freight Corridor - New Alignment SR 3 022.81 to 029.49 A new alignment is needed around the town of Belfair to relieve traffic congestion. This project represents the remaining funding needs for preliminary engineering, purchasing right-of-way and constructing the bypass. When complete, this project will relieve congestion and improve the flow of traffic. Construct new alignment.	300344E-23					01		6.680	EIS	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	13,958,919	0	13,958,919
S	CN	2022		0	CWA	48,610,828	0	48,610,828
Totals				0		62,569,747	0	62,569,747

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	13,958,919	0	0	0	0
CN	0	48,610,828	0	0	0
Totals	13,958,919	48,610,828	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		300361A SR 3/Unnamed Tributary to Union River - Remove Fish Barrier SR 3 026.63 to 026.64 The existing drainage structure at this location has been identified as a fish passage barrier. The existing structure will be replaced with a fish passable structure, eliminating the restriction to fish passage. Remove fish passage barrier (991728).	300361A-23 (991728)					20		0.010	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2023		0	CWA	590,688	0	590,688
S	RW	2024		0	CWA	12,400	0	12,400
S	CN	2025		0	CWA	1,839,747	0	1,839,747
Totals				0		2,442,835	0	2,442,835

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	590,688	0	0
RW	0	0	0	12,400	0
CN	0	0	0	0	1,839,747
Totals	0	0	590,688	12,400	1,839,747

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05		330014E SR 300/Belfair State Park to SR 3 - ADA SR 300 003.17 to 003.19 ADA curb ramps do not meet current ADA standards. Upgrading curb ramps to current standards will improve pedestrian access and has the potential to improve safety.	330014E-16					21		0.020	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	STP	10,986		0	224	11,210
S	CN	2021	STP	45,454		0	928	46,382
Totals				56,440		0	1,152	57,592

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	11,210	0	0	0	0
CN	46,382	0	0	0	0
Totals	57,592	0	0	0	0

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		330231B SR 302/Victor Creek - Remove Fish Barrier SR 302 004.15 to 004.25 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (991525).	330231B-23 991525					20		0.100	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2023	STP	78,347	CWA	1,599	0	79,946
S	CN	2023	STP	2,749,819	CWA	56,119	0	2,805,938
Totals				2,828,166		57,718	0	2,885,884

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	0	79,946	0	0	0
CN	0	0	2,805,938	0	0
Totals	0	79,946	2,805,938	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310148B US 101/Big Quilcene River Bridge - Bridge Painting US 101 296.65 to 296.69 The steel components of this structure require cleaning and painting to delay deterioration. By painting this structure, the service life of the bridge will be extended. Paint steel bridge 101/256.	310148B05 101/256					40		0.040	DCE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2023		0	CWA	168,043	0	168,043
P	CN	2025		0	CWA	1,729,138	0	1,729,138
Totals				0		1,897,181	0	1,897,181

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	168,043	0	0
CN	0	0	0	0	1,729,138
Totals	0	0	168,043	0	1,729,138

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310183V US 101/Discovery Bay/SR 104 Hood Canal Ferry EB - VMS US 101 283.32 to 283.33 The existing VMS system is outdated and requires frequent and extensive maintenance. Replace the obsolete signal system with a new VMS system using current technology and standards, reducing the risk of failure and the high cost of maintenance. Replace variable message sign panel, cabinet, cables and structures.	310183V-16					44		0.010	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	NHPP	157,715		0	13,715	171,430
S	CN	2023	NHPP	1,359,267		0	27,741	1,387,008
Totals				1,516,982		0	41,456	1,558,438

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	171,430	0	0	0
CN	0	0	1,387,008	0	0
Totals	0	171,430	1,387,008	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310135F / 0101(378) US 101/Elwha River Bridge - Bridge Replacement US101 239.23 to 239.80 The existing bridge built in 1926 is structurally deficient. This project replaces the existing bridge with a new structure designed to current standards reducing the potential for catastrophic failure and preserving the functional integrity of the roadway. Replace existing deficient bridge #101/334.	310135F-05 101/334					11		0.570	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	NHPP	526,173		0	10,738	536,911
S	CN	2021	NHPP	9,800,000		0	200,000	10,000,000
S	CN	2022	NHPP	9,800,000		0	200,000	10,000,000
S	CN	2023	NHPP	9,593,417		0	199,862	9,793,279
Totals				29,719,590		0	610,600	30,330,190

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	536,911	0	0	0	0
CN	10,000,000	10,000,000	9,793,279	0	0
Totals	10,536,911	10,000,000	9,793,279	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310104E US 101/Ennis Creek - Remove Fish Barrier US 101 249.86 to 250.20 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (18.0234 1.10).	310104E-05					20		0.340	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	141,030	0	141,030
S	CN	2022		0	CWA	15,165,782	0	15,165,782
Totals				0		15,306,812	0	15,306,812

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	141,030	0	0	0	0
CN	0	15,165,782	0	0	0
Totals	141,030	15,165,782	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310198N US 101/Forks Vicinity - Remove Fish Barriers US 101 181.15 to 209.37 The existing drainage structures at this location have been identified as fish passage barriers. By replacing the existing structures with fish passable structures, the restriction to fish passages will be eliminated. Remove fish passage barrier (990169 990554 991507 991575).	310198N-05 see description					20		28.220	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022		0	CWA	3,850,918	0	3,850,918
S	RW	2023		0	CWA	178,400	0	178,400
S	CN	2024		0	CWA	19,386,010	0	19,386,010
Totals				0		23,415,328	0	23,415,328

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	3,850,918	0	0	0
RW	0	0	178,400	0	0
CN	0	0	0	19,386,010	0
Totals	0	3,850,918	178,400	19,386,010	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310198M / 0101(373) US 101/Indian Creek - Remove Fish Barrier US 101 238.35 to 238.36 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (18.0283 2.00).	310198M-05 18.0283 2.00					20		0.010	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	NHPP	43,747		0	893	44,640
S	CN	2021	NHPP	6,443,129		0	131,493	6,574,622
Totals				6,486,876		0	132,386	6,619,262

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	
RW	44,640	0	0	0	0	
CN	6,574,622	0	0	0	0	
Totals	6,619,262	0	0	0	0	

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310198W US 101/Jefferson/Clallam County Fish Barriers-Remove Fish Barriers US 101 267.13 to 277.95 The existing drainage structures at these locations have been identified as a fish barrier. By replacing the existing structures with a fish passable structure, the restriction to fish passage will be eliminated.Remove Fish Barriers-990090, 990075, 990134, 990219, 991667, 994464, 991850.	310198W-05 see description					20		10.820	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021		0	CWA	4,107,469	0	4,107,469
S	RW	2021		0	CWA	235,211	0	235,211
S	CN	2022		0	CWA	70,089,804	0	70,089,804
Totals				0		74,432,484	0	74,432,484

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	4,107,469	0	0	0	0
RW	235,211	0	0	0	0
CN	0	70,089,804	0	0	0
Totals	4,342,680	70,089,804	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310105D US 101/Lees Creek - Remove Fish Barrier US 101 250.42 to 250.64 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990240).	310105D-05					20		0.220	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	216,028	0	216,028
S	CN	2022		0	CWA	14,330,988	0	14,330,988
Totals				0		14,547,016	0	14,547,016

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	216,028	0	0	0	0
CN	0	14,330,988	0	0	0
Totals	216,028	14,330,988	0	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310155K US 101/Leland Creek and Unnamed Tributaries - Remove Fish Barriers US 101 290.30 to 292.57 The existing drainage structure at each location has been identified as a fish passage barrier. By replacing the existing structures with fish passable structures, the restriction to fish passage will be eliminated. Remove fish passage barriers (990896) (990241) (995502).	310155K-16 see description					20		2.270	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021		0	CWA	2,030,181	0	2,030,181
S	RW	2021		0	CWA	138,928	0	138,928
S	CN	2022		0	CWA	9,250,272	0	9,250,272
Totals				0		11,419,381	0	11,419,381

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	2,030,181	0	0	0	0
RW	138,928	0	0	0	0
CN	0	9,250,272	0	0	0
Totals	2,169,109	9,250,272	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310199N / 0101(368) US 101/May Creek in Vic of Dowans Creek Rd - Remove Fish Barrier US 101 184.61 to 184.71 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990269).	310199N-05 990269					20		0.100	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	NHPP	19,600		0	400	20,000
S	CN	2021	NHPP	6,887,910		0	140,570	7,028,480
Totals				6,907,510		0	140,970	7,048,480

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	20,000	0	0	0	0
CN	7,028,480	0	0	0	0
Totals	7,048,480	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310101E US 101/Morse Creek Vicinity - Safety Improvements US 101 251.65 to 252.66 Through a statewide analysis, two locations within the project limits have been identified as Collision Analysis Locations (CAL). By re-striping the existing roadway to provide a wider painted median and installing radar speed control signs, this project has the potential to reduce the number of opposite direction type crashes.	310101E-05					21		1.010	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	HSIP	2,603,628		0	500,315	3,103,943
Totals				2,603,628		0	500,315	3,103,943

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	3,103,943	0	0	0	0
Totals	3,103,943	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310132J / 0101(388) US 101/Sol Duc River to Bear Creek - Special Repair US101 194.30 to 206.10 The strip seal expansion joints on these structures have reached their usable service life and need replacement. The bridge deck degrading needs to be addressed. This project will replace the strip seals expansion joints and fixed the bridge deck to extend the service life of these structures. Bridge repairs 101/308, 101/310, 101/312, 101/314, 101/316 & 101/318.	310132J-05 see proj descr					14		11.800	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	NHPP	538,265		0	10,985	549,250
Totals				538,265		0	10,985	549,250

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	549,250	0	0	0	0
Totals	549,250	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		300002F US 101/SR 109 Grays Harbor/Jefferson/Clallam - Remove Fish Barriers US101 SR109 various to various The existing drainage structures at these locations have been identified as a fish barrier. By replacing the existing structures with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish barriers (29 sites).	300002F-05 various					20			CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	250,080	0	250,080
S	CN	2021		0	CWA	56,280,870	0	56,280,870
Totals				0		56,530,950	0	56,530,950

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	250,080	0	0	0	0
CN	56,280,870	0	0	0	0
Totals	56,530,950	0	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310169F US 101/Tribs to Hoh River & Braden Creek - Remove Fish Barriers US 101 169.42 to 171.29 The existing drainage structures at these locations have been identified as a fish passage barriers. By replacing the existing structures with a fish passable structures, the restriction to fish passage will be eliminated.Remove barriers 990717, 997054.	310169F-16 990717,997054					20		1.870	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022		0	CWA	1,796,900	0	1,796,900
S	RW	2022		0	CWA	87,280	0	87,280
S	CN	2023		0	CWA	8,943,360	0	8,943,360
Totals				0		10,827,540	0	10,827,540

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	1,796,900	0	0	0
RW	0	87,280	0	0	0
CN	0	0	8,943,360	0	0
Totals	0	1,884,180	8,943,360	0	0

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310198E US 101/Tribs to Queets River & Pacific Ocean Remove Fish Barriers US 101 163.13 to 163.14 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barriers (991262,990550,997342).	310198E-16					20		0.010	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022		0	CWA	1,906,502	0	1,906,502
S	RW	2023		0	CWA	133,800	0	133,800
S	CN	2024		0	CWA	9,509,280	0	9,509,280
Totals				0		11,549,582	0	11,549,582

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	1,906,502	0	0	0
RW	0	0	133,800	0	0
CN	0	0	0	9,509,280	0
Totals	0	1,906,502	133,800	9,509,280	0



Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310199P US 101/Tumwater Creek in Vicinity of Nicholas Rd - Remove Fish Barrier US 101 246.30 to 246.50 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990448).	310199P-05 990448					20		0.200	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	89,963	0	89,963
S	CN	2022		0	CWA	13,836,335	0	13,836,335
Totals				0		13,926,298	0	13,926,298

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	89,963	0	0	0	0
CN	0	13,836,335	0	0	0
Totals	89,963	13,836,335	0	0	0

Six Year Transportation Improvement Program

From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310130E US 101/White Creek - Remove Fish Barrier US 101 163.13 to 163.14 The existing drainage structure at this location has been identified as a fish passage barrier. Replace the existing structure with a fish passable structure, eliminating restriction to fish passage.Remove fish passage barrier (990481).	310130E-16 (990481)					20		0.010	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2025		0	CWA	3,106,062	0	3,106,062
S	RW	2025		0	CWA	11,382,000	0	11,382,000
S	CN	2026		0	CWA	26,418,591	0	26,418,591
Totals				0		40,906,653	0	40,906,653

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	3,106,062
RW	0	0	0	0	11,382,000
CN	0	0	0	0	26,418,591
Totals	0	0	0	0	40,906,653

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for WSDOT - OLY	88,090,802		403,384,222	2,258,916	493,733,940



ATTACHMENT F

DISCUSSION, FOR DECEMBER ACTION ITEM

To: PRTPO Executive Board
From: Thera Black, PRTPO Coordinator
Date: October 9, 2020
Subject: Amendment to SFY 2021 Unified Planning Work Program

REQUESTED ACTION

The Executive Board will be asked in December to amend \$11,873 into the SFY 2021 UPWP. Specifics of that action will be informed by this discussion.

Overview

The SFY 2021 Unified Planning Work Program (UPWP) adopted by the Executive Board in June assumed \$20,000 in carryover funds from SFY 2020 into the SFY 2021 budget. Those funds are called out separately in the UPWP budget and were targeted to specific activities identified by the Board in Work Element 4, *Other RTPO Planning Duties*, when the Board developed the UPWP last spring.

When the books closed on SFY 2020, an additional \$11,873 authorized for expenditure by PRTPO in the current biennium remained in addition to the original carryover estimate.¹ This table summarizes the existing status of year-end carryover funds for PRTPO.

It is the remaining balance of SFY 2020 funds that this amendment is concerned with. For PRTPO to use the remaining carryover funds, they must be amended into the SFY 2021 UPWP and assigned to one or more work elements. Those specific work assignments are the focus of the Board's discussion.

PRTPO will amend approximately \$12,000 into its UPWP for work to be completed by June 30, 2021. What could this funding support that will provide value to the region and its members?

In preparation for this discussion, Lead Planning and Fiscal Agency staff and the Executive Committee assessed the value and feasibility of some options for the Executive Board to consider. Of note is that the sole source of funding for PRTPO, statewide RTPO planning funds, are likely to be reduced in the next biennium by about 10%, or \$30,000. The Executive Committee emphasized the importance of accomplishing something in this funding window that will have value afterwards. PRTPO will not have many opportunities like this going forward.

Two ideas are presented for Executive Board consideration and discussion. Both are feasible with existing staff resources and would provide different kinds of benefit to PRTPO and its members.

PRTPO Work Program Element	SFY 2020 Actual	SFY 2021 Budget	Total 20-21 Biennium
1. Program Administration	\$ 96,540	\$ 79,012	\$ 175,552
2. Transportation Planning	\$ 15,957	\$ 46,200	\$ 62,157
3. Regional TIP	\$ 7,501	\$ 12,760	\$ 20,261
4. Other RTPO Planning Duties	\$ -	\$ 34,300	\$ 34,300
Totals	\$ 119,998	\$ 172,272	\$ 292,270
<i>Approved 2020-21 Biennial RTPO Budget</i>			<i>\$ 304,143</i>
<i>Still to be budgeted in SFY 2021 work program:</i>			<i>\$ 11,873</i>

¹ To see comparisons of what was budgeted and what was expended in SFY 2020 by work program element, see the SFY 2020 UPWP Annual Report included in this Executive Board agenda packet.

a. **GIS Support for Title VI and Other Regional Uses** **\$9,500**

This effort would provide good demographic mapping and analysis capabilities to better support the big Title VI Plan Update that will get underway late this winter. In addition, it would establish a solid foundation of online analytical and visualization tools and mapping templates that PRTPO staff can use to support a variety of regional, local, tribal, and state needs as well as public education and communications support. PRTPO staff are competent with online GIS tools but not expert. One-time additional GIS support through a non-city contract with the AWC GIS Consortium can expand that capacity by developing analytical tools and mapping templates specific to this region's geographies, communities, and concerns. While the initial need is for Title VI analysis in SFY 2021, in future years PRTPO staff can re-use these tools to map RTIP projects, create story maps, perform a wide range of basic analyses for the region, support mapping needs of PRTPO members, and other functions.

b. **Federal Funding Follow-up Activities** **\$2,373**

Exploration of federal funding flexibility options for local agencies falls within the kind of *Regional Coordination and Collaboration* activities described in the Transportation Planning work element. As a part of that effort, the Board will assess what follow-up activities, if any, to pursue. Convening a training opportunity is within the existing UPWP but if the Board wants to pursue other strategies not included in the existing UPWP, this would be an opportunity to identify them and funding to support the work.

These concepts may spark ideas on other activities PRPTO might pursue with this \$12,000. The Board's discussion will provide direction as to the priority uses to be identified. These will come back to the Board in the form of a formal UPWP amendment for approval in December.

For More Information:

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ATTACHMENT G

DISCUSSION ITEM

To: PRTPO Executive Board
From: Thera Black, PRTPO Coordinator
Date: October 9, 2020
Subject: Federal Funding Support for Local Agencies

REQUESTED ACTION:

This is a discussion item in follow-up to a Board inquiry about possible measures to support local agencies in their use of federal funds.

Overview

In June, the Executive Board asked if there are measures PRTPO can take to obtain greater federal funding flexibility for local agencies. The intent was to identify reasonable measures PRTPO might pursue that would benefit its members in the use of federal transportation funds.

A short white paper, attached, summarizes challenges local agencies face and possible measures PRTPO might pursue. These emerged from discussions at two TAC meetings and discussions with individual members as well as WSDOT Local Programs staff at Olympic Region who recognize the challenges local agencies face administering these federal funds.

The paper presents three specific measures for the Executive Board to consider. They reflect modest but escalating levels of effort as well as potential commensurate benefits. Each are discussed more fully in the attached brief. They are feasible within existing resources if supported by the Board in the Unified Planning Work Program budget.

- **Grow Local Knowledge Base.** PRTPO can host a professional training class with WSDOT Local Programs for local agency staff to review details of the federal project obligation and project delivery process.
- **Eliminate Unnecessary Barriers.** Eliminating urban/rural sub-allocation funding targets associated with the small rural STBG countywide allocations would relieve a burden counties face that limits project selection.
- **Authorize Multi-Year Funding Allocations.** Multi-year funding allocations will generate a different array of projects for funding in rural county STBG processes than can be considered when only one year of funding is available.

Changes to any aspect of the federal funding programs WSDOT administers will take time to work through with WSDOT Local Programs in Headquarters. PRTPO should not expect an enthusiastic welcome to any suggestions, but those spelled out here would all result in increased benefits not just for local agencies but for WSDOT and the traveling public.

Training such as described here is already accommodated within the existing UPWP budget for local agency support. Either or both of the other two strategies are feasible if PRTPO wants to pursue them and identifies budget in the UPWP for doing the work. An amendment underway to the current UPWP will add additional resources to the work program, some of which can be earmarked for this work. Executive Board discussion of potential measures and next steps will inform staff follow-up efforts.

Attachment:

- *Federal Funding Flexibility for Local Agencies – PRPTO Exploration of Options*

For More Information:

Thera Black | 360.878.0353 | TheraB@PeninsulaRTPo.org

FEDERAL FUNDING FLEXIBILITY FOR LOCAL AGENCIES

PRTPO EXPLORATION OF OPTIONS

This staff analysis supports an evaluation by PRTPO's Executive Board of challenges local agencies face in their use of federal transportation funds and possible measures to reduce those impacts. The PRTPO Executive Board may pursue one or more actions that can improve conditions for local agencies facing small awards of federal funds for their transportation projects.

This paper is informed by two meetings with the Technical Advisory Committee. TAC members shared insights both on the challenges of using federal funds and the potential value of various measures to address those challenges. TAC insights shaped key findings for Board consideration and will continue to provide important contributions going forward.

KEY FINDINGS:

- **Grow Local Knowledge Base.** There is value to member staff if PRTPO hosts a professional training class with WSDOT Local Programs to review details of the federal project obligation and project delivery process, tips for ensuring a smooth process, issues that commonly trip up agencies and the implications, and resources.
This would be a more in-depth version of a planned briefing with Local Programs which was cancelled in March at the outset of COVID-19. It would be developed in coordination with Olympic Region Local Programs staff and can include specific project questions or examples put forward by local agencies. This training would be most relevant for city and county staff in all four counties and would not be limited just to the TAC members. Zoom facilitates participation for members across the region.
- **Eliminate Unnecessary Barriers.** Eliminating the urban/rural sub-allocation funding targets associated with the small rural STBG countywide allocations would relieve a burden counties and their transportation partners face and which limits project selection.
The requirement of urban/rural funding targets at the rural county STBG allocation level is a WSDOT policy, not a federal policy. WSDOT does not need sub-allocation at the rural county level to meet its federally mandated statewide urban/rural minimum distributions. Unnecessary sub-allocation at this level hinders local project selection without accruing benefit to the state. PRTPO could pursue a change to this policy on behalf of its local members with some degree of confidence of a successful outcome but should expect initial lack of support. Local benefits would be greater flexibility in project selection.
- **Authorize Multi-Year Funding Allocations.** Multi-year funding allocations will generate a different array of projects for funding in rural county STBG processes than can be considered when only one year of funding is available.
Full funding of a six-year transportation act for PRTPO's rural counties would enable them to program six years of funding at one time, if locally desired. This would enable consideration of projects currently not viable with one year's worth of funding while creating minimal effect on statewide obligation levels. Timing is beneficial; the current act expired September 30, 2020 and most likely will be replaced in the next year. PRTPO could pursue a change to this WSDOT policy on behalf of its local members with real but modest expectations of success and certain expectations of reluctance at WSDOT Headquarters. Local benefits in terms of project flexibility and predictability would be significant though some projects that competed successfully with limited funds may be disadvantaged in a larger pool of funds.

INTRODUCTION

Transportation revenues generally come from three general sources: local, state, and federal. This review concerns federal transportation revenue. Specifically, it is about **Surface Transportation Block Grant (STBG)** funds managed by rural counties.

The purpose of this brief is to assess potential strategies PRTPO might pursue in support of greater flexibility in the use of those funds by its local members. The Executive Board will determine what efforts, if any, should be pursued.

Four potential measures have potential value to the region and its members and were discussed with the Technical Advisory Committee:

1. Eliminate Urban / Rural Funding Targets for Rural County STBG Allocations
2. Authorize Local Agencies to Program and Spend Ahead
3. Grant Rural Counties Full Funding Authority for the Next Transportation Act
4. Arrange Local Agency Training in STBG Project Obligation and Delivery Requirements

Each of these are discussed below. This paper also identifies a small number of important strategies that are not suitable for PRTPO to pursue now. It begins with a high-level overview of how the rural STBG funding program works and the challenges local agencies face, providing context for potential strategies.

OVERVIEW OF RURAL STBG FUNDING PROGRAM

Washington State receives federal funds which it then apportions to various purposes according to federal law. [23 US Code 133](#) describes the rules governing apportionment of STBG funds by state DOTs. Some of the rules WSDOT applies in the programming of STBG funds at the state level are directed by federal law and other rules are established by WSDOT, often in consultation with entities like Regional Transportation Planning Organizations (RTPO).

A mix of federal and state rules govern Washington's rural STBG funding program. Under WSDOT rules, PRTPO's three rural counties are responsible for administering STBG funds they are allocated by WSDOT¹ for this purpose. A variety of project sponsors are eligible to apply for and use these STBG funds, including counties and cities, tribes, transit agencies, ports, and others. Each county has a pre-determined amount of federal STBG revenue to award every year. That amount is based on a formula WSDOT develops in consultation with RTPOs through the statewide coordination process at the beginning of every new federal transportation act, as allocated on an annual basis.

Rural counties share the same responsibilities as MPOs in administering and managing STBG funds, though they don't receive federal planning funds for this purpose like MPOs do.

Discussion in this brief is specific to Clallam, Jefferson, and Mason Counties because of their role in administering the STBG programs for their rural counties. Kitsap County participates under a different set of rules governing funding allocations and obligations that are applicable to urban regions over 200,000 in population. However, local jurisdictions in Kitsap County face many of the same challenges as their more rural counterparts in the use of federal funds, and potential flexibilities may benefit them as well.

¹ There is significant context and additional background on federal transportation funds and their use and management in Washington State that is not covered here. WSDOT's Local Agency Guidelines (LAG) Manual devotes a chapter to federal funding here, including rural county STBG responsibilities: <https://www.wsdot.wa.gov/publications/manuals/fulltext/M36-63/Lag12.pdf>

WSDOT has a long history of working with local and regional agencies and is interested in ensuring Washington State fulfills its federal funding requirements. WSDOT is committed to maximizing the efficient and productive use of transportation funds. Measures that PRTPO might pursue would support WSDOT in this effort.

FEDERAL FUNDING OF LOCALLY DETERMINED PRIORITIES IS COMPLICATED

The reason why PRTPO is investigating federal funding flexibility on behalf of its members is because of challenges associated with the use of STBG funds and how those challenges impact the ability of local agencies to deliver priority projects cost-effectively. These challenges are widely recognized and primarily affect cities and counties attempting to complete construction projects. Transit agencies typically have an easier time using federal funds.

Challenges affect various aspects of project selection and development, and greatly inform what projects local agencies can submit for funding consideration regardless of their priority needs.

- **STBG funds can be expensive to use.** STBG funding drives up construction costs by 15%-30% depending on project type and size and increases delivery time for many types of projects due to additional requirements associated with the use of those funds. This is true even for small or otherwise uncomplicated construction delivery projects. It is why TIB awards points to proposals that do not have federal funds. This is not true for other project types like bus purchases or planning studies which are more straightforward than construction projects.
- **Federal restrictions limit what can be done and where.** Restrictions on where STBG funds can be used and on what greatly influence what locals submit for funding regardless of their funding priorities. For example, with few exceptions STBG funds cannot be spent on local roads or rural minor collectors even if they are preservation priorities. And right-of-way acquired for new sidewalks, bike lanes, or roads must comply with inflexible federal certification requirements before construction expenditures can be authorized, even if the property was acquired long before the project was awarded federal funds.
- **Annual allocation amounts are too low to justify federalizing many priority projects.** Counties are authorized to allocate each year a limited amount of STBG funds on priority projects countywide. Low annual funding allocation in the rural counties (\$438,000 for Jefferson, \$800,000 for Mason, \$1,100,000 for Clallam) limits the kinds of projects that can reasonably be done with federal funds and restricts what is submitted for prioritization.
- **Project awards must meet countywide rural and urban spending targets.** Counties must ensure STBG funds are allocated between urban and rural projects based on a formula from WSDOT. Federal policy is to ensure that STBG funds spent in Washington meet minimum statewide distributions between urban and rural areas, with the rest of funds eligible for spending anywhere. It is a WSDOT policy to apply statewide targets all the way down to the individual county level in rural regions. This means each PRTPO county must allocate every year a minimum amount of funds to federally classified rural facilities, a minimum amount to federally classified urban facilities, and the rest can be spent anywhere.
- **Counties must meet annual Obligation Authority targets or face funding sanctions.** In addition to awarding funds to priority projects, each county is responsible for ensuring annual countywide “obligation authority” targets are met. This is the amount of STBG funding countywide that must be obligated every year – that is, get under approved contract with WSDOT – and begin work. Annual Obligation Authority (OA) targets established by WSDOT equal each county’s annual allocation amounts.

The ideal state is a steady flow of STBG funds from project selection through project delivery. WSDOT's updated 2020 OA Policy stipulates a penalty for counties that fail to meet their OA targets two years in a row, sanctioning unobligated amounts and distributing them elsewhere in the state. Sanctioned funds are not reimbursed at a later date.

The table below details how these annual funding limits and obligation targets, and rural/urban minimum distributions play out in each of the three affected counties.

County	Annual Funding Limit and Obligation Target	Annual Minimum Rural Distribution	Annual Minimum Urban Distribution	Annual Unrestricted Distribution (R or U)
Clallam	\$1,100,000	\$629,939 (59%)	\$240,486 (23%)	\$194,054 (18%)
Jefferson	\$438,000	\$125,542 (29%)	\$213,885 (49%)	\$99,402 (22%)
Mason	\$800,000	\$279,556 (34%)	\$357,716 (43%)	\$186,372 (23%)

- **Approval to “spend ahead” is uncertain and affects project selection.** Sometimes local agencies are allowed to spend ahead beyond their low annual funding allocations and other times they're not. This makes it hard for them to know with any certainty when they can tackle a larger project with these resources. For example, Jefferson County cannot program \$750,000 towards a priority project unless there is certainty that obligation and reimbursement will not be limited to its \$438,000 annual allocation.
- **Federal restrictions prohibit the use of local agency forces.** Rules prohibiting the use of local forces require a cumbersome approval process to modify and is on a project by project basis with no certainty of approval. This affects the kind of projects that agencies submit for funding consideration because it drives up the cost and delivery time of even simple preservation projects or pedestrian facilities. These are rigid federal rules with little opportunity to modify at the state or local level. They should inform local decisions about what projects to pursue for federal funding.

PRTPO CONSIDERATIONS GOING FORWARD

The Executive Board is interested in supporting greater flexibility in the use of federal funds by its members if there are feasible measures worth pursuit that will increase efficient use of STBG funds. The goal is to identify feasible strategies with a reasonable chance of success given PRTPO's resources, and to recognize which ones are not feasible despite having great value.

Strategies Too Big for PRTPO to Tackle

Two reasonable strategies have been discussed for some time and are actively promoted by some PRTPO members and others around the state.

- *Exchange federal STBG funds for unencumbered state funds, reducing project administration and delivery costs.* Even accepting 86.5 cents on the dollar to account for match requirements, many local agencies would come out ahead for many projects compared to constructing them with federal funds. WSDOT administrative burden would be greatly reduced by administering fewer federally funded projects statewide, delivering more mobility value for the traveling public.

- *Allow local agencies to negotiate with each other to buy-out or swap federal funds where it makes sense.* This concept would allow multiple agencies to negotiate federal funding exchanges that would concentrate their small amounts of STBG funds onto a single project via interlocal agreement, making project delivery more cost effective for the federally funded project and the buy-out projects, and reducing WSDOT administrative burden by managing fewer local projects.

These are both logical strategies with significant potential benefit for local agencies, helping them to keep administrative and project delivery costs down and generate more project value for the traveling public. There's also significant benefit to WSDOT in concentrating federal funds onto fewer, larger projects statewide, reducing the statewide cost of administering so many projects and putting more money into the project itself. Ten states have already established programs to defederalize funds for small local projects and effort is underway on the part of various stakeholder groups to develop suitable mechanisms for doing this in Washington, though WSDOT is not one of the partners.

Though they are important strategies, they are not ideal efforts for PRTPO to pursue independently on behalf of its members. PRTPO resources are dwarfed by what has already been directed to this by other efforts over the last several years. These ideas have been met with resistance from the Local Programs division of WSDOT Headquarters, which oversees federal funding. PRTPO might support those other efforts where appropriate, but it is beyond the region's capacity to pursue its own funding swap initiative.

Potential Strategies for PRTPO Pursuit

If local agencies were authorized to swap federal funds for unencumbered state funds, many challenges affecting STBG project funding and delivery could be eliminated. There are, however, a few things PRTPO might pursue on behalf of local agencies that are achievable and would benefit members in their use of STBG funds.

1. Eliminate Urban / Rural² Funding Targets for Rural County STBG Allocations

Federal law specifies that of the funds a state receives, a minimum amount must be spent on rural projects statewide and a minimum amount on projects in urban areas; the rest of the funds can be spent on either rural or urban projects. Federal law does not require that same level of granularity be applied all the way down to the rural county STBG allocation process. That is a WSDOT rule with negligible value to the state in meeting its federal statewide distribution requirements. For reference, the combined Clallam-Jefferson-Mason County annual allocations account for 1.6 percent of 2020 STBG funding targets for all MPO and county awards in the state, and less than one percent of statewide federal funding targets that include WSDOT projects in the other applicable funding programs. Washington does not need Mason County's STBG allocations to meet its rural and urban targets, or Jefferson County's or Clallam County's. In fact, all rural county STBG allocations *statewide* account for only 6.2% of Washington's federal funding associated in the STBG programs, so this could even be eliminated for all rural RTPO counties without impacting WSDOT's ability to meet its statewide totals.

- *How would this change county processes?* Each county could better program its funding on priority projects without creating even smaller pots of "rural funding" and "urban funding" within their already limited countywide allocations.

² For this purpose, rural refers to anything below 5,000 population and urban anything above it. For MPOs, there is further definition of urban areas between 50,000-200,000 and large urban areas greater than 200,000. Federal law is explicit about funding allocations to large urban areas over 200,000 but gives state DOTs great latitude how they work with smaller urban areas and rural areas.

- What obstacles would have to be overcome? Any change to the way WSDOT administers its federal program entails getting approval from the Local Programs division at Headquarters and that is certain to encounter strong resistance. However, this is a WSDOT policy interpretation, not a federal policy. It could be beneficial to engage WSDOT's Tribal and Regional Transportation Planning Office in this effort.
- What would this entail for PRTPO? This is one of the most straightforward efforts PRTPO could pursue, entailing a small number of letters or memos and likely a small number of meetings.
- Likelihood of success? As with any change whatsoever to WSDOT's federal funding program, PRTPO should expect initial resistance. However, this should be an easy win for WSDOT to make it easier for rural counties to program their small pots of federal STBG funds they are responsible for managing without any impact on the state's ability to meet its statewide urban and rural spending targets.

2. Authorize Local Agencies to Program and Spend Ahead

Annual obligation targets ensure mega projects in central Puget Sound do not obligate more than their fair share of STBG funds and restrict available funds to complete other projects statewide but that is not a risk for small local projects in rural areas. Authority to program STBG funds on a priority project in excess of a county's annual funding target is a way to overcome limitations associated with low annual funding amounts. This would have the effect of "accumulating funds" for bigger projects while keeping federal funds flowing. For example, a rural county might award 1½ years' worth of STBG funds to a project for obligation this year and the remaining funds next year. We are talking about very small numbers in terms of the state's federal funding capacity on an annual basis. While no special mechanisms should be needed to do this, it is possible to come up with one or more mechanisms to formalize this process, if necessary, to get WSDOT approval. An alternate approach follows.

- How would this change county processes? Each county would have more flexibility to identify priority projects that require more than its annual funding limit, effectively committing some of its future funding to that project without having to resort to Advance Construction procedures. Importantly, that project could move to obligation without concern about bumping up against the County's annual limit.
- What obstacles would have to be overcome? PRTPO would need to get approval from WSDOT Local Programs at Headquarters. WSDOT develops its own rules pertaining to rural county obligation authority. PRTPO is not likely to receive a receptive initial response but the numbers are in its favor.
- What would this entail for PRTPO? This would entail letters or memos, and at least a few meetings. It would likely take some back and forth to get past initial opposition. PRTPO should expect resistance, especially if rural counties are having difficulty keeping up with current obligation targets.
- Likelihood of success? Key is coming up with something simple and straightforward for counties and for WSDOT. The more complex the mechanism for enabling this, the less likely it is to get WSDOT support. For that reason, the following strategy - though more ambitious – may have more potential.

3. Grant Rural Counties Full Funding Authority for the Next Transportation Act

On September 30, the federal FAST Act that has been in place since late 2015 expired. A year-long Continuing Resolution has been put into place until a new federal transportation bill is passed, and may be extended if necessary. The next bill is likely to look a lot like the FAST Act and every transportation bill preceding it back to 1991. PRTPO should expect the next act to continue the federal STBG program with minimal change and to be 4-

6 years in length. PRTPO could begin working now to get WSDOT support for giving the three rural counties their full federal funding authority at the beginning of that new act instead of doling it out year by year in small amounts. This would enable each county to conduct one or two larger processes early in the new funding bill, if desired. For example, instead of allocating \$438,000 a year, Jefferson County might conduct a single process to program \$2.6 million instead, awarding all six years of funding to projects in a single process. The range of projects that could be considered in this scenario will be quite different than when \$438,000 is available. This could only work because rural county allocations are so low that even six years of funding at one time is not much compared to the state's annual federal funding authority. However, it would also entail greater accountability in the countywide processes to get any support from WSDOT.

- How would this change county processes? Each county would have more flexibility in developing its funding program to best meet countywide needs. Key would be for counties to know at the beginning of the new act what their multi-year funding is and move early to launch their allocation processes. Under this scenario it would be vitally important that selected projects obligate and proceed as planned.
- What obstacles would have to be overcome? PRTPO would need approval from WSDOT, preferably before the next act is finalized. This will take some time under the best of circumstances but if PRTPO waits until after the next act is passed, WSDOT Local Programs cannot be expected to take the question up due to lack of time. Expect WSDOT concerns that rural counties will not conduct their allocation processes in a timely manner and selected projects will not proceed as planned. WSDOT will worry that rural counties will default on delivering their projects. There will likely be a close evaluation of allocation and obligation track records of each county over the last several years.
- What would this entail for PRTPO? This would entail letters or memos, and likely a couple of meetings to get some traction in the right offices. Expect a bit more coordination between PRTPO, local agencies, and WSDOT to formalize an agreement if this is successful. This is another good opportunity to engage the Tribal and Regional Transportation Planning Office. They are looking for ways to support rural RTPOs, including in the federal funding process. As with the previous strategy, PRTPO should expect firm resistance initially, especially if local partners have difficulty keeping up with funding and OA targets even though those small dollar amounts are often the problem. Strategically, this would be a logical opening request if looking for multi-year agreement with the smaller two-year authorization described above as a fallback strategy.
- Likelihood of success? Though it is more sweeping than the previous “spend ahead” strategy, tying this one to authorization of the next act may be strategically advantageous if PRTPO initiates efforts during the year-long Continuing Resolution phase that just started. It is simple and straightforward from a WSDOT perspective. Likelihood of success is higher if interested counties can commit to two implementation milestones: conduct the first (or possibly only) allocation process by a date certain (e.g. 1 year from receiving the new funding allocations), and fully obligate all projects within a certain time period (e.g. 4 years). That would give WSDOT assurance of local commitment as well as benchmarks for everyone to know that everything is on track. It would also leave local agencies in a position to receive additional STBG funds if any come to the state late in the next act, as they did in 2019.

4. Arrange Local Agency Training in STBG Project Obligation and Delivery Requirements

Staff at WSDOT Local Programs-Olympic Region work with local agencies across the region in reviewing and approving their obligation submittal packages, processing expenditure reimbursements, closing out projects,

and more. Local Programs staff know there is a lot of back and forth with jurisdictions trying to get their projects obligated because obligation packages are often inaccurate or incomplete. Project obligation is a rigorous, time-consuming process. WSDOT rejects any project prospectus that is incomplete or includes any inaccuracies, resulting in more time, expense, and frustration for local agencies before projects can get started. They see local issues with project closeout procedural requirements that regularly leave agencies with expenses that cannot be reimbursed simply because of the closeout date on the original project prospectus. With some appropriate scheduling and coordination logistics, PRTPO can arrange for a professional training session for local agency staff responsible for submitting obligation packages and complying with federal project delivery requirements. A similar but less comprehensive overview of federal funding requirements was planned for the TAC meeting in mid-March but was cancelled due to the COVID-19 outbreak.

- How would this change county processes? This would not necessarily result in changes to county allocation processes, but better knowledge of the whole process might influence what projects are submitted for funding and inform local agency commitments about obligation deadlines.
- What obstacles would have to be overcome? PRTPO would need to organize this with WSDOT Local Programs-Olympic Region. These are the people that local agency staff work with on a regular basis to get their projects approved and completed. Zoom facilitates this in many ways, but it would need to accommodate the schedule of Local Programs staff and the format demanded by the times.
- What would this entail for PRTPO? This is the most straightforward effort PRTPO could pursue, entailing no changes to WSDOT Local Programs policies or procedures. Doing it in conjunction with or in advance of any other strategies would demonstrate regional commitment to making the federal funding process work better for everyone.
- Likelihood of success? This would benefit any local agency staff that work with STBG and many other federal funds. For those who are new to working with federal funds, it will provide essential background and contacts. Those with a lot of experience almost always learn something new and can provide real-world insights to those who are getting up to speed.

Technical Advisory Committee Considerations

In its discussion of potential strategies and their relative merits, TAC members found training to be a universal need with sweeping benefit regardless of any other pursuits.

Eliminating the urban / rural targets would likely be easier than getting support for multiple years of funding and would be beneficial.

Getting approval to program and obligate the full funding authority allocated in the next transportation act would generate the greatest flexibility to local agencies, assuming that federal funds must be used. Full funding for the next act is a worthy objective, with the two-year funding authority a suitable fallback position.

Though it is bigger than PRTPO can tackle, the measure with the greatest benefit to local agencies and which would eliminate need for the other measures would be to swap federal funds for unencumbered state funds.

[For More Information](#)

Thera Black, PRTPO Coordinator
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ATTACHMENT H

DISCUSSION ITEM

To: PRTPO Executive Board
From: Thera Black
Date: October 9, 2020
Subject: **FINAL REVIEW - 2021 Legislative Brief, and Upcoming Forums**

REQUESTED ACTION:

This is an opportunity to make final edits to PRTPO's 2021 legislative information folio and discuss plans for the upcoming legislative forums scheduled for the 24th, 35th, and joint 23rd/26th districts.

Overview

The Board has been developing a legislative information brief over the last few months with support from the Legislative Work Group subcommittee. This is a short piece intended to keep the region's legislative delegation up to speed on PRTPO's priority issues and opportunities and support them in their work. All legislators from the 23rd, 24th, 26th, and 35th districts are ex officio members of PRTPO's Executive Board by state law. This information brief identifies policy and investment priorities developed by PRTPO members for this purpose.

A copy of the final review draft of the 2021 folio is attached. It includes a cover memo from the Board and two items: a list of priority projects identified by PRTPO members and an infographic of select transportation data available for the region. The infographic also singles out one big project in each of the four legislative districts on a small regional map and highlights the importance of the marine highway system to the region's overall mobility.

Projects were identified from a member poll and supplemented with input from the TAC. Work Group members used poll responses to develop key themes and points to highlight in the cover memo. Their last meeting on September 24th resulted in a final working draft that Kitsap Transit's marketing team edited and formatted for this purpose.

October 16th is the final day to make edits to this draft. If you are unable to attend the meeting, please forward any comments before then and they will be added to the discussion. The folio will go into production on Monday to meet distribution deadlines for the first legislative forum on October 28th.

Logistics of the legislative forums are in development and will be shared during the Board discussion.

Attachment:

- *Final Review Draft, 2021 Legislative Information Folio*

For More Information:

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PRTPO Members

Clallam County
Jefferson County
Kitsap County
Mason County
Bainbridge Island
Bremerton
Forks
Port Angeles
Port Orchard
Port Townsend
Poulsbo
Sequim
Shelton
Clallam Transit
Jefferson Transit
Kitsap Transit
Mason Transit
Port of Allyn
Port of Bremerton
Port of Port Angeles
Port of Shelton
WSDOT Olympic Region
Hoh Tribe
Jamestown S'Klallam Tribe
Lower Elwha Klallam Tribe
Makah Tribe
Port Gamble S'Klallam Tribe
Quileute Tribe
Squaxin Island Tribe
Skokomish Tribe
Suquamish Tribe

Bek Ashby

PRTPO Chair

Port Orchard City Council

Randy Neatherlin

Vice-Chair

Mason County Commission

Tammi Rubert

Secretary

Jefferson Transit Authority

To our legislators in the 23rd, 24th, 26th, and 35th Districts,

Thank you for the support you've offered our local, state, and tribal transportation partners. As ex-officio members of Peninsula RTPO and valued state partners, your support helps ensure projects and policy objectives that benefit passenger and freight mobility on the Olympic and Kitsap Peninsulas get fair consideration at the state level. Regional collaboration and cooperation make us strong. Our partnership with you is important to our success.

The pandemic's harmful impact on the safety, health and vitality of communities will be aggravated by significant cuts to funding for programs that serve transportation needs. Here's why:

The transportation revenue shortfall is too big for local agencies to overcome. Transportation revenue was hit hard by I-976 and by COVID-19. That's on top of long-standing deficits in core preservation program funding. Agencies have no reserve capacity to absorb these new losses.

Unpredictable, volatile funding makes up a big part of local revenues. Local agencies haven't had an increase in their share of direct gas tax revenue since 2005-06. Agencies must compete for useful but unpredictable grants to tackle major improvements and retrofits.

Resources for rural and intercity bus service for the most vulnerable are limited. Transit continues to be an essential service through the pandemic, transporting our most vulnerable at low or no cost to riders. This is an expensive but vital service, and demand is increasing.

We can meet this moment with hope and renewed commitment to our communities in several ways.

Construction projects generate jobs. Connecting Washington projects are ready to go, as are several other important projects on our local and state systems. Honor those commitments which have already been made. These projects will start generating much needed economic recovery.

New funding mechanisms can increase needed revenue flexibility. 18th Amendment limitations create funding shortfalls for mobility needs that are not a highway or road. Transit infrastructure, sidewalks, and bike lanes help our highways, streets, and roads work better for everyone.

Federal funding swaps would stretch existing resources further. Our counties receive only a small amount of federal funds to award to priority projects. Small amounts of federal funds drive up project costs and slow delivery. Swapping federal funds with state funds for small local projects is smart and efficient.

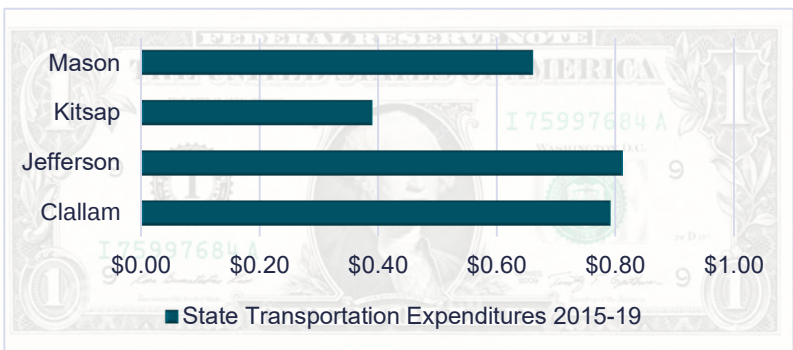
A more resilient transportation system is good for the region and the state. Our geography offers us only a few critical lifeline routes - US 101, SR 112, Hood Canal bridge, the SR 16/SR 3 intersection in Gorst, SR 104, SR 305, our state and local ferries – and any disruptions are felt far beyond the region. We need to focus on resiliency measures and ensure our infrastructure can withstand the demand when the next disaster hits.

The time for universal broadband access is now. COVID-19 underscores the urgency of extending rural broadband access to all parts of the region. Many parts of our region are not served. This is a resiliency issue, too. People cannot “stay home, stay safe” without broadband access for telecommuting, online schooling, e-commerce, telehealth, and more.

The work before us is daunting but doable, with your support. We look forward to working with you to improve mobility for residents and businesses throughout the Peninsula region.

Residents Pay More than Their Fair Share

For every dollar residents paid in state transportation taxes and fees from 2015-2019, they only got back anywhere from 81¢ to just 39¢ in state transportation investments.

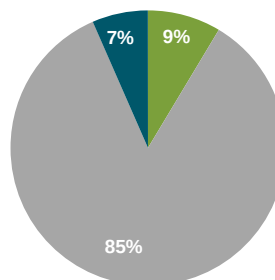


Source: WSDOT 2019 County by County Analysis, 2015-2019 Historical Analysis

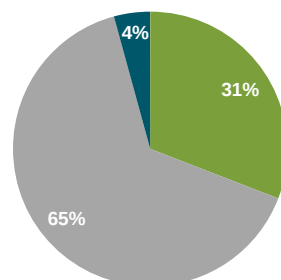
Lifeline Services Expensive to Provide

Demand-response services are a lifeline for our most vulnerable residents and, on a pre-trip basis, are also the most expensive service provided by transit. **Reliable funding for rural mobility and intercity bus travel ensures people with special mobility needs can access essential services.**

Share of Transit Trips



Share of Operating Expense

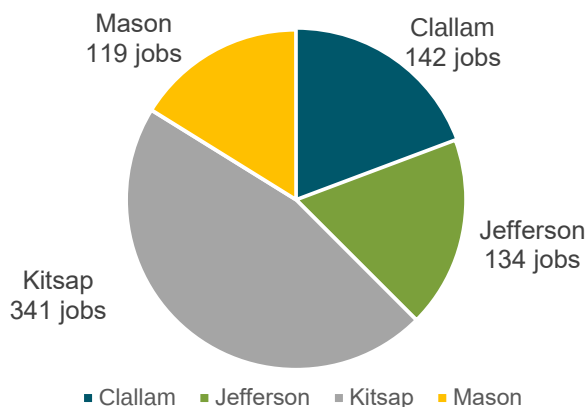


■ Demand Response ■ Bus ■ Vanpool

Source: National Transit Database, 2017 data for Clallam, Jefferson, Kitsap, and Mason Transit.

Transportation Projects = Jobs

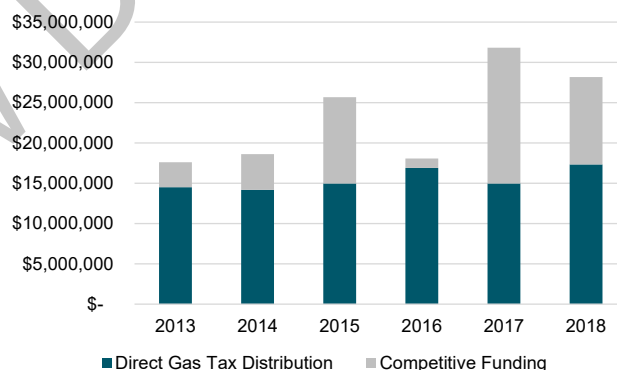
This chart shows the estimated growth in 2018-19 jobs, by county, attributed to WSDOT transportation investments.



Source: WSDOT 2019 County by County Analysis - Return per dollar contributed by citizens within each county, state and federal transportation funds - 2019 analysis

Roller Coaster Budgets for Locals

Local agencies must rely on competitive grants for a large share of their transportation revenue. Agencies need more funding discretion. **Local agency shares of gas tax distribution haven't increased since 2005-06.**

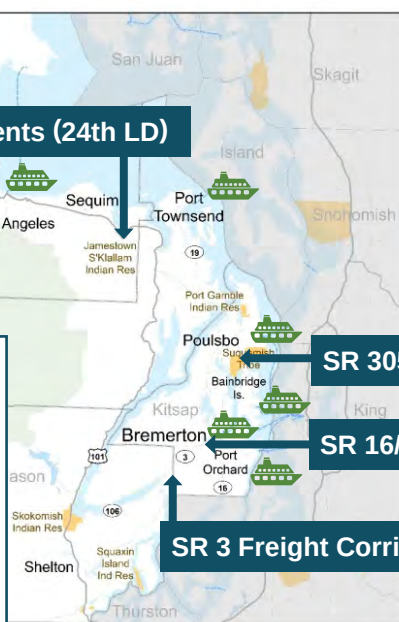


Source: County Road and City Street Revenues and Expenditures, for Clallam, Jefferson, Kitsap, and Mason Counties and their respective cities.

US 101 East Sequim Improvements (24th LD)

Economic Vitality Chokepoints

A small number of access points and congestion issues undermine economic opportunity and affect mobility across wide areas of the region. State and local collaboration is needed to address these challenges to regional and state mobility.



SR 305 Corridor Improvements (23rd LD)

SR 16/3 Gorst Area Improvements (26th LD)

SR 3 Freight Corridor (35th LD)



Essential Marine Highway System

The majority of ferry trips in Washington begin or end in our region and the Coho is an international gateway for the State. This marine highway system is essential to our regional mobility and economic health.



prtpo.kitsaptransit.com

Transportation Outlook 2021

Peninsula RTPO Investment Priorities

Project	Agency	LD#	PRTPO Priority Project Characteristics										Total Cost	Already
			Multiple Modes	Shovel-ready	Economic Chokepoint	System Preservation	Improve Safety	Special Needs	Increase Mobility	Resiliency	Connecting WA	Local TIP		
SR 104 Kingston Congestion Mitigation <i>Realign and create north couple for inbound ferry traffic, add remote holding capacity, and manage ferry traffic within Kingston</i>	Kitsap County	23	*	*	*		*	*			*		\$20 M	\$2.76 M
SR 305/Johnson Parkway - South Segment Noll Rd Construction <i>Complete roundabout and pedestrian tunnel at SR 305/Johnson Road, other elements of Noll Road Corridor Improvements, Ph. 1</i>	Poulsbo	23	*				*		*	*	*		\$18.7 M	\$18.7 M
Elwha River Bridge Replacement <i>Replace deficient 1926 bridge with new structure designed to current standards</i>	Clallam County	24	*	*	*			*			*		\$30.3 M	\$30.3 M
Olympic Discovery Trail Connection - Forks to La Push <i>Construct 13 mile segment of the ODT connecting Forks to La Push</i>	Clallam County	24	*	*			*	*	*		*		\$8.8 M	\$6.1 M
Olympic Discovery Trail - 4 Corners to Anderson Lake State Park <i>Construct accessible multi-use segment of the ODT, Pacific NW Scenic Trail systems</i>	Jefferson County	24	*	*			*	*	*		*		\$3.4 M	
Olympic Discovery Trail - Anderson Lake State Park to Discovery Bay <i>Construct accessible multi-use segment of the ODT</i>	Port Townsend	24	*	*			*	*	*		*		TBD	
Peabody Creek/Lincoln Street Culvert Repair <i>Complete critical culvert repair to to avoid collapse and minimize property damage, and improve fish passage</i>	Port Angeles	24		*		*	*		*		*		\$3.5 M	\$0.3 M
SR 20 Intersection Improvements at Mill Road & Kearny Road <i>Replace outdated signals and improve safety of SR 20 intersections at Mill Road and Kearny Road</i>	Port Townsend	24	*				*				*		\$1.7 M	
US 101 East Sequim Corridor <i>Complete Simdars Rd/US 101 interchange and build frontage road connecting Palo Alto and Happy Valley Roads to interchange</i>	Sequim	24	*		*		*		*		*		\$37 M	\$1.9 M
Bay Street Pedestrian Pathway <i>Buy final ROW between Port Orchard and Annapolis ferry terminals for 1.2 mile waterfront path</i>	Port Orchard	26	*	*			*	*		*	*		\$6.4 M	\$5.8 M
Sedgwick Rd/SR 160 Corridor Improvement <i>Design phase of improvements described in WSDOT's 2018 SR 16 Corridor Congestion Relief Study, listed as a near-term priority project</i>	Port Orchard	26	*		*		*		*		*		\$0.8 M	\$0.8 M
SR 3/16 Gorst Project - Resiliency, Mainline Capacity, & Non-Motorized Connectivity <i>Improve multimodal safety and efficiency of SR 3 and SR 16 in Gorst</i>	Kitsap County	26, 35	*		*		*		*				\$425 M	
Park and Ride Development Project <i>Construct two new park & rides, one of which includes a transit building, and upgrade three existing park & rides</i>	Mason Transit Authority	35	*	*	*		*	*		*			\$10.2 M	\$10.2 M
SR 3 Freight Corridor <i>Construct new corridor parallel to SR 3 in Belfair, providing alternate route and improved freight access</i>	Mason County	35	*		*		*		*	*			\$66.9 M	\$66.9 M
Pavement Preservation and State of Good Repair PRTPO stands with its local, state, and tribal partners in emphasizing the need for adequate funding to preserve and maintain the existing transportation system - streets and highways, bridges, ferry terminals and vessels, transit infrastructure, trails and pathways, sidewalks, and technology. Existing revenues are insufficient to maintain a State of Good Repair which increases the funding deficit.														

ATTACHMENT I

INFORMATION ITEM

To: PRTPO Executive Board
From: Thera Black
Date: October 9, 2020
Subject: PRTPO Coordinator Report

This update is for your information. Links to additional resources are provided where appropriate. Information in this report may have value to others in your organization and can be shared. My contact information is at the end if anyone has follow-up questions.

Since the Board's August 21 Meeting:

- **Technical Advisory Group Meeting on September 16.** The TAC provided input on and contributed to materials on the Board's October agenda.
- **Legislative Work Group Meeting on September 24.** Third and final meeting of LWG resulted in final draft of folio for Board consideration.
- **Executive Committee Meeting on September 30.** The Executive Committee met remotely with the Lead Planning Agency and Lead Fiscal Agency to discuss issues coming before the Board and provide direction on work program activities.

Information of Interest:

- The WA State Transportation Commission is hosting the second panel in its [Future of Transportation Post COVID-19 series](#) on **Wednesday, October 21st from 9:00 – 12:45**. This panel will discuss topics addressing future infrastructure, the Cascadia Innovation Corridor, changes in commute patterns, and statewide business impacts and challenges. This will be conducted via Zoom and a simple registration is required. A link to materials and videos of the first event, on July 17th, can be found [here](#).
- The Federal Lands Access Program (FLAP) call for projects opened October 1st and applications are due December 4th. Information on the FLAP grant eligibility, requirements, and application materials can be found [here](#).
- The statewide [Consolidated Grants](#) process is underway. Applications are due to WSDOT by October 31st. Applicants are encouraged to contact PRTPO for a letter of regional support for their statewide competitive applications. All applications that WSDOT receives from transport partners in the Peninsula region will be reviewed and ranked in December.

PRTPO HAS A NEW WEBSITE!

By October 16th PRTPO's new website will go live. This is one of the final steps in transitioning to an independent RTPo.

PRTPO's website address will be:

www.PRTPO.com

The old address will continue to direct users to the new site.

For More Information:

Thera Black | 360.878.0353 | TheraB@PeninsulaRTPo.org

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SFY 2020 ANNUAL REPORT

Of Performance and Expenditure

July 1, 2019 – June 30, 2020



Peninsula RTP

UNIFIED PLANNING WORK PROGRAM

September 30, 2020

Introduction

This is the Annual Report of Performance and Expenditure for State Fiscal Year 2020, better known as the **Annual Report**. This Annual Report recaps work program activities undertaken by PRTPO between July 1, 2019 and June 30, 2020, the status of that work, and the actual expenditures to accomplish those work program activities compared to what was budgeted. It reflects the work of PRTPO's Executive Board, Technical Advisory Committee, and Executive Committee as supported by the PRTPO Coordinators, Lead Planning Agency – Kitsap Transit, and Lead Fiscal Agency – Jefferson Transit, and in accordance with adopted PRTPO policies and procedures.

Work program activities summarized here are described in PRTPO's SFY 2020 Unified Planning Work Program, or UPWP. This SFY 2020 Annual Report is for activities associated with the UPWP adopted by PRTPO in June 2019 as it prepared for the transition from ward of WSDOT since 1991 to its own independent, self-governed organization beginning July 1, 2019.

Expenditures reported here were reviewed and authorized by the PRTPO Executive Committee and Executive Board each quarter, in accordance with PRTPO's Invoice Reimbursement Policy and with invoice substantiation for every expense. The Annual Report compiles those quarterly expenses into a single annual statement of costs and services received in compliance with state and federal law associated with the receipt and use of RTPO funds.

This is the first UPWP Annual Report of the new PRTPO organizational structure.

Annual Report Structure

This Annual Report is formatted to support state reporting requirements. It includes:

- A summary of expenses incurred by UPWP work program activity area

- A summary by UPWP activity area of work accomplished and its completion status

PRTPO's Revenue Source

PRTPO's work program activities are fully funded by revenues administered by WSDOT and approved for use in carrying out the adopted UPWP. PRTPO is reimbursed for its expenses by WSDOT when it submits approved invoice and documentation for its expenditures.

The Annual Report is part of PRTPO's on-going accountability to WSDOT and the public in the administration and stewardship of these planning funds.

SFY 2020 Financial Summary

SFY 2020 Work Element	Expenditures*	
	Budgeted	Actual
Program Administration	\$89,758	\$96,540
Transportation Planning	\$32,792	\$15,957
Data Collection & Analysis	\$0	\$0
Transportation Improvement Program	\$26,021	\$7,501
RTPO Planning Duties, Additional	\$3,500	\$0
Totals	\$152,071	\$119,998

**Note: All PRTPO revenues are State RTPO funds administered by WSDOT on a reimbursement basis. No other revenues funded SFY 2020 work program activities.*

Budget Narrative:

This UPWP was developed by WSDOT prior to the transition and implemented by the new organization. Structural differences as well as uncertainties associated with the transition process resulted in some work elements over-budget and others under-budget, through no fault of any parties. In total, PRTPO expenses in SFY 2020 were \$32,073 under budget.

Since this is the first year of the two-year biennial budget, remaining funds are carried over to the SFY 2021 UPWP which is currently in force. When it was developed, that budget anticipated a \$20,000 carryover. The PRTPO Executive Board will amend the current work program to add the additional \$11,873 in carryover funds from SFY 2020.

Expenditures in SFY 2020 included \$78,920 in contract services.

Participation in Work Program Delivery:

Activities conducted in SFY 2020 involved active participation of PRTPO representatives on the Executive Board and Technical Advisory Committee, WSDOT Headquarters and Olympic Region staff, community members, and other stakeholders. Work was performed by Lead Planning Agency and Lead Fiscal Agency staff with contract support.

SFY 2020 Program Administration Summary

Purpose:

Program Administration provides administrative support and management functions associated with regional transportation planning program and fulfillment of state requirements. This UPWP includes support for the transition of PRTPO from management by WSDOT to its own independent, self-determined RTPO.

Scope:

Program Administration in this UPWP includes a wide range of activities related to the support and management of PRTPO Executive Committee, Executive Board, and Technical Advisory Committee as well as any ad hoc work groups or subcommittees appointed by the Board. It includes activities related to regional and statewide coordination, legislative response and information, development and management of the UPWP, administration of the Transportation Alternatives Program (TAP) grants, monitoring and compliance with Title VI requirements, and development of foundational resources and policies to support the new organizational structure.

Work Performed:

- a. **Administrative Support:** Supported Executive Committee, Executive Board, Technical Advisory Committee, and working groups, including scheduling, agenda setting and coordination, development of staff reports and meeting materials, remote meeting hosting and logistics, member polls, participation in meetings, recaps, correspondence and follow-up as needed. A significant amount of transition and start-up coordination was completed including PRTPO logo development, website transfer to Kitsap Transit, files and archives transfer from WSDOT to Kitsap Transit, hiring a PRTPO Coordinator, and general start-up coordination. Other on-going Administrative Support activities included accounting and invoicing, budget monitoring and review, lead agency coordination, and technology adaptation due to COVID-19. Expenses included legal services, insurance, travel, and accounting software. *(on-going)*
- b. **Compliance Activities:** Mandatory RTPO compliance activities included development of adopted SFY 2021 UPWP and the SFY 2019 UPWP Annual Report, as well as the FFY 2019 Title VI report. Activities included hosting Title VI training for PRTPO Coordinators and the region's four transit agencies. *(complete)*
- c. **Regional and Statewide Coordination:** Provided input to WSDOT on key themes from the RTPO for the Highway Systems Plan and worked with WSDOT in start-up activities related to the Statewide Investment Strategy work group, including a member poll for input on WSDOT interview questions. Forwarded information from the draft State Rail Plan to members with a possible interest. Met with WSDOT staff for annual RTPO review. Prepared a PRTPO presentation for the WA State Transportation Commission in March (postponed actual meeting until July due to COVID-19). Met with members of the Makah Tribe to review regional transportation issues in Neah Bay and their

climate response activities underway. Collaborated with other RTPPO staff in the dissemination and collection of information from PRTPO members for the PSRC Passenger-only Ferry Study. **(on-going, as needed)**

- d. **State and Federal Legislative Coordination:** Developed a coordinated legislative information handout for use by members, introducing the new region and establishing contacts with PRTPO leadership. Collected information from members and prepared a summary report responding to a request from the Joint Transportation Committee regarding preservation needs. Monitored legislative response to I-976 and COVID-19 impacts. **(underway)**
- e. **Transportation Alternatives Program Grant Administration:** Conducted a multi-year TAP grant process, adapting it midstream to account for COVID-19 response needs and establishing a biennial process going forward. Virtual format entailed pre-recorded video presentations and on-line interactive project evaluations. **(complete)**
- f. **Policies and Procedures:** PRTPO developed and adopted the following policies:
 - Code of Ethics and Conflict of Interest policy
 - Planning Invoice Reimbursement policy
 - Procurement policy
 - Public Records policy **(all complete)**
- g. **Title VI:** Completed FFY 2019 Title VI report. Hosted a half-day Title VI training session with the WSDOT Title VI Trainer for PRTPO Coordinators and all four transit agencies. Included budget in SFY 2021 for an update to the current plan. No Title VI complaints were received. **(complete)**
- h. **PRTPO Policymaker Support:** Miscellaneous member support included correspondence and response to inquiries; regular Coordinator Reports to apprise members of regional planning activities and links to relevant resources; development and maintenance of a PRTPO Resource Manual; member coordination with annual appointments and election of officers; briefings with staff and for member councils and commissions. **(on-going)**

Deliverables:

- ☐ Meeting materials including briefs, presentations, and reports
- ☐ PRTPO Resource Manual 1.0
- ☐ SFY 2019 Annual Report
- ☐ SFY 2021 UPWP
- ☐ *Transportation Outlook 2020*, PRTPO's legislative information brief
- ☐ FY 2020-2024 Transportation Alternatives Grant Awards and supporting materials
- ☐ FFY 2020 Title VI Annual Report
- ☐ Operating Policies and Procedures (4)
- ☐ PRTPO Presentations
- ☐ PRTPO Logo
- ☐ Invoices and Budget Reports
- ☐ Correspondence

SFY 2020 Transportation Planning Summary

Purpose:

Transportation Planning supports state and federal planning requirements pertaining to the regional transportation planning process, which is an on-going and evolving effort to ensure coordination of planning and implementation efforts across local, state, federal, and tribal interests. This includes long range planning activities.

Scope:

Transportation Planning in this UPWP includes participation in activities of the statewide MPO/RTPO Coordination Committee, updating and maintaining PRTPO's long-range Regional Transportation Plan (RTP), maintaining a PRTPO website as a primary platform for communication, and supporting activities related to PRTPO's Coordinated Public Transit - Human Services Transportation Plan.

Work Performed:

- a. **MPO/RTPO Coordinating Committee:** Participated in activities of the MPO/RTPO Coordinating Committee and the Planning Alignment Work Group. *(on-going)*
- b. **Regional Transportation Plan:** Conducted public engagement for the draft 2040 RTP with meetings in all four counties, made final revisions to the plan, conducted a public hearing and finalized the adopted plan. *(complete)*
- c. **PRTPO Website:** Completed the transfer of the original PRTPO website hosted by WSDOT to the Kitsap Transit web platform and conducted the necessary work to enable an interface between the two systems. Continued to update the website with meeting announcements and materials, notifications, and other resources. Scoped options for a more modern webhosting platform that is easier to maintain and acquired a Squarespace license. Actual site update will occur in SFY 2021. *(on-going)*
- d. **Coordinated Public Transit-Human Services Transportation Plan:** Reviewed the current plan, adopted in 2019, but no work was needed or scheduled. Monitored information from WSDOT regarding deployment of the 2020 Consolidated Grants process. *(complete)*

Deliverables:

- ☐ 2040 Regional Transportation Plan and public engagement materials
- ☐ PRTPO Website (ported over from WSDOT)
- ☐ Meeting materials and correspondence

SFY 2020 Regional Travel Demand Model Summary

Purpose:

The purpose of this program, if PRTPO were to fund it, would be to provide on-going updates and maintenance for a regional travel demand model to support roadway network and land use analysis.

Scope:

No work was proposed or budgeted.

Work Performed:

No work was performed.

SFY 2020 Regional & Statewide Transportation Improvement Program (TIP) Summary

Purpose:

Regional TIP efforts support development of a coordinated program of region-wide transportation investments by WSDOT and local and tribal members, based on their internally adopted six-year Transportation Improvement Programs. PRTPO coordinates with WSDOT in administering the State TIP (STIP).

Scope:

Managing the TIP entails developing a composite six-year report of local and WSDOT TIPs and managing amendments to the resulting RTIP throughout the year, as well as coordination with local agencies and WSDOT in managing the STIP, monitoring and responding to reporting requirements from WSDOT Local Programs, and supporting local agency efforts in complying with their TIP requirements.

Work Performed:

- a. **Develop and maintain a six-year RTIP:** Developed and adopted the draft and final 2020-2025 RTIP, including public notice and review. Completed two amendments to the RTIP (Clallam Transit, WSDOT). Developed and adopted an RTIP amendment policy and created a new RTIP report format for use with future RTIPs. Monitored OA policy updates and obligation status for TA and county STBG funds. *(on-going)*
- b. **STIP Coordination:** Maintained close coordination and communication with Nancy Huntley regarding the STIP. *(on-going)*

Deliverables:

- ☐ 2020-2025 Regional Transportation Improvement Program (RTIP) and two amendments
- ☐ Correspondence

SFY 2020 RTPO Planning Duties Summary

Purpose:

RTPO Planning duties in this UPWP are intended to support PRTPO in its role as a regional convener and ensure consistency between local comprehensive planning and long-range regional planning efforts while supporting statewide growth management objectives.

Scope:

RTPO Planning duties in this UPWP includes coordination with local agencies in the updates of their plans and programs as well as participation in state planning activities and inter-regional coordination, and monitoring and engagement on state and federal legislative issues.

Work Performed:

- a. **Coordinate with local agencies to ensure consistency in plans:** No questions emerged about consistency. *(on-going)*
- b. **Participate in state and inter-regional planning activities:** Overlapped with work in different elements.
- c. **Monitor federal FAST Act legislation:** Maintained awareness of the work of various committees and potential for Continuing Resolutions. The FAST Act will expire on September 30, 2020. *(on-going)*

Deliverables:

- ☐ No deliverables of any note were produced.

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FFY 2020 Title VI Goals & Accomplishments Report

Annual Report for the Peninsula Regional Transportation Planning Organization

I. Title VI Plan

State any changes to the approved Title VI Plan during the reporting period, i.e. new Chief Executive Officer's signature, new legislation, etc. Submit a copy of the Title VI Plan with a new signature when applicable. Note any changes anticipated for the upcoming year.

PRTPO completed its organizational transition in FFY 2020, becoming an independent Regional Transportation Planning Organization (RTPO) separate from WSDOT. PRTPO scheduled an update of its Title VI Plan to be conducted as a part of its SFY 2021 Unified Planning Work Program. This is currently envisioned for the 1st quarter of calendar year 2021.

2. Organization, Staffing, Structure

Describe the Title VI Program reporting structure including the Title VI Liaisons, Title VI Coordinator, Executive Director, and support staff. For each person, provide the name, ethnicity, gender, title, and description of duties. Note any changes anticipated for the upcoming year.

Effective July 1, 2019, Kitsap Transit became the Lead Planning Agency (LPA) for the Peninsula RTPO. Kitsap Transit receives state funds for administrative, program, and staff costs. These funds support a Kitsap Transit staff person and a consultant, providing overall general staff support to the RTPO.

Kitsap Transit's Transportation and Land Use Planner Edward Coviello is the PRTPO Coordinator from the Lead Planning Agency. He is PRTPO's designated Title VI Liaison. Mr. Coviello is a Caucasian male. Kitsap Transit contracts with Thera Black of 3P Transportation Services for PRTPO Coordinator services, including support for Mr. Coviello with Title VI coordination activities. Ms. Black is a Caucasian female. The General Manager of Kitsap Transit is John Clauson, a Caucasian male.

No changes are anticipated in the upcoming year.

3. Complaints

List any Title VI complaints received during the reporting period. Include the basis for the complaint (ethnicity, gender, etc.) and summarize the outcome or resolution. If applicable, include a copy of the investigative report.

Peninsula RTPO received no Title VI complaints during the reporting period from October 1, 2019 through September 30, 2020.

4. Planning: Accomplishment Report and Update

A. Monitoring and Review Process:

- *Describe the planning activities that are performed by the Peninsula RTPO.*

Under the structure implemented July 1, 2019, Kitsap Transit provides management and staff support for the Peninsula Regional Transportation Planning Organization.

Two PRTPO Coordinators provide administrative and planning support to the Executive Committee, the Executive Board, and Technical Advisory Committee, as well as other ad hoc work groups convened by the Board. Activities are outlined in the adopted Unified Planning Work Program and are directed by the Executive Board.

General planning activities are outlined by RCW 47.80 and include:

- Develop and periodically update a long-range regional transportation plan and strategy.
- Develop PRTPO's Unified Planning Work Program and Annual Performance and Expenditure report summarizing progress made on the work plan during the previous state fiscal year.
- Develop and maintain a six-year Transportation Improvement Program based on the projects and programs developed at the local level and including all WSDOT projects.
- Coordinate with local agencies to ensure consistency between local and regional efforts.
- Support coordinated human services transportation efforts, updating a regional coordinated Human Services Transportation Plan every four years and participating with WSDOT in the regional ranking of projects for the Consolidated Grants program.

- Coordinate with WSDOT and local agencies on system performance objectives and evaluation.

Other RTPPO planning activities not addressed in statute include:

- Administer the Transportation Alternatives grant program.
 - Maintain a website as a primary conduit for distributing information and promoting PRTPO plans and programs across the four-county region.
 - Participate in statewide planning processes and inter-regional coordination.
 - Respond to inquiries and requests for information from local agencies and tribes, WSDOT, the public, legislators, and other stakeholders.
 - Develop and facilitate planning processes and engagement activities as directed by the PRTPO Executive Board.
 - Conduct research and develop information briefs and presentations.
 - Complete RTPPO reporting and compliance requirements.
- *Describe the actions taken to promote Title VI compliance regarding planning activities, including monitoring and review processes, and their outcomes or status*
 1. PRTPO hosted a half-day training session on December 16, 2019 for the PRTPO Coordinators and the Title VI coordinators from all four transit agencies in the region. WSDOT's Title VI Coordinator, conducted the training.
 2. PRTPO Coordinators met with the new Transportation Manager for OlyCAP to learn about the non-profit's clientele, the mobility services they require, and innovations undertaken by OlyCAP during the pandemic, and current deployment of the West End Jobs Lift, a Consolidated Grant recipient in 2019. It also provided an opportunity to provide information about PRTPO and invite her to be more involved in on-going activities, and ensure she was fully informed about the Consolidated Grants process.
 3. PRTPO Coordinators responded to information requests from ECCHO, another non-profit service provider and invited their representatives to an informational meeting. Requested information was provided though no follow-up interest on their part was expressed.
 4. PRTPO Coordinators reviewed current Title VI plan requirements, consulted with Gretchen Gleue on appropriate strategies for the highly rural, four-county Peninsula

region, and scoped an update of the plan, which PRPTO policy makers approved in the UPWP budget for SFY 2021. That work is expected to get underway in calendar 2021 and be complete by June 30, 2021.

B. Studies

- *Were any studies conducted during the reporting period that provided data relative to minority persons, neighborhoods, income levels, physical environments, and/or travel habits?*

No studies were conducted in FFY 2020 that generated data relative to minority persons, neighborhoods, income, physical environments, or travel habits.

- *If so, what type of assistance was provided to ensure that Title VI considerations were included in planning the studies?*

N/A

C. Draft TIP

- *Was a Draft Transportation Improvement Program (TIP) released for public comment during the reporting period?*

Yes, a 45-day review period commenced September 1, 2020 and extends through October 15, 2020.

What efforts were made to notify the public of the draft TIP?

The draft TIP was posted on the Peninsula RTPO's webpage for a 45-day review period, and legal notices were posted in the local papers.

How were public comments solicited (written comments, public hearings, etc.)?

Comments from the public were solicited during the 45-day comment period and could be submitted via email, in writing, by phone, or in person.

Was a public hearing held? If so, how many?

No public hearings were held during the reporting period. The RTIP referenced above will go before the Board for public comment and consideration for adoption on October 16, 2020. All comments received will be briefed to the Board.

What efforts were utilized to ensure broad citizen participation in the hearings?

N/A

- *Provide a summary of Title VI related concerns and issues raised at the hearings, if any. Describe actions taken by the Title VI Liaison or Coordinator to facilitate and/or address the concerns that were raised.*

No Title VI concerns or issues were raised during the RTIP public comment period.

D. Other Public Hearings

Were any other public hearings held during the reporting period?

No public hearings were held during this reporting period.

- *What efforts were utilized to ensure citizen participation in the hearings?*

N/A

- *Were minorities and women, both individually and through their organizations, represented in the citizen participation effort?*

N/A

How many and in what capacity?

N/A

E. Upcoming Year

- *Describe plans for the upcoming year, including any significant problem areas to focus on and plans for approaching them.*

- Peninsula RTPPO will continue to follow all state and federal guidelines in the implementation of Title VI requirements. All Peninsula RTPPO meetings are open to the public. In this time of physical distancing due to COVID-19, PRTPO is employing Zoom to host meetings, providing call-in information as well as video conferencing.
 - o *A problem PRTPO has encountered is that the COVID-19 pandemic necessitates remote meetings but the lack of broadband access across the highly rural region precludes many from participating fully in that way. Phone access offers an alternate but less-complete option. PRTPO continues to join with its local allies and others to advocate for universal broadband access in all parts of the region and the state as essential infrastructure for the 21st century.*
- During the upcoming year, PRTPO will conduct the first update of its Title VI plan since 2015. This will provide fresh data and a more current understanding of the region's demographic profile.

- PRTPO invested in new website technology and is updating its platform. This will make it easier to use the website as an engagement support tool for a wider range of users across the highly rural region. PRTPO will be updating its Public Participation Plan in the same approximate time frame as the Title VI plan update and will look for leverage opportunities between the two plans.
- PRTPO will conduct a regional ranking of Consolidated Grant applications submitted to WSDOT. This provides PRTPO with an opportunity to refresh and expand its relationship with various human services providers. Engagement with these organizations who are already known and trusted in their communities will enable PRTPO to better understand and respond to the needs of disenfranchised communities, with or without their direct participation in regional planning activities.

5. Environmental Affairs: Accomplishment Report and Update

A. Monitoring and Review Process

- Describe the actions taken to promote Title VI compliance regarding environmental affairs, including monitoring and review processes, and their outcomes or status.

No actions were taken to promote Title VI compliance regarding environmental affairs during the monitoring and review processes.

B. Staff Responsible for Environmental Affairs

- *Identify the titles, ethnicity, and gender of employees working on Environmental Affairs activities.*

Peninsula RTPO Coordinators are both Caucasian, with a male employed by Kitsap Transit and a female under contract to Kitsap Transit.

- *Were there any staff vacancies for any of these positions during the reporting period?*

There were no staff vacancies for any of these positions during the reporting period.

If there were staff vacancies, what efforts were made by the Title VI Liaison or Coordinator to increase the representation of minorities and women if they are under-represented in the Environmental Affairs staff?

N/A

C. Environmental Impact Statements (EIS)

- *Were any EISs conducted during the reporting period? If so, how many?*
No EISs were conducted during the reporting period
- *During the reporting period, was there a need to utilize bilingual advertisements, notices, announcements, etc.? If so, describe.*
There was no need to utilize bilingual advertisements, notices or announcements during the reporting period.
- *Summarize comments provided on EISs where minority communities were adversely impacted.*
No EISs were conducted during the reporting period.
- *How many EIS public hearings were held during the reporting period?*
No EIS public hearings were held during the reporting period.
- *How were the hearings advertised, and was it adequate to provide notification to minorities?*
N/A
- *Provide a summary of Title VI related concerns and issues raised at the hearings.*
N/A
- *Describe actions taken by the Title VI Liaison or Coordinator to facilitate and/or address the concerns raised.*
N/A
- *Were any Title VI related complaints filed as a result of the EIS?*
N/A

6. Consultant Contracts: Accomplishment Report and Update

A. Monitoring and Review Process

- *Briefly describe the process for issuing RFPs and soliciting consultants.*
PRTPO Lead Planning Agency staff comply with all WSDOT's policies and procedures when hiring a consultant. No consultants were solicited during this reporting period.
- *Describe the actions taken to promote consultants' compliance with Title VI, including monitoring and review processes, and their outcomes or status. (I.e. are Title VI requirements included in all contracts and consultant agreements; were contractors and consultants annually reviewed to ensure compliance; are Title VI issues explained to contractors and consultants?)*
WSDOT's policies and procedures for RTPOs require consultants' compliance with Title VI otherwise they are removed from the authorized consultants list.

Non-discrimination terms are included in the contract language between Kitsap Transit and the contractor hired to provide PRTPO Coordinator services. Those terms are related to hiring, provision of services, and use of subconsultants. The contractor's process and records are subject to review at any time by Kitsap Transit.

B. Consultant Contracts

- *How many consultants have contracts with the Peninsula RTPO?*

Kitsap Transit, as the Lead Planning Agency for PRTPO, has one consultant contract with 3P Transportation Services, a small woman-owned business providing PRTPO Coordinator services.

- *Dollar value of each contract?*

PRTPO Coordinator – estimated \$80,000-\$90,000 for UPWP support as directed by the PRTPO Executive Board

- *How many of these consultants are DBEs?*

The PRTPO Coordinator is a woman-owned sole proprietor who received her DBE certification from the Office of Minority and Women's Business Enterprises on 11.14.19.

- *What efforts were made to utilize DBE consultants?*

All WSDOT and Kitsap Transit consultant hiring policies and procedures were followed when this contract was advertised in June 2019.

- *Is there currently a separate list maintained on DBE consultants based on the most current information from the Washington State Office of Minority and Women's Business Enterprises Web site at www.omwbe.wa.gov?*

Kitsap Transit's policies inform PRTPO's DBE procedures. Those policies do promote hiring of DBE consultants though PRTPO did not need additional services during the time of this report..

- *How is the list utilized to increase DBE participation in consultant contracts?*

N/A

- *What methods were used during the review period to ensure Title VI related contract agreements were adhered to?*

N/A

C. Upcoming Year

- *Describe plans for the upcoming year, including any significant problem areas to focus on and plans for approaching them.*

The Peninsula RTPO plans to continue following all state and federal guidelines in the implementation of Title VI requirements.

The pending update of the Title VI plan provides an opportunity to update the socio-demographic profile for the region. A concurrent update of the Public Participation Plan will be informed by data and stakeholder input obtained for the Title VI plan update.

7. Education & Training: Accomplishment Report and Update

A. Monitoring and Review Process

- *Describe the actions taken to promote Title VI compliance regarding education and trainings, including monitoring and review processes, and their outcomes or status.*

Both PRTPO Coordinators participated in a half day Title VI training session in December 2019 with Gretchen Gleue, WSDOT Title VI Coordinator. This training was also extended to representatives from the four transit agencies in the region.

B. Staff Responsible for Coordinating Training

- *Identify staff by job title, ethnicity, and sex responsible for selecting which employees receive training.*

<i>Title</i>	<i>Ethnicity</i>	<i>Gender</i>
Peninsula RTPO Coordinator 1	Caucasian	male

C. Complaints

- *Were there any civil rights complaints filed with the state concerning training and educational opportunities?*

No complaints were filed concerning training and educational opportunities.

- *If so, what corrective actions has the state taken? Provide a summary of concerns raised, complaints filed, status, etc.*

N/A

D. NHI Training

- *List the NHI sponsored programs attended by Regional Council staff. Provide a list of participants by job title.*

No Peninsula RTPO staff attended any NHI sponsored programs during the reporting period.

E. Title VI Training

- *Was any Title VI training information provided by WSDOT during the reporting period?*

The WSDOT Title VI Coordinator provided training on December 16, 2019 for PRTPO Coordinators and staff from the region's four transit agencies.

- *If so, how did the RTPO assist WSDOT in the distribution of information on these training programs?*

PRTPO hosted the December training session, coordinating the scheduling to maximize participation by staff from the four transit agencies. Subsequent to that meeting, PRTPO distributed information to participants on training February 27-28 regarding FTA and Title VI reporting.

- *If applicable, how many participants attended trainings?*

Seven people participated in the December 16th training, plus the instructor.

- *What was the subject of the trainings?*

PRTPO's December 16th training covered the following areas:

- Title VI Program overview, including who is protected, who must comply, responsibilities of funding recipients, enforcement, and compliance. There was some discussion of differences between FTA and FHWA requirements.
 - Title VI Plan elements, with a focus on the Limited English Proficiency (LEP) language access plan and the Environmental Justice outreach plan.
 - Data requirements and resources
- *Provide the job titles and Title VI roles, if applicable, of attendees.*
Gretchen Gleue, Title VI Program Specialist, WSDOT

Edward Coviello, PRTPO Title VI Coordinator and Kitsap Transit Lead Planning Agency

Thera Black, 3P Transportation Services under contract to Kitsap Transit as PRTPO Coordinator

Jeff Davidson, Title VI Coordinator, Kitsap Transit

Jayne Brook, Title VI Coordinator, Jefferson Transit

Jim Fetzer, Title VI Coordinator, Clallam Transit

Elizabeth Safsten, Community Liaison, WSDOT Public Transit Office

Trina Gwerder, Title VI Coordinator, Mason Transit (sick, but received materials)

- *Was any other civil rights training conducted?*
No civil rights training was conducted.
- *If so, what type of training (course content)?*
N/A
- *Provide a list of participants by job title and Title VI role, if applicable.*
N/A

Respectfully Submitted by:

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